



**BUDGET AND RESOURCE ALLOCATION COMMITTEE
PASADENA AREA COMMUNITY COLLEGE DISTRICT**

MINUTES

Thursday, August 25, 2016 – 2:30 p.m.
President's Conference Room – C233

MEMBERS

- ☒ Danny Hamman, Co-Chair, Faculty
- ☒ Joe Simoneschi, Alt. Co-Chair, Business & College Serv.

Associated Students

- ☒ Alternate Rep., Student Trustee
- ☒ Julia Russo, ASI President

Faculty

- ☐ Rod Foster
- ☒ Mary-Erin Crook
- ☒ Mark Whitworth

Management Association

- ☐ David Le Claire
- ☐ Arkova Scott

Classified

- ☒ Peter Dwight, CSEA Alt.
- ☒ Richard Harsha, CSEA Alt.
- ☐ Julio Huerta, PCC-CFT, Alt.

Resource Representatives

- ☐ Robert Bell, Sr. VP Non Credit & Offsite
- ☒ Dr. Terry Giugni, Vice President of Instruction
- ☒ Chedva Weingart, Controller
- ☒ Laconia Fennessy, Budget Supervisor
- ☐ Cha Mancini, Risk Technician
- ☐ Crystal Kollross, Exec. Director Institutional Effectiveness and Planning
- ☒ Richard Storti, Asst. Superintendent/VP, Business & Administrative Services
- ☒ Terry Giugni, Asst. Superintendent/VP, Instruction

1. Call to Order and Introductions

Meeting called to order at 2:35 pm – J. Simoneschi, Executive Director, Business Services, Chairing BRAC meeting on behalf of Dr. R. Storti.

BRAC members were welcomed.

J. Simoneschi, Executive Director, Business Services, noted that there is no quorum. BRAC will move forward with informal meeting. Approval for pending minutes and agenda items requiring Committee Quorum for approval would be postponed until next BRAC meeting in September. Committee members agreed to move forward with informal meeting.

Note: J. Russo, ASI President, arrived to the meeting once it was in session and alternate representative P. Dwight has not been officially appointed as PCC- CSEA.

2. Public Comment

None at this Time.

3. Approval of Minutes – June 23 and July 28, 2016

J. Simoneschi – Agenda Item was postponed until September 22, 2016 meeting.

4. Proposed Fiscal Year 2016-2017 Adopted Budget

Presenter: Joe Simoneschi, Executive Director, Business Services

a. Presentation of Proposed Fiscal Year 2016-2017 Adopted Budget

The BRAC Committee members were presented with the Overview of the Pasadena Area Community College District Fiscal Year 2016 – 2017/ Adopted Budget Proposal. Some of the highlights of the presentation were as follows:

While the trend of strong budgets continues in California, the FY 2016 – 2017 budget was developed with caution as a result of economic uncertainties and attempts to prepare the State of California for the next recession based on the following concerns:

- Economic and political uncertainties
- Proposition 30 (Education Protection Account) is Temporary
- Total to Pasadena City College funds in Fiscal Year 2016-2017 = \$18 million
- Increasing STRS and PERS Obligations

b. Pasadena Area Community College District Adopted Budget Summary F-Y 2016-2017

It would be recommended to the Board of Trustees governing the Pasadena Area Community College District to approve the proposed 2016-2017 District Budget for the Pasadena Area Community College District at its September 7th, regular business meeting.

J. Simoneschi reviewed the proposed adopted budget and responded to the committee members' questions and concerns. Some of the items discussed were:

- Funds appropriations.
- Revenue and expenditures forecasted for 2016-2017,
- Estimated anticipated increase of ongoing expenses.
- Potential additional revenue (not budgeted or guaranteed) ,
- Review of 2016-2017 fund balances.
- Review of 2016-2017 Fund 41 – Capital Outlay Projects
- And a review of future budget cycle risks and the impact on the budget.

5. Adjournment

(M. Whitworth/J. Russo) Meeting Adjourned at 3:40 p.m.

6. Future BRAC 2016 Meetings Schedule

Thursday, Sept. 22nd - 2:30 p.m.

Thursday, Oct. 27th - 2:30 p.m.