PASADENA AREA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

Wednesday, March 04, 2020 12:00 – 1:00 p.m. R-121

***DRAFT* NOTES**

**COMMITTEE MEMBERS PRESENT**

Terry Giugni, Co-Chair Vice President, Instruction

Matt Henes, Co-Chair Academic Senate President

Kerin Huber, Academic Senate

Jeff Winter, Academic Senate

Stephanie Fleming for Martha House, Division Dean

Jaclyn Cevallos, Management Association

Arlene Reed, Director of Admissions and Records

Dionne Shelton, Associated Students

Alex Sarkissian, Student Trustee, Associated Students

Kimberly Wiscovitch, Associated Students

Pat Krause, Classified CFT

Isela Ocegueda, Management Association

Suzanne Anderson, Academic Senate

Richard Harsha, CSEA

Erland Weydahl, Academic Senate

**CALL TO ORDER AND INTRODUCTIONS**

T. Giugni called the meeting to order at 12:10 p.m.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**REVIEW/APPROVAL OF MEETING MINUTES**

MOTION to approve February 19, 2020 meeting notes by I. Ocegueda; seconded by E. Weydahl, with the correction of Suzanne Anderson’s name. R. Harsha abstained.

VOTE: Approved by majority vote.

Motion carries.

**INFORMATION ITEMS AND NEW ITEMS DISCUSSION**

**Review, Discussion, and Possible Action on the 2021 Side of the 2020-2021 Academic Calendar**T. Giugni presented 2020 - 2021 Academic Calendar 2021 Options 1 and 2. T. Giugni indicated that the Spring last day of class was the only difference between the two calendars. Option 1 ends June 14th and Option 2 ends June 11th. T. Giugni explained that Option 2 would change the course schedule to include the extra time required on Mondays and Wednesdays. J. Cevallos said that additional time could vary from 10 additional minutes to 30 depending on the contact hours. Option 2 discussion continued regarding the impact to the campus community and room availability. Based on the conversation, Option 2 was deemed not viable.

MOTION to approve Option 1 by S. Fleming, seconded by J. Winter. Discussion. M. Henes requested an amended motion to move the summer start date for 2021 from June 16 to June 21, 2021. S. Fleming amended motion to approve Option 1 with a summer start date of June 21 seconded by J. Winter.

Further discussion related to pros and cons of counting FTEs at census for current fiscal vs. next fiscal year at the Chancellor’s Office.

VOTE: Approved by majority vote. Opposed: J. Winter. Abstention: I. Ocegueda.

Motion carries.

Option 1 with a change in the start date was approved as the recommendation to College Council for the 2021 side of the 2020-2021 Academic Calendar.

T. Giugni distributed Option 1 of the 2021-2022 Academic Calendar for discussion. Winter intercession was not included in this option. T. Giugni explained that the Superintendent-President Endrijonas would like and earlier end to Spring semester for student internship and work based learning opportunities that typically start in June prior to our current / historical spring end date. T. Giugni raised the topic of Work Based Learning, and how Winter can affect internship opportunities; need to focus on increasing numbers to assist students in finding work after they leave our institution.

Alex Sarkissian stated that building his portfolio during Winter intercession helped his transfer opportunities significantly.

D. Shelton asked for clarification regarding internships and why students could not work and attend classes at the same time. T. Giugni explained that many science internships are nationwide, start, and end at a prescribed times during the summer where 8+ hours are spent in labs or engaged in fieldwork.

S. Anderson said that faculty make accommodations for students with internships so they are able to successfully complete coursework and begin summer internships. She questions the Administrations’ goals.

E. Weydahl suggested surveying the students to determine the number of those who would be interested. L. Persaud wonders how students would feel if Winter was eliminated. If Winter were to be eliminated, a second summer session would be necessary; historically this has not been successful in the past.

A. Reed stated that the ultimate goal is transfer, and that we cannot rely on Summer to achieve this.

J. Cevallos emphasized that taking a term away and bringing a term back is a tremendous amount of work. There should be no back and forth on Winter; a decision must be made.

T. Giugni indicated that everything the committee was discussing can work; there are other variations in the state at other institutions. There is no “right” answer. He stated that the committee will be working on a timeline for recommendation for the calendar to be approved by the Board in in terms of next steps. This may require additional Calendar Committee meetings outside of the normal schedule.

J. Cevallos suggested that counselors be included in some of these meetings.

**ANNOUNCEMENTS**

None

**ADJOURNMENT**

Meeting adjourned at 2:02 p.m.

**FUTURE MEETING DATE**

March 18, 2020

**Recorder:** JoEllyn McGrath