



Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.

PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: Accreditation Standing Committee

Date: Tuesday, October 22, 2019 9:30-11:00 AM

Room: G1

Name of Person Taking Notes: Thea Alvarado and Crystal Kollross

Chair(s):

Crystal Kollross

Thea Alvarado

AGENDA – 9:40 am Called to order

I. Public Comment on Non-Agenda Items - None

II. Review and approval of meeting notes from October 10, 2019. 1st Matt Henes, 2nd Natalie Russell Approved with one abstention Thea Alvarado

III. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION

1. Institutional Set Standards

a. Transfer – Dustin Tamashiro

Dustin Tamashiro Senior Research and Planning Analyst presented on the data sources used within the Office of Institutional Effectiveness to develop transfer numbers- See attached powerpoint pdf.

- We use primary and secondary data set to establish transfer rates and establish transfer numbers
- Problems: Duplicated students between UC and CSU; Use of multiple data sources to establish the counts. SPAR data (restricted to SSN availability thus some students without an SSN may be lost.) Data about where they transferred is sometimes not tied to a school, just a segment (like UC vs CSU), and dates may not automatically be tied to academic semester/quarter/year. Not all colleges report to each system (ie Columbia). With CCC Apply, data is only a few years old, but students do indicate what their educational path was to get here to PCC. University of Phoenix has 2 week staggered enrollments (makes it important to convert dates)
- Goldilocks standard- reconstruction of what's happening – see attached slides
- National Clearing House- shows the degree after they transfer (Aspen asked for this data)
- Proposed Cradle to career data system will give us a fuller picture of the educational path of students.
- Goal: set transfer numbers, closer to SPAR (cohort locked for 6 years to complete) numbers and college scorecard and "student right-to-know"
 - We have been slightly above our baseline on the ACCJC Annual report of Institutional Set standard
 - Up the floor transfer count to 2750 – Approved
 - Leave the Stretch at 3500 - approved

b. Job placement – Tanysha Laney – Research and Planning Analyst presented the Perkins Core Indicator data to help guide the committee discussion on the Institutional Set Standards for Job Placement. (see attached document)

- Cohort- all students who took credit CTE courses, not dual-enrollment (hs), did not have a previous degree, etc. We want to make sure they haven't been enrolled in the CC system for at least a year (lag)
- Supply (number of graduates for the CCs in the LA County region) and demand (for field everywhere, can include people already in the field looking for advancement)
- Job related to the field of study
- % of students who have obtained a livable wage (around 14\$/hr.)
- We get info from CTE Outcomes survey (we have data through 15-16 AY)
- Highlighted fields might be self-employment, or have freelance work
- These numbers also don't capture people who have gone on to get higher degrees- these are just certificates

Committee spent the bulk of the time discussing each current Institutional Set Standard for Job Placement and what would be a more reasonable to stretch goal for the college.

The following numbers for the Institutional Set Standards were agreed to by committee:

- Accounting- to 80%
- AJ- tabled
- Automotive- to 85%
- Business Admin- 80%
- Child Development- 75%
- Commercial Art- 77%
- Construction Inspection- 80%
- Cosmetology- 75%
- Dental Assistant- 92%
- Dental Hygiene- 95%
- Dental Lab Tech/ Restorative Dental- 80%
- Electronics and Electric Technology- keep at 75%
- Engineering Technology- keep at 73%
- Fashion- change to 65%
- Library Tech- change to 85%
- Licensed Vocational/ Nursing- leave at 91%
- Office Technology- change to 65%
- Paralegal- change to 90%
- Radiologic Technology- change to 90%
- Registered Nursing- change to 90%
- Speech/Language Pathology- raise to 90%
- Medical Assisting- raise to 95%
- Graphic Art and Design- 65%
- Television- set at 90%
- Welding- 85%

