



PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: College Council

Thursday, February 21, 2019 10:30-12pm

Room: G-101 Conference Room

Chair:

Dr. Erika Endrijonas

Name of Person Taking Notes:

Lucky Springfield

Meeting Notes

In Attendance: Dr. Erika Endrijonas, Audrey Joseph, Carlos Altamirano, Gary Potts, Leslie Tirapelle, Maria Bustamante, Mark Whitworth, Matt Henes, Shelagh Rose, Tameka Alexander, Tony Casillas, Veronica Jaramillo, Crystal Kollross, Cynthia Olivo, Terry Giugni

Dr. Erika Endrijonas called the meeting to order at 10:42 AM.

I. Public Comment on Non-Agenda Items – None.

II. Review and approval of meeting notes from December 13, 2018

- Motion to approve: M. Henes. Second: C. Altamirano. Abstention: G. Potts. Approved.

III. INFORMATION ITEMS

1. Superintendent-President's Update – Dr. Erika Endrijonas
 - Dr. Endrijonas expressed how happy she is to be here at her first College Council Committee meeting and that it was her day three of month two at PCC.
 - The Board of Trustees approved the withdrawal of and RFP (Request for Proposal) for consultants for the EMP (Educational Master Plan) and FMP (Facilities Master Plan). The college already has adequate information to create the EMP. The college will reach out to the company that created the existing draft of the FMP and let them know the college are looking at an update.
 - The mission statement will be going to the Board of Trustees by March 20, 2019.
 - Rice University gave PCC an award for being number one across the country to use OpenStax for open educational resources. Walter Butler has been PCC's faculty lead.
2. Academic Affairs Update – Dr. Terry Giugni
 - Liesel Reinhart is the new dean for the Performing and Communication Arts division and starts Monday, February 25th.
 - The dean of VAMs position will be open soon. Joe Futtner will be returning to a faculty position to teach art history.
 - In the process of hiring fifty-seven new faculty in most departments to begin teaching in the Fall of 2019.
 - Enrollment numbers for Spring 2019 are lagging a little behind Spring 2018.
 - PCC now has two more associate degrees for transfer in Economics and Philosophy.

- The unit value for certificates of achievement has changed from 18 or above to now 16 or above. The Curriculum and Instruction Committee has been working with faculty to submit occupational skills certificates that were in the 16 unit range for approval.
3. Student Affairs Update – Dr. Cynthia Olivo
- The Chancellor’s Office has created a new Excuse Withdrawal for students. PCC will be testing this in the Banner software to see if it will affect the student’s financial aid.
 - March 15 is the associate degree for transfer deadline.
 - A goal for PCC is to beat the ADT number from last year from 1389 ADTs to 1580 ADTs with the help of various programs within Student Services and the college.
 - Faculty is asked to use PCC Connect to outreach to students and refer them to student services for support.
 - PCC will be recruiting at local language schools and participating in a college fair abroad to help increase international student enrollment.
 - CampusLogic, a software to make financial aid processing easier for students, should be implemented by May 2019.
 - Over the Winter break, PCC was a Bellweather finalist.
 - PCC submitted a grant to support formerly incarcerated students, the results will be announced within the month. Currently working on another grant to replicate a program called PSA for \$150,000.
 - Thank you to Tameka Alexander for all her hard work on outreach events.
 - The first day of Spring semester started off strong with a Lunar New Year celebration, followed with a Black History Month event, and many more events scheduled for the semester.

IV. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION

1. AP 3251 Institutional Effectiveness
- C. Kollross presented AP 3251 to the committee for the final vote.
 - Motion to approve: C. Altamirano. Second: S. Rose. Approved.

V. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. BP 5700 Athletics
- C. Kollross presented BP 5700 to the committee for the first read and will now go to the respective groups.
2. BP 5012 International Students and AP 5012 Admission of International Students
- C. Kollross presented BP 5012 to the committee for the first read and will now go to the respective groups.

VI. ANNOUNCEMENTS

- C. Altamirano mentioned Tuesday, February 26th from 12:00 PM to 1:00 PM is the Staff vs Students’ basketball game.



- C. Olivo announced the Safe Zone center opens mid-semester, Foster Youth finished their fundraising goal of \$100,000, great progress on the redesign of the Student Services Center and continuing plans on the Equity and PD center.
- T. Alexander specified that Tuesday, February 26th is the Middle and High School Counselor Day, from 9:00 AM to 1:00 PM.

VII. ADJOURNMENT – 11:27 AM