



PASADENA AREA COMMUNITY COLLEGE DISTRICT

COLLEGE COORDINATING COUNCIL

Thursday, September 22, 2016

10:00 AM – 11:30 AM

Library Terrace Room

NOTES

Members in attendance: Dr. Rajen Vurdien, Carlos Altamirano, Stephanie Fleming, Dr. Valerie S. Foster, Joseph L. Futtner, Audrey Joseph, Monica Molina, Alexis Rivera, Shelagh E. Rose, Jeannie Sullivan, Mark Whitworth,

Guests: Matthew Kiaman, Crystal A. Kollross, Dr. Cynthia Olivo, Dr. Kathy Scott, Dr. Richard Storti, Rueben Smith, Nicole Sebergandio

Dr. Rajen Vurdien called the meeting to order at 10:02 AM

New members were introduced.

I. Public Comment on Non-Agenda Items
None

II. Review and approval of meeting notes – May 26, 2016

Motion made by Dr. Valerie Foster to approve meeting notes of May 26, 2016 as reviewed and presented. Motion seconded by Jeannie Sullivan. No further discussion requested. Unanimously approved; no opposition; no abstentions. **Motion approved.**

III. INFORMATION ITEMS

1. Superintendent-President's Update – Dr. Rajen Vurdien

Aspen site visit is next week on Tuesday and Wednesday. College Times ranked PCC #1 in California.

2. Academic Affairs Update

3. Student Affairs Update

Dr. Olivo unable to attend; no update available.

Dr. Richard Storti gave a Business and Administrative Services update: Capital Outlay distributed. The 2016/17 budget was approved by the board. Prop 55, if it passes, will extend income tax for another 12 years. Polling at 54%.

4. Standing Committee Update(s)

a. Facilities Standing Committee Capital Improvement Project recommendations for 2016/2017

Rueben Smith distributed budget. Priority is veterans resource center; currently in design stage. Dr. Vurdien thanked Rueben and the facilities staff for all the work accomplished heading into start of semester. Dr. Storti confirmed funds have been set aside to complete the projects. Cleaning projects are completed when classes are not in session and rooms are not occupied.

IV. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION

1. College Council and Standing Committee Guidelines

Crystal Kollross gave an overview of what has transpired to date. Guidelines cover service, membership, committees, and terms. Other than a correction, no other feedback received.

Motion made by Dean Joseph Futtner to approve the College Council and Standing Committee Guidelines. Motion seconded by Jeannie Sullivan. No further discussion requested. Unanimously approved; no opposition; no abstentions. **Motion approved.**

2. Accreditation Follow-Up Report

Dr. Kathy Scott, Board approved the report last night. Will be sent electronically on Tuesday, September 27, with hard copies to be sent overnight. ACCJC has notified that the team will be on campus for 2 days either week of October 17 or 31; team will consist of approximately 8 members. Dr. Vurdien thanked Dr. Scott and Lynora Rogacs for their hard work. Dr. Scott thanked the Academic Senate and acknowledged that the Classified Senate took the report very seriously. Associated Students also did a great job; reported out with questions. All this effort made it much easier. Thanks, again, to all!

3. AP3200 Accreditation

Dr. Kathy Scott and Crystal Kollross, when College Council approved AP 3005 it required a change to AP 3200.

Dr. Scott provided an in-depth description and clarification of changes. The composition of the committee is very important; would like to include people with expertise. Stephanie Fleming confirmed there is much training involved in order to serve on the Accreditation Committee. Persons who volunteer to serve should be aware that it is a working committee. There will continue to be collaboration with Planning and Priorities Standing Committee. Carlos Altamirano recommended consistency in abbreviations throughout the documents. Constituency Groups need to review. Will include in October 27 College Council agenda.

4. BP/AP 3251 Institutional Effectiveness – Rescind

Crystal Kollross, this was presented to College Council in April 2016. This was a request from IEC; the committee would like to be a standing committee of college council. In order to do this, it would require rescinding AP/BP 3251 and board approval. It was requested representatives discuss this with their constituency groups.

V. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. Shared Governance Evaluation

Crystal Kollross, distributed evaluation results. They were required by the Accreditation process. Survey was sent out late spring to all members of shared governance committees. Some shared governance groups felt that not all questions were applicable. Comments included that it is very long and time consuming when one serves on multiple committees. Crystal will review, revise, and shorten the survey.

2. BP/AP 3250 Integrated Planning Process – First Read
Crystal Kollross, current and revised versions included in meeting packet. Current version written in 1999. Planning and Priorities Standing Committee will work on creating a planning handbook. It was requested representatives review this with their constituent groups and bring back for the October 27 meeting.
3. Integrated Planning Cycle 2016-2017
Crystal Kollross, provided an overview. Executive committee to review budget requests in January. If anyone needs assistance, please direct them to Dr. David Colley.
4. Technology Master Plan
Matthew Kiaman, the draft was included in meeting materials previously distributed. District Technology committee has been working on the plan over the past year including collecting feedback. Three open forums held. Everything has been incorporated into the draft. Goal is to present to College Council. It was requested representatives share and discuss the plan with their constituency groups and provide feedback by October 7. Please email feedback to dtc@pasadena.edu
As technology changes rapidly, the plan is 4-years and is incremental every year. Some recommendations are linked to EMP and ACCJC. Looking to be consistent and relevant.

VI. ANNOUNCEMENTS

Carlos Altamirano, the ALE mixer is today. Everyone is invited.

VII. ADJOURNMENT

Meeting adjourned at 11:01 AM.