



**BUDGET AND RESOURCE ALLOCATION COMMITTEE  
PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Thursday, January 30, 2020 at 2:30 p.m.  
**MINUTES**

**Members Attending 1/30/2020 Meeting**

Mike Bush, Business & Administrative Services

**Associated Students**

Alex Sarkassian, Student Trustee  
Dionne Shelton, ASI President

**Management Association**

Dyan R. Miller  
John Gillette  
Jessie Wang

**Faculty**

Mary-Erin Crook  
Mark Whitworth

**Classified Representatives**

Peter Dwight, Clas. Senate

**Resources/Members**

Terry Giugni, Assistant Superintendent, VP Instruction

**Resources**

Laconia Fennessy, Fiscal Services  
Chedva Weingart, Executive Director of Fiscal Services

**1. Call to Order**

M. Bush, Co-Chair, called the meeting to order at 2:35 pm.

**2. Public Comment**

No Public comment at this time.

**3. Approval of Minutes – Thursday, October 24, 2019**

*MSP (D. Miller / D. Shelton)* Moved to approve.

The Committee members reviewed and approved minutes for October 24, 2019. Those Committee members that did not attend the October 24<sup>th</sup> meeting, refrained from voting.

**4. Review - Quarterly report 311 Q2 - by Chedva Weingart, Executive Director / Fiscal Services**

C. Weingart, reviewed the 311 Q2 Quarterly Report with BRAC. The report includes Restricted and Unrestricted funds and actuals adopted and year-to-date. There are no significant issues on the 311 Q2 or items to be concerned about on the report. The next step is to send the report to the Subcommittee, once it is reviewed, it will go to the Board of Trustees for approval. Once the Board approves the report, it is forwarded to the State.

**5. Update on Governor's Proposed 2020-2021 Budget – by Mike Bush, Assistant Superintendent / VP**

M. Bush shared the Governor's proposed budget for FY 2020-2021.

The Major Themes from the State budget are:

- Addressing California's affordability crisis such as health care and housing which is reflected on the he State Budget. There many benefit of rapid re-housing which Dr. Olivo is more informed about the qualifications and logistics of the program.

- M. E. Crook inquired about the proposed measure allowing students' temporary overnight stay in parking lots. M. Bush: The Measure did not move forward.
- M. E. Crook asked if there has been any discussion of funding for part-time faculty office hours as an ongoing funding? M. Bush: Governor Newsom did not provide details of the augmented support for Part-time office hours. He only spoke about the over-all budget. The State budget is more focused on state housing and health care issues.
- D. Miller inquired as to when will the departments find out the allocations. M. Bush: A report has been provided to Dr. Giugni with what was funded last fiscal year.
- This year on March 6<sup>th</sup>, we will review the Budget prioritization of resource requests with the department task. Budget and Fiscal's goal is to provide updated budget information and to allow to track budgets and expenses. Currently we are working with Exec. in find out if which prioritization list we will use - last year's list or the current one.
- D. Miller, stated that last the retreat was conducted last March and the information was received Dec-Jan. that has not happened as of yet.
- M. Bush: Budget's goal is to provide information on funds available mid-year and encourage department to spend their additional funds early. M. Bush agreed that the process needs to improve and they are activity working.
- Dr. T. Giugni: He has received the report from Budget and it will share at the next Dean's meeting. At this meeting, the areas with greater need will be identifies and reviewed to be funded. J.E. Mc Grath will work with the Division officers allocating the different funds such as Lottery and Instructional funds. Divisions can then begin making purchases in a timely manner.

**6. Future BRAC Meeting**

- *Thursday, February 27, 2020*

**7. Adjournment** – Meeting adjourned at 3:45 pm.