IV. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. Commission Policies

a. Rights and Responsibilities of the Commission and Member Institutions

- C. Kollross presented the ACCJC Commission policy on Rights and Responsibilities of the Commission and Member Institutions – the contents of the policy will need to be addressed in the

ISER and the committee and standard chairs need to be aware of the particulars and the evidence needed. Third party comments include external and way as internal constituents.

b. Institutional Degrees and Credits

- C. Kollross presented the Commission Policy on Institutional Degrees and Credits. This one is addressed in Standard II and Eligibility Requirements 9 and 10 as part of Standard II. PCC needs to have Board Policies and Administrative Procedures (4100 and 4220) that address Degrees and credits, including the breadth and depth of our degrees and certificates. PCC has one clock-hour program, Cosmetology, the college needs to verify the conversion clock-hour to credit-hour is correct.

2. Master Matrix for Standards –

- C. Kollross presented the master Matrix that will be used by the peer review team to review the college for reaffirmation.

3. Evidentiary Requirements for Standard III.D

- C. Kollross presented a handout form ACCJC that covers the specific evidentiary requirements for Standard IIID. The Chairs for Standard III need to be sure they have included all the indicated

4. Special Issues

- C. Kollross presented the specific Special Issues that peer review team will be consider in their review: Distance Education and Correspondent Education. Records of Student Complaints, Off-campus sites, Institution Set Standards, and Commission Policies

5. Guide to Accreditation – Skyline Handbook

- Presented the Accreditation Guide that was developed by Skyline College for their college community to prepare the site visit.
- C. Kollross suggested that we use this a model for a guidebook for PCC as we approach the Spring 2021 site visit.

V. ANNOUNCEMENTS –Today a LGBTQ Micro aggression workshop in Circadian 12:00-1:30 open to students, faculty, and staff

VI. ADJOURNMENT – 11:09 am

PCC Accreditation Standing Committee: 2019-2020
October 22, 2019

TRANSFER DATA SOURCES

Dustin Tamashiro, Senior Research and Planning Analyst
Office of Institutional Effectiveness
Pasadena City College

- ▶ Primary
 - ▶ CCCCO Firsts File (FF) Restricted Dataset
 - ▶ CCCCO Student Progress and Achievement Rate (SPAR) Restricted Dataset
 - ▶ Banner's Previous College (SORPCOL) and Previous Degree (SORDEGR) Tables
- ▶ Secondary
 - ▶ CCCApply Prior College and Prior Degree List (Up to 4 / App)
 - ▶ National Student Clearinghouse Subsequent Enrollment Records
- ▶ Transfer Metrics
 - ▶ Transfer Volume: CCC Headcounts by Transfer Year
 - ▶ Student Success Scorecard: CCC Headcounts Counts by Cohort Year
 - ▶ Student Centered Funding Formula – Adjusted (Cross-lagged) CCC Transfer Headcounts by Report Year
 - ▶ California Postsecondary Education Commission (CPEC) – defunded – and Vision for Success Baseline – UC/CSU Entering Student Headcounts by Transfer Institution

