



Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.

Title of Meeting / Committee Name: College Council
Thursday December 12, 2019 10:30-12pm
Room: President's Conference Room

Chair:
Dr. Erika Endrijonas

Name of Person Taking Notes: Crystal Kollross

Attendance: Erika Endrijonas, Connie Rivera, Jeff Archibald, Maria Bustamante, Mark Whitworth, Matt Henes, Richshell Allen, Shelagh Rose, Veronica Jaramillo, Cynthia Olivo, Terry Giugni, Crystal Kollross

Called to Order at 10:35 am

- I. Public Comment on Non-Agenda Items - None
- II. Review and approval of meeting notes from November 21, 2019
 - Tabled until next meeting

III. INFORMATION ITEMS

1. Superintendent-President's Update

- Erika thanked everyone who came to the Holiday party the previous week.
- Board had reviewed the Educational Master Plan (EMP) at the previous evenings Board of Trustees (BOT) meeting
- Working on the Facilities Master Plan (FMP). BOT facilities subcommittee also met yesterday and discussed the progress on the FMP Looking to have a first draft of the FMP by the end of January and a final draft to the BOT by the end of February. There will be opportunities prior to the final draft for additional input. It will go through the full shared governance process for review prior to BOT approval.
- ASPEN application submitted by the deadline. Big Kudos to Brock Klein and Stephanie Fleming for their work on the application. Will know in May 2020 if we have made it into the top 10 again
- Honored on 11/14/19 by the Campaign for College Opportunity our awarding of ADTs and for being only one of two colleges in the state that is 100% complaint with AB705

2. Academic Affairs Update

- Finals week for fall 2019 ends this coming Sunday.
- Enrollment is open for Winter 2020 and Spring 2020. Winter enrollments are about 100 over where we were last year at this time. Spring 2020 is slower and 6700 fewer enrollments compared to Spring 2019
- Dr. Martha House was approved as the new Dean of Natural Sciences.
- Faculty hiring. Flying 25 positions before we leave for Winter break.
- Dual Enrollment: First read of an MOU with San Marino School District at their

Board meeting. Anticipate both Boards will approve by the end of January.

- New agreement with CSULA opportunity for our students to complete the Business Administration ADT at PCC, apply for transfer to CSULA and if accepted could attend the classes on the PCC campus for the Bachelor's degree.
- Working with Azusa Pacific University on a joint agreement to allow our Associate Degree Nursing program students at PCC and if interested in BSN can concurrently earn their BSN with Azusa Pacific while they earn their AS here at PCC. Good for PCC students because we have been losing clinical sites. This will open more up for us.
- AB705 no one, including PCC, is offering enough non-stem math classes to meet demand. Working on co-requisite course for Stats classes. But we don't have enough faculty or classrooms to accommodate demand. In conversations/discussions to develop ways to meet demand, such as Hybrid and fully online courses.
- Calendar committee is working on 2020-2021 calendar. Special meeting 1/7/2020 to approve part or all of 2020-2021 calendar

3. Student Affairs Update

- Implemented Campus Logic for Financial Aid- eased the process and raised the amount of Financial aid awarded.
- Counseling implemented Video counseling over the summer to provide additional access to counselors for students.
- In the process of implemented a software product for potential International Students that would allow them to submit application paperwork online. Testing now will go live in spring. Also implement a better admissions application for international students.
- Implementing a recruitment tool for Outreach Services to track visits and encourage students to apply and attend PCC.
- PCC Connect for social work services and referrals.
- Autograd for students to support the awarding of degrees and certificates.
- Health and Wellness Director Quin Tang has had a great semester to help improve services students. He implemented Wellness Wednesdays
- Just received Board approval for the Director of our Quest Center (Queer Undocumented Empowerment for Students and Transfer) complimentary piece to SafeZones. Deriree Hernandez.
- Posting an Interim Director for the VRC
- Anthony Francoso got our program for formerly incarcerated and system impacted students off the ground this fall.
- Lancer Pantry, Social Worker and the Athletic Zone have been serving students
- Brothers Reaching Out (BRO) program, African American Male Education Network and Development (AMEND) program were established this fall.
- Secured a Title V HSI grant operationalizes career communities.
- \$400,000 grant for mental health to offer more services starting in January 2020.
- Working on an RFP for Housing insecurity needs grant from the Chancellor's Office

- Offering AA meetings on campus
 - Going through Domestic Violence Certification training with a local community based organization –Shepherd’s Door.
 - Monday 12/16/2019 a new call center will be available for students to answer questions. 24/7 support. 855-GOTOPCC
4. Business and Administrative Services Update
- No report

IV. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION

1. AP 7420 Employee and Trustee Travel
 - Discussion around the approval of expenditures. Adjustments will be made to accommodate parallel language throughout the procedure.
 - Motion to approve as amended. 1st Jeff Archibald, 2nd Veronica Jaramillo
Approved
2. AP 6307 Debt Issuance and Management
 - 1st Jeff Archibald, 2nd Maria Bustamante **Approved** Abstention: Mark Whitworth
3. BP/AP 4225 Course Repetition
 - Motion to postpone 1st Matt Henes, 2nd Alex Boekelheide **Approved**
 - Sending back to C&I for further revisions. Postponed
4. Educational Master/Strategic Plan
 - C. Kollross provided the most recent draft version of the EMP which includes the suggestions from the Town Hall meetings at PCC Rosemead and the Foothill Campus. Also from presentations at the Academic Senate and Associate Students.
 - Academic Senate and Classified Senate were asked to agendaize in March for final review
 - Will also go back to Associated Students
 - Will bring back in March 2020 for final review.

V. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. BP/AP 3900 Time, Place, and Manner
 - First read of most recent version vetted by our legal consultant. Committee engaged in a discussion on the content this version and comparison to previous versions. Discussed the consequences of violations of the AP, what is and is not covered in the BP/AP.
 - CC suggested that the BP/AP be sent back to legal counsel for further consultation and be brought back to the CC when that has been completed.
 - S. Rose asked if the Attorney could attend the Senate meeting when this is reviewed. E. Endrijonas thought that was a good idea.
2. January 16, 2020 Meeting
 - Motion to move the January 16, 2020 meeting to January 14, 2020 at 9:00 am
 - 1st Maria Bustamante, 2nd Mark Whitworth. Motion carries.



VI. ANNOUNCEMENTS

VII. ADJOURNMENT – 11:45 am