



PASADENA AREA COMMUNITY COLLEGE DISTRICT

DISTRICT TECHNOLOGY STANDING COMMITTEE

**Tuesday, October 31, 2017
2:30 PM – 4PM
Conference Center - G1**

Members: Matthew Kiaman, Masood Kamandy, Danielle Rapue, David Evans, Carrie Starbird, VACANT – PCC/CFT, Maureen Davidson, Elizabeth Wood, Susan Bricker, Mark A. Gutierrez, Chuck Pomeroy, S. Alexander Marositz, Michael J. Ihrig, Jason Bettrue

Minutes

Call to Order – 2:35PM

- I. Roll Call
 - a. Absent - David Evans, Elizabeth Wood
- II. Public Comments
- III. Reports
 - a. Matthew provided a recap of last year.
 - b. LancerPoint
 - c. Tech Plan
 - d. AP on procurement of accessible technology
- IV. Approval of minutes from 6-21-2017
 - a. Motion to approve by Mark G. Seconded by Michael I.
 - i. All approve with Danielle, Jason, Masood and Chuck abstaining.
- V. Discussion
 - a. Review charge
 - i. No changes to the charge recommended.
 - b. Review membership
 - i. Masood recommended adding a student from his class who has developed a mockup of a new LancerPoint portal.
 - ii. A recommendation was made to add a person from a satellite location such as Foothill or Rosemead.
 - c. 2017-18 goals
 - i. Suggestions on changes included
 1. Alex suggested discussing how we handle non-Canvas LMS support
 2. Information security policy suggestions
 - a. Requiring employees to use PCC email. This could be added to an information security policy
 - b. Susan – how about adding something about cloud policies and how FERPA and other restrictions interact.
 - ii. Michael suggested adding training for the shared governance app
 - iii. Jason noted that the challenge is to get people to go get training more often. Greater attendance.
 - iv. PD meets every 3rd and 4th Tuesdays. Co-chairs are Valerie and Leslie
 - d. Meeting schedule for 2017-18
 - i. The group elected to meet monthly on the last Tuesday of the month 2:30PM – 4:00PM.
 - e. Future agenda items
 - i. Review AP 3411
- VI. Adjournment – 3:52PM

Approved November 28, 2017