

**CALENDAR STANDING COMMITTEE**  
**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**REGULAR MEETING**  
Wednesday, October 14, 2020 1:00 – 2:00 p.m. ZOOM

**NOTES**

**COMMITTEE MEMBERS PRESENT**

Terry Giugni	Co-Chair
Matthew Henes	Co-Chair
Alex Quintanar	Associated Students
Cynthia Olivo	Executive Committee
Arlene Reed	Admissions and Records
Emmanuel Gomez	Associated Students
Christina Zhang	Associated Students
Julie Kiotas for Martha House	Division Dean
Sharis Amirian	Academic Senate
Isela Ocegueda	Management Association
Jeffrey Winter	Academic Senate
Cheryl Storms	Confidentials
Jaclyn Cevallos	Management Association
Suzanne Anderson	Faculty Association
Loknath Persaud	Academic Senate

**CALL TO ORDER AND INTRODUCTIONS**

M. Henes called the meeting to order at 1:01 p.m.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**REVIEW/APPROVAL OF MEETING MINUTES**

**MOTION** to Approve the September 30, 2020 minutes by J. Winter seconded by C. Olivo.

VOTE: Approved by majority vote. Abstentions: L. Pursuad, J. Kiotas, S. Anderson.

**INFORMATION ITEMS AND NEW ITEMS DISCUSSION**

**Review, Discussion, and Possible Action on the 2022 - 2023 Academic Calendar**

M. Henes presented a mock-up of the 2022-2023 Academic Calendar and noted that the fall side had been approved at the September 30 meeting. There was conversation regarding the 2023 side. S. Anderson indicated that the FA and Administration are meeting regarding the elimination of winter. M. Henes indicated that if the FA was successful in its appeal then the committee would revisit the format of spring.

**MOTION** to Approve the Spring start date of January 9th and end date May 7th by I. Ocegueda seconded by C. Olivo.

Discussion: J. Kiotas spoke about her research regarding dual enrollment and students who take coursework between PCC and Cal State LA. The start and end dates for back and forth works and closely matches. She felt that this was important for Black Lives Matter and other equity groups to have the opportunity to take classes between the two schools concurrently. J. Winter asked about Cal State LA

spring end date. S. Amirian indicated that CSULA will end spring 2021 on May 28<sup>th</sup>. M. Henes indicated that in 2023 CSULA will end on May 27<sup>th</sup>.

VOTE: Majority. No: S. Anderson, S. Amirian, A. Quintanar. Abstentions: L. Pursuad, J. Winter, M. Henes.

*Motion carries.*

T. Giugni indicated that ten (10) Saturdays would need to be bolded on the 2023 side. M. Henes referenced the following bolded Saturdays: January **14, 21, 28**, February **4, 18, 25**, March **4, 18, 28** and April **8**. He mentioned that bolded Saturdays do not affect students, but rather provide Deans the ability to assign full-time faculty to retreats or teaching assignments if necessary.

**MOTION** to approve Spring Saturday Bold dates by J. Kiotas seconded by I. Ocegueda.

VOTE: Majority. No: E. Gomez, S. Anderson, C. Zhang. Abstentions: S. Amirian, A. Quintanar.

*Motion carries.*

M. Henes reviewed possible Summer start and end dates. A. Reed asked for more time between the end of spring and the proposed May 11<sup>th</sup> start date. A. Reed would like two weeks and requested starting on Monday, May 15<sup>th</sup>. This would allow extra time to process grades. Currently, Admissions and Records must manually drop students if they did not pass a spring course and don't meet the prerequisites of a summer course. J. Kiotas discussed giving faculty more time to accommodate students who need extra time. S. Amirian indicated that courses taken in the summer do not count on a transfer application for the same year where Winter session courses did count on the application transcript. A. Quintanar requested extending a break time between Summer 1 and summer 2. T. Giugni explained that 8-week classes would also be on the schedule so green denotation between summer 1 and 2 could be confusing. From a student perspective A. Quintanar felt that longer session should start at the beginning of summer.

**MOTION** to approve a summer start date of May 15 2023 and end first session on June 23, 2023 and start the second six-week session on July 5, 2023 by J. Kiotas seconded by J. Winter.

VOTE: Yes: A. Quintanar, C. Olivo, I. Ocegueda, T. Giugni, J. Winter, M. Henes, C. Storms, J. Kiotas, A. Reed, J. Cevallos. No: E. Gomez, S. Anderson, C. Zhang.

*Motion carries.*

**MOTION** to approve the end of the second six-week session August 15 by I. Ocegueda and seconded by J. Kiotas.

VOTE: Yes: C. Olivo, I. Ocegueda, T. Giugni, J. Winter, M. Henes, C. Storms, J. Kiotas, A. Reed, J. Cevallos. No: E. Gomez, S. Anderson, C. Zhang. Abstentions: S. Amirian, A. Quintanar.

*Motion carries.*

M. Henes indicated that this approved 2022-2023 academic calendar would move forward to College Council in November.

#### **BP/AP 4010 Academic Calendar**

M. Henes reviewed BP 4010 and AP 4010. M. Henes would like to change the wording in AP 4010 from, “develop the academic calendar for recommendation to the Board of Trustees.” To: “develop the academic calendar for recommendation to the College Council.” This would more accurately reflect the process and align with the BP. M. Henes believed that this was voted on at the last meeting. S. Amirian indicated that it was not.

Under #5, clarification is needed on *California Admission Day (floating holiday)*. T. Giugni will check on California Admission Day.

S. Anderson would like language changed in #3 to reflect that this is bargained between the FA and the District.

M. Henes ended the discussion and mentioned that this item will be on the next agenda in one week.

#### **ANNOUNCEMENTS**

None.

#### **ADJOURNMENT**

Meeting adjourned at 2:01 p.m.

#### **FUTURE MEETING DATE**

October 21, 2020

**Recorder:** JoEllyn McGrath