



Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.

Title of Meeting / Committee Name: College Council
Thursday October 17, 2019 10:30-12pm
Room: G-101 Conference Room

Chair:
Dr. Mike Bush

Name of Person Taking Notes: Lucky Springfield

Meeting Notes

In Attendance: Mike Bush, Terry Giugni, Crystal Kollross, Carlos Altamirano, Connie Rivera, Gena Lopez, Jeff Archibald, Maria Bustamante, Kirsten Ogden, Matthew Henes, Rebecca Cobb, Richshell Allen, Shelagh Rose, Tony Casillas, Veronica Jaramillo, Alex Boekelheide

Mike Bush called the meeting to order at 10:49 AM.

I. Public Comment on Non-Agenda Items – None.

II. Review and approval of meeting notes from September 19, 2019

- Motion to approve: J. Archibald. Second: C. Altamirano. Abstain: K. Ogden. Approved.

III. INFORMATION ITEMS

1. Superintendent-President's Update
 - None.
2. Academic Affairs Update – Terry Giugni
 - T. Giugni shared enrollments is down from last Fall's 2018 peak. Next week is the start of the second 8-week courses and enrollments are happening in those courses.
 - Started the process for hiring the new faculty that would start in Fall 2020. All 63 applications have come in. The hiring process should be completed by November 5th before the winter break.
 - Calendar committee is having conversations about the 2020-2021 calendar. Calendar committee is developing a survey to go to all the constituency groups for input to be transparent.
 - AB705 is official as of Fall 2019. PCC is one of two community colleges out of Forty-seven colleges that has 100% eliminated all English and Math classes below transfer level. ESL has until Fall 2020 to have classes in place in regards to AB705.
 - Barbara Freund will retire after ten years of service as of November 1st.
 - Michah Young will serve as the new Dean of Health Sciences division starting November 4th.
 - Dr. Kiotas has been working with Cal State LA to take PCC students who have earned the ADT in Business Administration, to continue their work on a Bachelor's degree from Cal

State LA on the PCC campus. If this goes well, Cal State LA would like to provide a list of other majors and possibly looking at the Masters in Business Administration.

3. Student Affairs Update

- R. Cobb stated the Transfer Center is hosting workshops to help with Cal State LA applications.
- C. Altamirano shared the Pathways poster competition is coming in December. They have reached their goal of having over 2,800 Pathway students and Student Services will be hosting a breakfast.
- R. Cobb mentioned some Student Equity and Achievement (SEA) funds are for students' basic needs, predominantly for homeless students and now PCC can release student's transcripts even if they owe PCC a debt.

4. Business and Administrative Services Update – Mike Bush

- Business and Administrative Services have been working on the Facilities Master Plan (FMP). The Board of Trustees has approved re-engaging with HGA Architects. They will be working on wayfinding signage, parking lot capacity, mechanical systems, and sustainability of private/public areas within the next two weeks.
- Working on Facilities related policies, the college does not have, are required to borrow funds to do a General Obligation (GO) bond and cellphone policy.

IV. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION

1. BP 6200 Budget Preparation

- M. Bush presented BP 6200 Budget Preparation to the committee.
- Change "support the District's master" to "support all District's master"
- Motion to approve: J. Archibald. Second: C. Altamirano. Approved.

2. BP 6250 Budget Management

- M. Bush presented BP 6250 Budget Management to the committee.
- Motion to table BP 6250: K. Ogden. No Second. Not approved.
- Motion to approve BP 6250 with an amendment to include in parentheses after the 18% "approximately two months' salary" and to remove the text in parentheses "a prudent reserve is defined by the State Chancellor's Office as 5%": C. Altamirano. Second: M. Henes. Approved. Opposed: K. Ogden.
- Motion to amend the second paragraph to include "except in exigent circumstances as defined in AP 6250 and approved by a majority of the Board of Trustees": J. Archibald. Second: M. Henes. Abstain: K. Ogden.
- Motion to approve BP 6250 as amended: C. Altamirano. Second: V. Jaramillo. Opposed: K. Ogden. Abstain: M. Henes.

3. BP 6300 Fiscal Management

- M. Bush presented BP 6300 Fiscal Management to the committee.
- Motion to approve BP 6300: M. Henes. Second: C. Altamirano. Approved. Abstain: K. Ogden.

4. BP 6307 Debt Issuance and Management

- *Motion to approve all combined BPs (BP 6307, BP 6340, BP 6450, BP 6500, BP 6520, BP 6550, BP 6600, and BP 6740): M. Henes. Second: G. Lopez.
 - *Motion to amend the motion with the exception BP 6450 and vote separately: C. Altamirano. Second: J. Archibald. Approved.
 - *Motion to approve all combined BPs with the exception of BP 6450: M. Henes. Second: C. Altamirano. Approved.
5. BP 6340 Bids and Contracts
 - *Please refer to IV. Old Items #4.
 6. BP 6450 Wireless or Cellular Telephone Use
 - M. Bush presented BP 6450 Wireless or Cellular Telephone Use to the committee.
 - Committee discussed concerns and questions regarding the use cellular phones.
 - Motion to approve BP 6450: C. Altamirano. Second: M. Henes. Approved.
 7. BP 6500 Property Management
 - * Please refer to IV. Old Items #4.
 8. BP 6520 Security for District Property
 - * Please refer to IV. Old Items #4.
 9. BP 6550 Disposal of Property
 - * Please refer to IV. Old Items #4.
 10. BP 6600 Capital Construction
 - * Please refer to IV. Old Items #4.
 11. BP 6740 Citizens Oversight Committee
 - * Please refer to IV. Old Items #4.

V. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. BP/AP 4225 Course Repetition
 - Tabled.
2. Strategic Planning Committee Membership
 - C. Kollross presented the Strategic Planning Committee's recommended edits to the committee's charge and recommended change to membership.
 - Motion to approve M. Henes. Second: M. Bustamante. Approved.

VI. ANNOUNCEMENTS

- C. Altamirano announced:
 - ◆ Tonight, is a documentary and screening "Rocio" in the Circadian from 5:00 PM to 8:00 PM.
 - ◆ Thursday, October 24th is "Our Black and Brown is Beautiful" in the Creveling from 10:00 AM to 2:00 PM.
 - ◆ Saturday, October 19th is Latino Heritage Parade & Festival at the Villa-Parke Multi-Purpose field from 10:00 AM to 4:00 PM.
- M. Henes shared:
 - ◆ Wednesday, October 23rd is a Town Hall at Cerritos College from 5:00 PM to 6:00 PM at which Chancellor Oakley will attend.

- ◆ Saturday, November 23rd is a LGBTQ summit at UC Riverside.
- M. Bustamante mentioned Financial Aid application help “Cash for College” is Saturday, November 2nd from 8:00 AM to 2:00 PM.
- A. Boekelheide shared:
 - ◆ Tonight in Westerbeck, PCC will be hosting a panel discussion with researchers from UC Riverside and journalists from the Pasadena Star News about homelessness. There will be three students sharing about housing insecurity.
 - ◆ Tuesday, October 22nd in the Circadian a seminar on Understanding and Responding to Anti-LGBTQ Macroaggressions, hosted by Professor Patrick Rock from 12:00 PM to 1:30 PM
- K. Ogden announced today, in the Creveling, Devi Laskar will be reading from her book, The Atlas of Reds and Blues, at 1:00 PM to 2:30 PM.

VII. ADJOURNMENT – 11:48 AM



Member Notes:

Accreditation Related: