

**CALENDAR STANDING COMMITTEE**  
**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**REGULAR MEETING**

Thursday, September 13, 2018 - 12:00 – 1:00 p.m. – C-233 President's Conference Room

**MINUTES**

**COMMITTEE MEMBERS PRESENT**

Terry Giugni, Co-Chair  
Mark Whitworth, Co-Chair (arrived at 12:40 p.m.)  
Alina Sargsyan for Monique Hendrick-Walters, Classified Senate  
Richard Harsha, CSEA  
Manny Perea, Academic Senate  
Locknath Persaud, Academic Senate  
Stephanie Fleming for Tunisia Bailey, Management Association  
Darcy Mack, Academic Senate  
Jaclyn Cevallos, Management Association  
Eileen He, Associated Students  
Dr. Robert Bell, Executive Committee  
Erlend Weydahl Academic Senate (end of meeting)

**CALL TO ORDER AND INTRODUCTIONS**

T. Giugni called the meeting to order at 12:10 p.m.

There was no public comment.

Dr. Giugni welcomed everyone and spoke about the need to vote on minor changes to the 2018-2019 and 2019-2020 academic calendars.

**REVIEW/APPROVAL OF MEETING MINUTES**

MOTION to approve November 9, 2017 minutes made by D. Mack and seconded by M. Perea. VOTE:  
Approved by majority vote. R. Bell abstained.

**Vote to add pink (Campus Closed) November 24 and 25 to 2018-2019 ACADEMIC CALENDAR**

MOTION to approve Campus Closed November 24 and 25 2018 made by S. Fleming and seconded by R. Bell. VOTE: Approved by majority vote.

**Vote to add pink (Campus Closed) November 30 and December 1 to 2019-2020 ACADEMIC CALENDAR**

MOTION to approve Campus Closed November 30 and December 1 2019 made by R. Bell and seconded by D. Mack. VOTE: Approved by majority vote.

**ANNOUNCEMENTS**

Dr. Giugni discussed the Flex Day on the Friday prior to the beginning of Fall Semester as a negotiated faculty contract day. L. Persaud recommended that this return to a "Welcome Day" with the focus on students. Dr. Giugni explained that Student Services has incorporated a Welcome Day prior to that Friday and a Family Day to welcome new and returning students and their families. M. Perea suggested that only the words FLEX/Professional Development represent the Friday prior to the beginning of the semester.

## CALENDAR STANDING COMMITTEE

MOTION to approve striking the word *Convocation* and striking the triangle symbol from the 2018-2019 and the 2019-2020 academic calendars made by M. Perea and seconded by S. Fleming. VOTE: Approved by majority vote.

A 2020-2021 academic calendar with only federal holidays listed was distributed and briefly discussed. Three or four scenarios will be presented for member discussion with their constituent groups.

Dr. Giugni distributed the 2017-2018 Committee Evaluation Report for Calendar Committee prepared by the Institutional Effectiveness office. Mark Whitworth indicated that there were only four responses to the questionnaire. M. Whitworth requested that the survey be sent out again for greater participation. Dr. Giugni will ask Crystal if this survey could be resent to members. The current response was four members. The survey results will be reviewed at a future meeting.

## ADJOURNMENT

The meeting adjourned at 12:30 p.m.

## FUTURE MEETING DATE

A doodle poll will determine the next meeting date and time.

**Recorder:** JoEllyn McGrath