



Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.

PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: Accreditation Standing Committee

Date: Tuesday, May 26, 2020 9:30-11:00 AM

Room: Via Zoom

Name of Person Taking Notes: Jennifer Alvarez

Chair(s):

Crystal Kollross

Thea Alvarado

Meeting Notes

In Attendance: Thea Alvarado, Melissa Anderson, Berlinda Brown, David Colley, Matthew Henes, Audrey Joseph, Crystal Kollross, Cynthia Olivo, Shelagh Rose, Natalie Russell, Bethany Stump, Christopher Theung, Daisuke Yamaguchi

C. Kollross called the meeting to order at 9:35 AM.

I. REVIEW STANDARD I. C.

- C. Kollross indicated that section IV. B was sent to E. Endrijonas. She explained that the committee would review this section on June 2.
- The committee reviewed section I C. 1.
 - i. C. Kollross made a note to adjust "MV" (mission and values evidence) in the document.
 - ii. D. Colley suggested edits, and T. Alvarado incorporated them into the document.
- The committee reviewed section I C. 2.
- The committee reviewed section I C. 3.
- The committee reviewed section I C. 4.
- The committee reviewed section I C. 5.
 - i. D. Colley suggested edits for consistency, and T. Alvarado incorporated them into the document.
 - ii. C. Kollross indicated that she is waiting for information from A. Boekelheide to complete this section.
 - iii. M. Henes and C. Kollross discussed the regular review of policies and procedures.
- The committee reviewed section I C. 6.

- The committee reviewed section I C. 7.
 - i. D. Colley suggested changing the reference to the college in the first sentence from “Pasadena City College” to “the College” for consistency.
- The committee reviewed section I C. 8.
- The committee reviewed section I C. 9.
 - i. M. Henes discussed the connection between the evidence in the paragraph and the standard.
 - 1. N. Russell suggested adding a topic sentence. M. Henes suggested changes, and T. Alvarado incorporated them into the document.
 - ii. C. Kollross indicated that the new classroom observation form will be provided by the Faculty Association and would be incorporated into this section.
- The committee reviewed section I C. 10.
- The committee reviewed section I C. 11.
- The committee reviewed section I C. 12.
- The committee reviewed section I C. 13.
 - i. D. Colley indicated that “Dental Laboratory Technology” should be changed to “Restorative Dental Laboratory Technology.” T. Alvarado incorporated this change into the document.
- The committee reviewed section I C. 14.
 - i. M. Henes asked if the narrative supports the standard.
 - 1. C. Kollross explained that she and T. Alvarado would add more information about the conflict of interest bylaw that just passed, as well as information about the annual update and how it connects to the EMP.

II. REVIEW STANDARD IV. C.

- The committee reviewed section IV C. 1.
 - i. M. Henes discussed the list of evidence and suggested adding BPs 4100, 4025, and 4220.
- The committee reviewed section IV C. 2.
- The committee reviewed section IV C. 3.
 - i. M. Henes asked if the list of representatives needs to be provided for this standard.
 - 1. C. Kollross indicated that reference to the Board bylaw could be made

instead. The list will be removed and the Board bylaw can be reference to view the composition of the committee.

- ii. M. Henes suggested providing evidence for the evaluation of the Superintendent/President and suggested adding the agenda for the closed session of the Board of Trustees.

1. B. Brown will provide information about this.

- The committee reviewed section IV C. 4.
- The committee reviewed section IV C. 5.
- The committee reviewed section IV C. 6.
- The committee reviewed section IV C. 7.
- The committee reviewed section IV C. 8.

- i. B. Brown asked about the key indicators of student success and the IEPI.

1. C. Kollross explained that the acronym stands for the Institutional Effectiveness Partnership Initiative and has now been replaced with Vision of Success.

- The committee reviewed section IV C.9.
- The committee reviewed section IV C.10.
- The committee reviewed section IV C.11.

- i. C. Kollross indicated that the newest versions of the bylaws would be added to Canvas.

- The committee reviewed section IV C.12.

- i. C. Kollross indicated that she would review BP 2430 and BP 2435.

- The committee reviewed section IV C.13.

- i. B. Brown complimented the committee on their work.

- C. Kollross indicated that IV B. is the last standard that will be reviewed.
- C. Kollross thanked the committee for their work and for meeting every week.

III. APPROVE PREVIOUS ASC MEETING MINUTES- May 19, 2020

- Motion to approve as amended: A. Joseph. Second: S. Rose. Approved.

IV. ADJOURNMENT – 10:42 AM.