TRANSFER DATA SOURCES

TRANSFER DATA SOURCES IN CONTEXT

College
Transcripts

College
Degrees

Transfer
Volume by
Transfer Year

CCCApply

Pasadena
City College

CCC
Chancellors
Office

Firsts File

SPAR: Transfer
by Cohort
Year

National Student
Clearinghouse

CCC Year Enrollment
Last Year
Minus
CCC Year Enrollment
This Year

SCFF Transfer
Counts

Primary – **Blue**
Secondary – **Magenta**
Transfer Metrics – **Red**

California
State
University

University of
California

CSU Transfer
Data

UC Transfer
Data

CPEC Counts
And Baseline
VFS Counts

			Number of Institutions Represented		Number of Records (enrollments or outcomes)		Number of Institutions (outcomes reported)		Number of Outcomes Reported		Number of Enrollments with Dates	
DATASOURCE	Headcount	Number of Segments	4-Years	2-Years	4-Years	2-Years	4-Years	2-Years	4-Years	2-Years	4-Years	2-Years
SPAR	16,812	4	615	0	16,815	0	0	0	0	0	16,853	0
FF	155,691	4	0	0	155,697	0	0	0	0	0	295,607	0
SORPCOL->SORDEGR	254,992	4	1,291	987	116,034	159,048	613	482	1,187	816	578	95
CCCAPPLY	134,601	4	748	562	65,673	106,410	603	377	1,272	742	68,322	115,354
NSC	144,997	4	1,506	879	138,956	108,187	1,178	575	72,675	7,766	903,490	343,340
((SPAR->FF)-(SORPCOL-SORDEGR->CCCAPPLY))->NSC	433,500	4	1,375	1,055	203,225	237,642	908	616	4,756	596	64,486	105,986

TRANSFER NUMBERS:
THE GOLD(-ILOCKS) STANDARD

QUESTIONS?



Perkins Core Indicator: Employment					Average # of Graduates Annual Openings		Rounded Average of Median Hourly Wages	Job Closely Related to the Field of Study	Attained a Living Wage
Program	TOP Code	2014-15	2015-16	2016-17	Supply	Demand			
Accounting	50200	67.6	73.0	77.5	1071	12253	\$ 26.50	60%	48%
Administration of Justice	210500	75.9	88.9	84.0	1834	2213	\$ 49.80	38%	18%
Automotive Technology	94800	83.3	77.8	87.5	758	1882	\$ 16.60	46%	44%
Business Administration	50500	71.4	67.8	73.8	2620	14632	\$ 43.00	60%	26%
Child Development	130500	77.3	69.2	75.0	2050	8246	\$ 10.30	75%	24%
Commercial Art	101300	77.8	64.3	76.9	50	1688	\$ 21.70	75%	37%
Construction Inspection	095720	75.0	76.0	92.3	17	289	\$ 40.70	75%	78%
Cosmetology	300700	56.5	71.1	85.7	420	4967	\$ 12.80	88%	N/A
Dental Assitant	124010	88.9	86.7	93.3	64	1559	\$ 16.80	N/A	N/A
Dental Hygiene	124020	95.0	90.5	100.0	61	429	\$ 49.00	100%	91%
Dental Lab Technician	124030	72.7	56.3	86.4	31	187	\$ 20.50	80%	N/A
Electronics and Electric Technology	93400	75.0	66.7	82.6	220	922	\$ 47.60	N/A	N/A
Engineering Technology	92400	88.9	66.7	60.0	139	811	\$ 33.50	N/A	N/A
Fashion	130300	76.0	74.1	58.3	38	456	\$ 31.40	56%	29%
Library Technician	160200	90.5	92.3	77.3	26	474	\$ 21.30	83%	N/A
Licensed Vocational Nursing	123020	94.7	100.0	75.0	134	1894	\$ 24.10	100%	N/A
Office Technology	051400	72.7	55.6	62.5	431	10828	\$ 22.20	75%	41%
Paralegal	140200	83.9	77.2	88.5	332	2871	\$ 24.10	78%	71%
Radiologic Technology	122500	84.6	86.5	88.5	225	361	\$ 34.30	100%	95%
Registered Nursing	123010	86.4	90.7	82.7	1599	5940	\$ 45.90	96%	86%
Speech/Language Pathology	122000	100.0	94.4	84.6	66	390	\$ 20.60	86%	59%
Medical Assiting	120800	63.2	88.2	94.4	140	3045	\$ 16.30	N/A	41%
Graphic Art and Design	103000	76.9	53.9	63.2	131	2736	\$ 26.70	63%	24%
Television	60420	81.3	87.5	87.5	161	4894	\$ 39.80	60%	N/A
Welding	95650	50.0	85.7	80.0	202	786	\$ 18.10	N/A	38%

*Average # of graduates by top code for community college in the los angeles economic subregion for 2014-15, 2015-16 and 2016-17