



**BUDGET AND RESOURCE ALLOCATION COMMITTEE  
PASADENA AREA COMMUNITY COLLEGE DISTRICT**

**MINUTES**

Thursday, July 28, 2016 – 2:30 p.m.  
President's Conference Room – C233

**MEMBERS**

- ☒ Danny Hamman, Co-Chair, Faculty
- ☒ Joe Simoneschi, Int. Co-Chair, Business & College Serv.

**Associated Students**

- ☒ Nune Garipan, Student Trustee
- ☐ Julia Russo, ASI President

**Faculty**

- ☐ Rod Foster
- ☒ Mary-Erin Crook
- ☒ Mark Whitworth

**Management Association**

- ☐ Arkova Scott
- ☐ David Le Claire

**Classified**

- ☐ Gary Potts, PCC-FCT
- ☒ Richard Harsha, CSEA Alt.
- ☐ Julio Huerta, PCC-CFT, Alt.

**Resource Representatives**

- ☐ Robert Bell, Sr. VP Non Credit & Offsite
- ☒ Dr. Terry Giugni, Vice President of Instruction
- ☒ Chedva Weingart, Fiscal Services
- ☒ Laconia Fennessy, Fiscal Services
- ☐ Cha Mancini, Business Services
- ☐ Crystal Kollross

**1. Call to Order and Introductions**

*Meeting called to order at 2:35 pm – J. Simoneschi, Executive Director, Business Services, Chairing BRAC meeting on behalf of Dr. R. Storti.*

BRAC members were welcomed.

*M. Whitworth, Faculty Association Rep., noted that there is no quorum to move forward with regular BRAC meeting.*

*J. Simoneschi proposed an informal discussion of BRAC items. Agenda items requiring approval would be postponed until next BRAC meeting in August. Committee members agreed to move forward with informal meeting.*

**2. Public Comment - Mr. Leonard Smith, PCC Student**

Mr. L. Smith asked to address the BRAC committee in regards to unkempt areas of PCC and presented the Committee members with pictures of the Kinesiology Building and other areas. He previously reported his concerns to staffing and campus police but he was informed that due to lack of sufficient staffing, the required attention proves to be extremely challenging.

J. Simoneschi informed Mr. L. Smith that he would share his comments and concerns with Dr. R. Storti, Assistant Superintendent, VP of Business and Administrative Services, whom oversees the functions of Facilities and Campus Police.

J. Simoneschi thanked L. Smith for sharing his concerns and feedback.

**3. Approval of Minutes – June 23, 2016**

*J. Simoneschi* – Agenda Item was postponed until August 25<sup>th</sup> meeting.

**4. The Increase in the FFON (Full-Time Faculty Obligation Number) and Cost Impact-**

*Presenter: Joe Simoneschi, Executive Director, Business Services*

J. Simoneschi reviewed the updated FFON information with the Committee members and informed them that the funds to be allocated for 2016-17 were marginally higher than previously planned.

The members' questions and concerns were answered in regards to the cost increase as a direct result of new full-time hires. The reviewed cost estimates include health benefits, welfare and related benefit expenses, employer mandated cost, etc.

**5. Status of Year End/Beginning Balance**

*Presenter: Joe Simoneschi, Executive Director, Business Services*

J. Simoneschi reviewed and discussed 2015-16 Year-End Final budget and allocated expenses. 2015-16 General Funds revenues were lower than what was estimated by approximately \$1.5 M due to previous fiscal year funds, and audit adjustments. However, PCC was informed by the Chancellor's office that additional funds higher than previously expected in fiscal year 15/16 were going to be allocated. The 2015-16 Year-End balance is expected to end up with a Carry Forward for 2016-17 in the amount of an additional \$885K approximately.

**6. Adjournment**

*(M. Whitworth/N. Garipian)* Meeting Adjourned at 3:45 p.m.

**7. Future BRAC 2016 Meetings Schedule**

Thursday, Sept. 22nd - 2:30 p.m.

Thursday, Oct. 27th - 2:30 p.m.