



Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.

PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: Accreditation Standing Committee

Date: Tuesday, May 5, 2020 9:30-11:00 AM

Room: Via Zoom

Name of Person Taking Notes: Jennifer Alvarez

Chair(s):

Crystal Kollross

Thea Alvarado

Meeting Notes

In Attendance: Thea Alvarado, Melissa Anderson, Berlinda Brown, Walter Butler, Matthew Henes, Audrey Joseph, Cynthia Olivo, Shelagh Rose, Natalie Russell, Carrie Starbird, Lynora Rogacs, Bethany Stump, Christopher Theung, Jessie Wang, Daisuke Yamaguchi

T. Alvarado called the meeting to order at 9:35 AM.

I. REVIEW STANDARD III. D

- T. Alvarado explained that E. Endrijonas reviewed the standard and provided feedback.
- The committee reviewed section III D. 1.
 - i. D. Yamaguchi asked about the references to Ed. Code. T. Alvarado explained this would be edited.
- The committee reviewed section III D. 2.
 - i. B. Brown asked about the retreats and participation at the retreats.
 - 1. C. Olivo explained that BRAC and representatives from every stakeholder group are represented at the retreats.
 - 2. L. Rogacs shared that the retreats provide a significant opportunity for classified staff and faculty representation.
- The committee reviewed section III D. 3.
 - i. T. Alvarado explained that E. Endrijonas suggested discussing BRAC fully, and then linking back to this section.
- The committee reviewed section III D. 4.
- The committee reviewed section III D. 5.
 - i. D. Yamaguchi discussed the evidence for the programs listed. T. Alvarado explained that the evidence would be incorporated.

- The committee reviewed section III D. 6.
- The committee reviewed section III D. 7.
- The committee reviewed section III D. 8.
 - i. B. Brown asked how long the District's Tip Hotline has been in place.
 - 1. C. Olivo and J. Wang indicated it has been in place since 2017.
- The committee reviewed section III D. 9.
 - i. T. Alvarado shared that E. Endrijonas wanted to know how long PCC has been able to maintain the 18%.
 - 1. J. Wang indicated that Chedva would know. T. Alvarado indicated she would reach out to her.
- The committee reviewed section III D. 10.
 - i. M. Henes asked if evidence of the increase in PCC's credit rating was included. He suggested receiving this information from M. Bush.
 - 1. J. Wang indicated that this section was written before the increase, but that this evidence can be included.
- The committee reviewed section III D. 11.
 - i. M. Henes asked if a five- year projection is considered long-range for financial priorities.
 - 1. J. Wang indicated that she would communicate with Chedva about this.
- The committee reviewed section III D. 12.
- The committee reviewed section III D. 13.
- The committee reviewed section III D. 14.
 - i. L. Rogacs discussed the need for training on how to use different funds for both managers and administrative assistants.
 - 1. J. Wang indicated that she would work with J. Robinson on this professional development opportunity.
- The committee reviewed section III D. 15
 - i. T. Alvarado indicated that E. Endrijonas asked about the student loan default rate.
 - 1. C. Olivo explained that she has worked with Manuel on this, and the student loan default rate has decreased. PCC has a partnership with an external agency and a loan counseling workshop is offered to students before they accept their loan. Loans are not auto-packaged.

2. J. Wang will send information about this to T. Alvarado.

- The committee reviewed section III D. 16

II. ALIGN STANDARD EVIDENCE NUMBERING

- T. Alvarado asked the committee to review the evidence in Canvas and to provide a description of the evidence and numbering. She asked the committee to complete this within a month.
 - i. The evidence should be in the order that it appears in the narrative of the standard.
 - ii. All documents should be converted to PDFs. File names should have underscores.
- T. Alvarado explained that the visiting team would have limited access to the evidence in Canvas.
- M. Henes asked about accessing the working draft. T. Alvarado indicated that she would send a link.

III. APPROVE PREVIOUS ASC MEETING MINUTES

- Review and approval of meeting notes from March 10, 2020
 - i. Motion to approve as amended: M. Henes. Second: J. Wang. Approved.
- Review and approval of meeting notes from April 7, 2020
 - i. Motion to approve: M. Henes. Second: N. Russell. Approved.
- T. Alvarado announced that standard IV will be reviewed at the next meeting.

IV. ADJOURNMENT – 10:27 AM.


