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PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: Accreditation Standing Committee

Date: Tuesday, November 3, 2020 9:30-11:00 AM

Room: Via Zoom

Name of Person Taking Notes: Jennifer Alvarez

Chair(s):

Crystal Kollross

Thea Alvarado

Meeting Notes

In Attendance: Thea Alvarado, Melissa Anderson, Berlinda Brown, Walter Butler, David Colley, Matthew Henes, Crystal Kollross, Felisia Mitchell, Ernesto Partida, Lynora Rogacs, Mackenzie Rivera, Natalie Russell, Kyle Schmidt, Carrie Starbird, Bethany Stump, Jessie Wang, Daisuke Yamaguchi

T. Alvarado called the meeting to order at 9:32 AM.

- Motion to approve the agenda: M. Henes. Second: M. Anderson. Approved.

I. Review and approval of meeting notes from October 27, 2020

- Motion to approve: E. Partida. Second: C. Starbird. Approved.

II. Information Items

1. Timeline Update

- T. Alvarado indicated that Academic Senate, Associated Students, and Classified Senate had approved the ISER and QFE's.
- T. Alvarado and C. Kollross will be meeting with the ACCJC liaison in preparation for the site visit and the Board of Trustees study session.

III. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION- none

IV. NEW ITEMS-DISCUSSION AND POSSIBLE ACTION

1. Accreditation Training Video

- T. Alvarado explained that the office of SCAM had developed an accreditation training video. Members of PCC and children will be featured. She presented the edited draft of a possible script and asked the committee to provide feedback.
- C. Kollross shared her animated character with the committee.

2. Video for Site Team

- C. Kollross explained that the site visit would be virtual. A video will be developed for the site team that shows the campus and provides an overview.
- The video will help the site team understand PCC's processes.

- C. Kollross asked the committee for feedback.
- The committee discussed:
 - A virtual tour of the campus from the student perspective, in the L building.
 - Incorporating Career Communities interviews of students and staff.
 - Incorporating the student support centers such as the math center and writing center, Lancer Pantry, Veteran's Services, MESA, and the Black Student Service Center.
 - The off-campus sites such as Rosemead.
 - The math classrooms in the R building with desks with built-in computers.
- 3. ISER Addendum
 - The committee discussed the transition to remote instruction and working with Academic Senate and Deans to write the addendum. It will be written in the next month.
 - The committee discussed including information about:
 - Lab kits and sewing machines.
 - Temporary Form Ds.
 - C&I from the C&I co-chairs.
 - Student Services, grading options.
 - Associated Students' efforts to raise morale, such as the voting drive-in. M. Rivera will provide a paragraph.
 - T. Alvarado indicated she would focus on the DE portion.

V. ANNOUNCEMENTS

- C. Kollross thanked the committee for their work on the ISER.

VI. ADJOURNMENT – 9:57 AM.