



**BUDGET AND RESOURCE ALLOCATION COMMITTEE
PASADENA AREA COMMUNITY COLLEGE DISTRICT**

Thursday, October 27, 2016 – 2:30 p.m.
President's Conference Room – C233

MINUTES

Co-Chairs

- ✓ Danny Hamman, Social Sciences
- ✓ Richard Storti, Business & Administrative Services

Associated Students

- Alternate, Student Trustee
- ✓ Alternate, ASI President

Management Association

- ✓ Todd Hampton
- Leslie Tirapelle

Faculty

- ✓ Mary-Erin Crook
- Mark Whitworth
- ✓ Rod Foster

Classified Representatives

- ✓ Ann Scherb, CSEA
- ✓ Gary Potts, PCC-FCT
- ✓ Peter Dwight, Classified Senate
- ✓ Richard Harsha, CSEA Alt
- Julio Huerta, PCC-CFT, Alt.

Resource

- Robert Bell, Sr. VP Non Credit & Offsite Campuses
- Joe Simoneschi, Business Services
- ✓ Cha Mancini, Business Services
- ✓ Chedva Weingart, Fiscal Services
- ✓ Laconia Fennessy, Fiscal Services

1. Call to Order

Dr. Storti, Co-Chair/Assistant Superintendent-VP, called meeting to order at 2:34 pm.

2. Public Comment

None at this Time.

3. Approval of Minutes – June 23 to August 25, 2016

M/S/p R. Foster/T. Hampton - Motion to review Committee minutes for September 22, 2016.
BRAC members that were not present at the September 22nd meeting abstain from voting.

Motion to approve Meeting for September 22, 2016 as presented. Motion carried.

4. Review and Update the Composition and Charge of BRAC – R. Storti

Dr. R. Storti provided the Committee members copies of the approved membership composition for BRAC as suggested by the College Council. In an effort to keep membership up-to-date and maintain the balance representation and committee best practice, Dr. Storti suggested for the membership list and committee composition to be reviewed on annual basis.

Members supported the suggestion for an annual review and proceeded to discuss the current BRAC membership composition. After much discussion and reviewing the pros and cons of the current membership, the following was determined.

In the best interest of the BRAC Committee it was determined that the following updates need to be done to the current membership:

Vice President of Educational Service – currently Vice President of Instruction, and

Vice President of Human Resources will not be consider voting members.

The two Vice Presidents will continue to serve the BRAC committee as PCC Resource Administrators.

Update: VPs to serve BRAC as Resource Administrators/Staff

Classified Staff will have one representative from each Union/Association

- One CSEA classified employee appointed by CSEA Association
- One PCC-FCT classified employee appointed by FCT Association
- One CFT classified employee appointed by CFT Association
- One Classified employee appointed by the Academic Senate

Update: Total of Four Classified Reps.

Faculty will have three reps appointed by the Academic Senate.

One faculty members to be appointed by the Faculty Association

Update: Total of Four Faculty Reps.

M/S/p R. Foster/G. Potts - Motion to modify the BRAC Committee structure as discussed.

Motion approved unanimously. Motion carried.

5. Request for Funding – Leadership Training Budget 2016-17 – Jeannie Sullivan, Classified Senate President.

Mrs. Sullivan address the BRAC members to request the approval of one time funds/emergency funds to provide Leadership Training to Classified employees, specifically eight Senate members. The requested funds total \$17,300.00 would provide travel for eight Senate members to participate in two conferences/training/workshops. Mrs. Sullivan provided specifics examples and explanation of the benefits the two Conferences not only to the Classified Senate but to PCC and Classified Staff.

The members exposed their concerns in regards the BRAC Committee involvement in reviewing one time funding/emergency funds. The Committee members were reminded that there is a (Funding) Integrated Planning Model in place and it should be followed. Based on the historical information discussed by past members of the Classified Senate and info shared by Mrs. Sullivan, the Senate was part of the Integrated Planning Model. The additional funding allowed them to provide more training for Classified Staff. This year, the Classified Senate was not included thus the request for additional funds.

After further discussion the Committee members determined that BRAC should not be involved in approving training/workshop funds as part of emergency funding. It was also determined that BRAC strongly supports the mission of the Classified Senate and even more, the training of Classified Staff to become PCC leaders.

It was unanimously recommended for Mrs Sullivan to advocate the request for funds with Dr. C. Olivo, Vice President, Student Services/Student Affairs. The BRAC Committee strongly supports the Classified Senate actions and it is in agreement that the PCC community and Classified Staff will greatly benefit from providing access to the eight Classified Senate members to attend both workshops.

BRAC recommended with urgency for Mrs. J. Sullivan to secure that the Classified Senate Committee once again has a line item for additional funds on the PCC Integrated Planning Model.

6. Adjournment

(T. Hampton/J. Russo) Meeting Adjourned at 3:00 p.m.

7. Future BRAC 2017 Meetings Schedule.

Thursday, February 23, 2017

Thursday, March 23, 2017

Thursday, April 27, 2017