



Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.

PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: Accreditation Standing Committee

Date: Tuesday, September 8, 2020 9:30-11:00 AM

Room: Via Zoom

Name of Person Taking Notes: Jennifer Alvarez

Chair(s):

Crystal Kollross

Thea Alvarado

Meeting Notes

In Attendance: Thea Alvarado, Melissa Anderson, Walter Butler, David Colley, Matthew Henes, Crystal Kollross, Felisia Mitchell, Ernesto Partida, Lynora Rogacs, Shelagh Rose, Natalie Russell, Carrie Starbird, Bethany Stump, Jessie Wang, Daisuke Yamaguchi

C. Kollross called the meeting to order at 9:35 AM.

I. Review and approval of meeting notes from June 2, 2020

- Motion to approve: S. Russell. Second: C. Afuso. Approved.

II. Information Items

1. Timeline for ISER and QFE Shared Governance Approval

- C. Kollross explained that Classified staff reviewed the evidence links in the ISER. They reviewed the evidence and whether it aligned with the document and the evidence tables.
- C. Kollross indicated that she and T. Alvarado had visited Associated Students and Classified Senate. Second reads will take place.
- C. Kollross discussed attending training that provided information regarding the ACCJC site team virtual visit.

III. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. QFE Review

A. Addressing the Needs of Our Part-Time Students

- S. Rose discussed the QFE and shared information regarding low completion rates and investment in student supports.
- B. Klein is the co-author. Inquiry groups were hosted over the last year.
- D. Huynh gathered data for part-time student outcomes. The data shows that

students enrolled part-time are more likely to drop out after four semesters.

- There is a focus on retention. Students that enter in spring are more like to continue.
- S. Rose reviewed equity gaps. White and Asian students are performing better academically than Latinx students.
- The project goals align with the Chancellor's Office vision for success goals.
- There is an ongoing relationship with the department of education at UCLA to launch an equity partnership to gather data on part-time students.
- C. Kollross discussed the recent Title V for HSI grant and suggested that this be included. She also discussed the Virtual Resource Center. S. Rose agreed that both should be incorporated into the document.
- M. Anderson asked how faculty can explore how pedagogy can influence support for students.
- S. Rose indicated that faculty would be involved on a broader scale. She discussed student outcomes and including faculty in the conversation about curriculum as new courses are being submitted. The Abriendo Caminos grant and the elimination of equity gaps, all six pathways, will be addressed and led by the Office of Instruction.
- M. Henes discussed the reference to "a journey" in the documents and asked if this referred to anything in particular. S. Rose indicated that she would follow up with B. Klein to clarify.
- M. Henes suggested putting the numbers into context.
- C. Kollross discussed exploring the data provided by OIE and looking at the data in a broader view. She discussed the Data Symposium in October and indicated that she is impressed with the recent data requests- they are deeper and more intuitive.
- Motion made by M. Henes to approve the QFE, "Addressing the Needs of Our Part-Time Students." Seconded by E. Partida. No further discussion requested; no opposition; no abstentions. Motion approved.

B. Collegiality and Communication

- C. Kollross explained that A. Boekelheide and J. Robinson were the primary authors.
- M. Henes indicated misalignment between the data and the statement "data suggests a willingness to engage." C. Kollross suggested incorporating other data that would address this. M. Henes agreed.
- M. Henes discussed shared governance and asked about the committee chair training. C. Kollross indicated that the training is for all chairs and deans and will take place on September 23rd and November. He asked if Academic Senate Board could also attend. C. Kollross indicated that she would send the information.
- The committee discussed a disconnect between the introduction and the topic.
- The committee discussed cultural change.

- C. Kollross indicated that the documents would go back to J. Robinson and A. Boekelheide for revisions and brought back in two weeks.

2. Committee Evaluation Summary – Review

- C. Kollross reviewed the Committee Evaluation Summary and indicated that the committee had one of the highest response rates, with 81% participation.
- The committee discussed the evaluation summary.
- The committee discussed the challenges of reporting out what is discussed in the standing committees to respective constituent groups.
- C. Kollross explained that this would continue to be discussed.
- T. Alvarado reviewed the comments of the evaluation summary and discussed that the process would be streamlined. Reviewing the document as a committee was helpful, and they will be deciding how to move forward. T. Alvarado discussed the importance of speaking to this open dialogue.
- D. Yamaguchi suggested shorter meetings once a week instead of longer meetings bi-weekly.

3. Goals for 2020-2021

- C. Kollross discussed the goals with the committee. The goals included a successful site visit in 2021 and the timely completion of the ISER.
 - C. Kollross explained that there would be a virtual tour for the site team.

IV. ANNOUNCEMENTS

- S. Rose announced the Career Communities Social Justice Conference is taking place September 15-September 17. Students will learn about the wide range of careers that can lead to social justice.
- C. Kollross thanked the committee for their work.

V. ADJOURNMENT – 10:57 AM.
