



PASADENA AREA COMMUNITY COLLEGE DISTRICT

COLLEGE COORDINATING COUNCIL

Thursday, October 27, 2016
10:00 AM – 11:30 AM, G-1

NOTES

Members in attendance: Richard Storti (substituting for Superintendent-President Vurdien), Monica Molina, Rudy Perez, Shelagh E. Rose, Jeannie Sullivan, Mark Whitworth, Valerie Foster, Stephanie Fleming, Elaine Chapman, Graciela Caringella, Audrey Joseph, Kiely Lam

Guests: Crystal A. Kollross, Cynthia Olivo, Kathy Scott, Walter Butler, Julie Kiotas

Dr. Storti called the meeting to order at 10:08 AM.

- I. Public Comment on Non-Agenda Items
None
- II. Review and Approval of meeting notes – September 29, 2016
Approved
- III. INFORMATION ITEMS
 1. Superintendent-President's Update – Dr. Storti
 - ✓ Dr. Vurdien held an open forum yesterday and discussed that the Aspen award announcement would be in March 2017. Aspen visit went very well and Dr. Vurdien is optimistic on the outcome.
 - ✓ Accreditation follow-up site visit also seemed to have gone very well. Dr. Vurdien indicated that his final meeting with the site visit Chair was positive and the Chair noted to Dr. Vurdien that transparency in decision-making was apparent. Collegiality was palpable. ACCJC commissioners will meet in January and PCC should know the outcome in February 2017.
 - ✓ At the last Board of Trustees meeting. The Board passed two resolutions one for Prop 51 and the other for Prop 55. Prop 51 is a \$9 billion bond for facilities improvement. Community Colleges would receive \$2 billion. The PCC U building replacement project is first in line to be funded on the list from the state. The bond is repaid over 35 years. 9 billion principal 8.6 billion interest. Repayment comes from all sources of revenue for the state not just personal income taxes. Prop 55 is an extension of income tax component of Prop 30. The higher tax rate for upper income through 2030. This does not extend the sales tax component of Prop 30. Income is \$14-15 million for PCC general fund. \$3-4 million in sales tax to PCC. 55 is running favorably at this time. 51 is at 47% favorability.
 - ✓ Measure P Bond oversight committee meeting last night. That committee is winding down because Measure P funds have been allocated.
 - ✓ FON for PCC is 422.4 for Fall 2017. 414.8. For Fall 2016. 8 increase for next year.
 - ✓ Dr. Storti discussed FTES and FON numbers for local districts: Mt. Sac and Santa Monica College in comparison to PCC.

2. Academic Affairs Update – No Report

3. Student Affairs Update – Dr. Cynthia Olivo

- ✓ Update on Fin Aid push to award \$1 million more. 233 students. Using a new text messaging system to encourage students to complete Fin Aid forms.
- ✓ Dr. Ketmani is taking on the social work services work. Hosting a benefits fair in Spring for students. PCC food pantry is located on the second floor of the campus center.
- ✓ Outreach staff is contacting students who applied but didn't enroll. Will be emailing and texting students. Hope to increase enrollment for winter and spring sessions. College is not currently meeting our FTES target.
- ✓ Request for new food vending contract is underway and closes this week.
- ✓ \$6 million title 3 STEM grant. Dr. Klein and Dr. Jaramillo working on it.
- ✓ Basic Skills, SSSP, and Student Equity required to work together by CCCCO. This is a new effort. Student Success Integrated Council is being planned as a Standing Committee of College Council.
- ✓ Last data set to ASPEN due tomorrow - employment data.
- ✓ Student Services is reaching out to students who have completed 45+ units to speak to an academic coach or counselor on "What's your next step?" Looking to close the achievement gap by graduating additional African American and Latino students.

4. Business and Administrative Services

- ✓ Dr. Storti discussed the Emergency Preparedness Earthquake Drill - All buildings fully evacuated in 15-20 minutes but it took 30 minutes for a full report. Evacuated all local college buildings and off-campus buildings.
 - ✓ Building a culture of awareness. Spring Active-Shooter drill. Morning and evening drill.
 - What to do in event of a shooter.
 - i. Run.
 - ii. Hide and lock door be quiet
 - iii. Fight, last resort.
- Being aware of what to do helps. Rudy-didn't seem to think that everyone was aware of the drill. Area Wardens were assigned. 98% that were asked to serve as area Wardens attended a training others met individually with Police Chief.

5. Standing Committee Update(s) - None

IV. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION

1. College Council 2016-2017 Goals

- a. Update all of memberships and Charges of the Standing Committees
- b. Review meeting time to provide for more inclusion for Standing Committees reports
- c. Equity focus on College Council work - policies and procedures,
- d. Communicate back to constituent groups on student achievement

2. BP3215 Institutional Effectiveness – Change language in BP so IEC does not report to the Board of Trustees

V. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. Meeting Norms - Dr. Scott reported on the meeting norms created by Governance Work Group in response to accreditation recommendations. Asking Committees to adopt the norms as standard practice for all shared governance groups.
Motion to ask Standing Committees to review and adopt – J. Fleming; Second- V. Foster. Approved unanimously.
2. PnP Standing Committee – Dr. Foster and Crystal Kollross provided a revised charge and membership for Planning and Priorities. Jeannie Sullivan requested that the descriptor “Classified” be added in front in front of Research and Planning Analyst.
Motion to approve -S Rose; second J. Sullivan. Approved unanimously
3. OER – Open Educational Resources presented by Walter Butler and Julie Kiotas- Presentation (powerpoint attached) and request for a OER working group. Received grant AB798 for OER to be used for professional development. Keily Lam asked about Bookstore revenue and how it would be affected. Dr. Storti stated that there were other ways for the Bookstore to generate revenue. Merchandise could be just a big a revenue flow. Dr. Olivo suggested having OER become a working group of the Students First Committee which will be presented as a Standing Committee of College Council that would be charged with the integration of the Basic Skills Initiative, SSSP and Student Equity. Students First Standing Committee recommendation coming at the next College Council meeting. OER would be a subcommittee of this committee.
- VI. BP/AP3900 - Group discussed pros and cons. Dr. Olivo provided examples of incidents where this BP/AP was necessary. Constituency groups were asked to take back for review.
- VI. ANNOUNCEMENTS
None
- VII. ADJOURNMENT – 11:35am

Next College Council meeting: Thursday November 17, 2016, at 10:00 AM in G-1