



**Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.**

**PASADENA CITY COLLEGE MEETING AGENDA and NOTES**

**Title of Meeting / Committee Name:** Accreditation Standing Committee

**Date:** Tuesday, May 19, 2020 9:30-11:00 AM

**Room:** Via Zoom

**Name of Person Taking Notes:** Jennifer Alvarez

**Chair(s):**

Crystal Kollross

Thea Alvarado

**Meeting Notes**

**In Attendance:** Thea Alvarado, Melissa Anderson, Berlinda Brown, Walter Butler, David Colley, Matthew Henes, Audrey Joseph, Crystal Kollross, Cynthia Olivo, Shelagh Rose, Natalie Russell, Carrie Starbird, Bethany Stump, Christopher Theung, Jessie Wang, Daisuke Yamaguchi

C. Kollross called the meeting to order at 9:38 AM.

**I. REVIEW STANDARD I. A and I. B**

- C. Kollross indicated that section IV. B was sent to E. Endrijonas. She explained that the committee would review section I. A. and I. B. today, and section I. C will be reviewed at next week's meeting.
- The committee reviewed section I A. 1.
  - i. C. Kollross indicated that edits provided by E. Endrijonas were added to the document.
- The committee reviewed section I A. 2.
  - i. S. Rose asked if oxford commas will be included in the document and that she could scan the document for this.
    - 1. C. Kollross explained that when all four standards are completed, she will send the document to her to include those edits.
    - 2. C. Starbird asked if annual updates and comprehensive program reviews can be provided as evidence. C. Kollross indicated that they are included throughout the document.
- The committee reviewed section I A. 3.
  - i. W. Butler asked if evidence of the revision process could be included in this section. T. Alvarado added the link to the evidence.
- The committee reviewed section I A. 4.

- The committee reviewed section I B. 1.
  - i. The committee discussed the Outcomes Standing Committee.
  - ii. C. Kollross explained that minutes from the Student Success Committee, IEC, and OER should be added to this section.
  - iii. N. Russell, T. Alvarado, and W. Butler indicated they could provide meeting minutes.
  - iv. S. Rose asked if the resolution passed at yesterday's Academic Senate meeting in support of academic instructional quality in the remote environment could be added as evidence.
    - 1. T. Alvarado indicated that information about the remote period would be added in a separate document.
  - v. The committee discussed the reference to the academic renewal policy. S. Rose indicated that BP 4240 Academic Renewal was brought to Academic Senate last year, and she would send this information to C. Kollross.
  - vi. W. Butler suggested that additional evidence be provided.
    - 1. S. Rose asked if A. Joseph could provide minutes from the Guided Pathways meetings. A. Joseph agreed. C. Kollross indicated that three sets should be provided.
    - 2. C. Kollross discussed evidence for the AB 705 working group and suggested including agendas.
    - 3. W. Butler suggested including minutes from the LAC meetings.
    - 4. D. Colley suggested including minutes from IEC meetings.
    - 5. N. Russel indicated that she would insert the evidence that Melissa sent.
  - vii. The committee discussed College 1 Redesign evidence. S. Rose sent the link to the committee.
- The committee reviewed section I B. 2.
- The committee reviewed section I B. 3.
- The committee reviewed section I B. 4.
- The committee reviewed section I B. 5.
  - i. C. Olivo suggested including the campus climate surveys. C. Kollross indicated they would be included.
- The committee reviewed section I B. 6.
  - i. C. Olivo discussed the retreat facilitated by Mindy Craig that investigated processes. She indicated that J. Robinson would have this evidence.

- The committee reviewed section I B. 7.
- The committee reviewed section I B. 8.
- The committee reviewed section I B. 9.
  - i. C. Olivo provided a link on the strength of PCC's equity plan, as noted by the Center for Urban Education and experts Luke Wood and Frank Harris.
- T. Alvarado explained that she would incorporate stylistic edits, as suggested by E. Endrijonas and the ACCJC.
- T. Alvarado indicated that two micro standards would be reviewed next.

## **II. APPROVE PREVIOUS ASC MEETING MINUTES**

- Review and approval of meeting notes from April 21, 2020
  - i. Motion to approve: M. Henes. Second: N. Russell. Approved.
- Review and approval of meeting notes from May 12, 2020
  - i. Motion to approve: M. Henes. Second: S. Rose. Approved.

## **III. ADJOURNMENT – 10:45 AM.**

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