

**CALENDAR STANDING COMMITTEE**  
**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**REGULAR MEETING**  
Wednesday, June 3, 2020 1:00 – 2:00 p.m. ZOOM

**NOTES**

**COMMITTEE MEMBERS PRESENT**

Terry Giugni	Co-Chair
Matthew Henes	Co-Chair
Roger Marheine for Suzanne Anderson	Academic Senate
Dionne Shelton	Associated Students
Denise Albright	Classified Senate
Jaclyn Cevallos	Management Association
Richard Harsha	CSEA
Martha House	Division Dean
Kerin Huber	Academic Senate
Isela Ocegueda	Management Association
Loknath Persaud	Academic Senate
Jeffrey Winter	Academic Senate

GUEST: Eduardo Cairo

**CALL TO ORDER AND INTRODUCTIONS**

M. Henes called the meeting to order at 1:08 p.m.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

E. Cairo asked the committee to rescind their last vote at the May 20, 2020 meeting on the 2022 side of the 2021-2022 academic calendar. He provided two (2) reasons to rescind and vote again without reprisal: 1. E. Cairo contended that Academic President M. Henes was given a mandate by Academic Senate to vote against the elimination of the winter intercession, but abstained. 2. E. Cairo indicated that one of the reasons given to removed winter intercession involved internships. E. Cairo felt that the data presented by the college did not substantially show that a large percentage of students benefited from the elimination of winter and additionally would like detailed data on how many of these internships were full-time or part-time, paid or unpaid.

**REVIEW/APPROVAL OF MEETING MINUTES**

**MOTION** to approve the May 20, 2020 meeting notes by M. House; seconded I. Ocegueda.

Corrections: L. Persaud's name was omitted: *VOTE on the motion to approve the format: Approved by majority vote. Opposed: R. Marheine, L. Persaud, D. Shelton, F. Ramirez, E. Weydahl, J. Winter. Abstentions: M. Henes, K. Huber.*

The spelling of Ocegueda in motion to approve minutes.

R. Marheine wanted the notes to reflect his statement: *Additionally, the FA has submitted a demand to bargain regarding the calendar.*

J. Winter asked for written clarification on the following: *MOTION to call the question moved and seconded by I. Ocegueda and M. House*

*VOTE on the motion to call the question:* Approved by majority vote. Opposed: R. Marheine, D. Shelton, F. Ramirez, L. Persaud, J. Winter.

*VOTE:* Corrected and amended Minutes approved by majority vote. Abstentions: R. Marheine, D. Albright.

*Motion carries.*

## **INFORMATION ITEMS AND NEW ITEMS DISCUSSION**

### **Review, Discussion, and Possible Action on the Summer Start and End Dates on the 2022 side of the 2021 - 2022 Academic Calendar**

M. Henes presented a mock-up of the 2021-2022 Academic Calendar and reviewed the approved spring 2022 side start and end dates and noted the January 7<sup>th</sup> FLEX/Professional Development Day and bolded instructional Saturdays. He discussed that beginning summer on May 12<sup>th</sup> rather than May 11<sup>th</sup> would allow for a six-week first session by moving the end date to June 22<sup>nd</sup> rather than June 21<sup>st</sup>. T. Giugni indicated that a week had to have three days for attendance accounting in fall and spring, but attendance accounting for summer does not require three days of instruction in the week so The May 12<sup>th</sup> start date would be fine.

*MOTION* to approve a start date of May 12<sup>th</sup> and an end date of June 22<sup>nd</sup> for the first summer session by I. Ocegueda seconded by M. House.

*Point of Information:* J. Winter requested discussion on the second version provided in the meeting packet where summer started May 16<sup>th</sup>. M. Henes noted that the second version would only allow for a five-week first session. In order to preserve green days of no instruction the first version was considered with modification.

*Point of Information:* L. Persaud requested clarification for time between sessions. M. Henes discussed the domino effect and the faculty and staff need for downtime between sessions in August between sessions.

*Point of Order:* D. Shelton for a vote. M. Henes accepted and moved to vote.

*VOTE:* Approved by majority vote. Opposed: R. Marheine, Abstentions: D. Shelton, L. Persaud

*Motion carries.*

*MOTION:* to approve a start date of June 27<sup>th</sup> for the second six-week summer session with an end date of August 5<sup>th</sup> moved by I. Ocegueda seconded by J. Winter.

*Discussion:* T. Giugni requested a modified motion that would include August 19<sup>th</sup> as the end date for the eight-week summer session. R. Marheine requested clarification regarding current practice of showing an eight-week session and overlap with the first and second six-week sessions. M. Henes showed the 2018-2019 academic calendar with summer sessions listed. J. Cevallos wondered if the Saturday and/or Sunday class offerings would change the end dates. T. Giugni indicated that they would not.

*AMENDED MOTION:* to approved a start date of June 27<sup>th</sup> for the second summer session with an end date of August 19<sup>th</sup>. 2020. moved by I. Ocegueda seconded by M. House.

*VOTE to AMEND:* Approved by majority vote. Abstentions: R. Marheine.

*Motion carries.*

M. Henes clarified that the 2022 academic calendar would also note the end of the six-week session on August 5<sup>th</sup> and the end date of an eight-week session as August 19<sup>th</sup> as shown on the 2018-2019 calendar provided in the example if approved. T. Giugni agreed that this would be displayed.

VOTE: Approved by majority vote. Opposed: R. Marheine, Abstentions: L. Persaud

*Motion carries.*

M. Henes announced that the 2021-2022 academic calendar had been approved and the Calendar Committee's recommendation would be taken to College Council.

### **College Council Guidelines for Alternates**

M. Henes discussed College Council Guidelines for Alternates and indicated that the co-chairs must receive a notice of a regular committee member substitution at least twenty-four hours in advance of the meeting. In the prior meeting notification was given the morning of, just prior to, and during the meeting of alternates. It was allowed because not doing so would have precluded an FA representative, student representative, and administrative representative from voting. Moving forward twenty-four-hour notice will be required.

### **Review, Discussion and Possible Action on the 2022-2023 Academic Calendar**

M. Henes presented a blank with holidays 2022-2023 academic calendar. M. House suggested August 29<sup>th</sup> as the start date with a FLEX/Professional Development day on August 26<sup>th</sup>. M. Henes asked T. Giugni about the December green days on the 2021 calendar. T. Giugni explained that the fall start date had been moved earlier in August to give students and student services more time at the end of the term rather than just prior to the holiday break. M. Henes noted that there was no motion on the floor, just discussion. R. Marheine indicated that he needed to leave at 2:00 p.m. and opposed any vote or serious consideration without taking this back to the members' constituent groups. R. Marheine asked about another meeting before fall to further discuss dates. I. Ocegueda discussed moving the date to August 22<sup>nd</sup>. L. Persaud also recommended starting earlier in August. T. Giugni explained the complication of no green days between summer and fall. A meeting will be scheduled to further the conversation.

### **ANNOUNCEMENTS**

M. Henes encouraged participation in the upcoming Safe Zone Event and the *Listening* ZOOM forum at noon on Thursday, June 4, 2020. Details were emailed to faculty, staff and students. T. Giugni mentioned a Saturday event emailed from Melva Alvarez and Dr. Endrijonas.

### **ADJOURNMENT**

Meeting adjourned at 2:02 p.m.

### **FUTURE MEETING DATE**

June 10, 2020

**Recorder:** JoEllyn McGrath