



Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.

Title of Meeting / Committee Name: College Council

Thursday June 20, 2019 10:30-12pm

Room: G-101 Conference Room

Chair:

Dr. Erika Endrijonas

Name of Person Taking Notes: Lucky Springfield

Meeting Notes

In Attendance: Dr. Erika Endrijonas, Carlos Altamirano, Leslie Tirapelle, Lynora Rogacs, Maria Bustamante, Mary-Erin Crook, Shelagh Rose, Tameka Alexander, Tony Casillas, Veronica Jaramillo, Alex Boekelheide, Liz Heron, Michael Ihrig, Max Rome, Candice Jones, Matthew Kiaman, Olivia Loo, Jason Robinson, Valerie Foster, Crystal Kollross, Terry Giugni

Dr. Erika Endrijonas called the meeting to order at 10:32 AM.

I. Public Comment on Non-Agenda Items – L. Rogacs kindly reminded the Shared Governance Committees, if you are going to change the schedule of your group's meeting time, to let your faculty co-chair know with adequate notice.

II. Review and approval of meeting notes from May 16, 2019

- Motion to approve: C. Altamirano. Second: V. Jaramillo. Approved.

III. INFORMATION ITEMS

1. Board Docs Presentation – Candice Jones
 - C. Jones presented Andrew Klein, through a conference call, to do a brief demo of basic functions in BoardDocs. Use of BoardDocs will be a tool to give PCC's website a consistent appearance with a standard format to publish all committee membership, meeting agendas and meeting minutes.
2. Superintendent-President's Update – Dr. Erika Endrijonas
 - PCC's 2019 Graduation went well and was a success.
 - The Board of Trustees approved the Equity Plan and the tentative 2019-20 Budget.
 - PCC is hoping to get full funding for this year for all of the student success, though the Chancellor's office is claiming they don't have enough money. Nevertheless, PCC has a balanced budget for next year.
 - The new student trustee, Alex Sarkissian will be sworn in July.
3. Academic Affairs Update – Dr. Terry Giugni
 - The Board of Trustees approved 31 faculty hires, previously approved 14 faculty hires, and one more faculty position is left to meet FON (Faculty Obligation Number) of 46.
 - Currently in the process of filling two dean positions: VAMS (Visual Arts and Media

Studies) and Health Sciences.

- Summer enrollments are at the highest they have been for the past three years and FTS (Full-time Students) numbers are looking good.
 - The Board of Trustees approved another ADT (Associate Degrees for Transfer) with a total of 31 of 40 possible ADTs to get, which makes PCC tied for 5th place. An email has been sent out, asking the Deans to start working with their faculty to develop more ADTs.
4. Student Affairs Update
 - Not presented – no discussion.
 5. Business and Administrative Services Update
 - Not presented – no discussion.

IV. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION

1. BP/AP 5012 Admission of International Students
 - O. Loo presented BP/AP 5012 to the committee, sharing the updates, minor corrections and wording changes.
 - Motion to approve: C. Altamirano. Second: L. Rogacs. Approved.
2. AP 4011 Flex Advisory Committee
 - J. Robinson presented AP 4011 to the committee to recommend the Flex Advisory Committee sit as a subcommittee on the PD Standing Committee.
 - Motion to approve: L. Rogacs. Second: C. Altamirano. Approved.
3. AP 4100 Graduation Requirements for Degrees and Certificates – Dr. Terry Giugni
 - T. Giugni presented AP4100 to the committee. Auto-awarding was stated in the first paragraph. Edits were made to help with better defining the different types of degree and certificate awards.
 - Motion to approve: S. Rose. Second: M. Bustamante. Approved.
4. Shared Governance Guidelines Handbook updates
 - C. Kollross presented the Shared Governance Guidelines Handbook updates and went over the edits made with the committee.
 - Motion to approve: C. Altamirano. Second: S. Rose. Opposed: M. Crook. Abstention: L. Rogacs. Approved.

V. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. BP/AP 6300 Fiscal Management
 - C. Kollross presented BP/AP 6300 to the committee for the first read; it will now go on to the respective groups.
2. BP 6200 Budget Preparation
 - C. Kollross presented BP 6200 to the committee for the first read; it will now go on to the respective groups.

VI. ANNOUNCEMENTS – None.

VII. ADJOURNMENT – 11:43 AM.