



Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.

PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: Accreditation Standing Committee

Date: Tuesday, October 8, 2019 9:30-11:00 AM

Room: G1

Name of Person Taking Notes: Lucky Springfield

Chair(s):

Crystal Kollross

MEETING NOTES

In Attendance: Crystal Kollross, Audrey Joseph, Bethany Stump, Carrie Starbird, Christopher Theung, Jeannie Sullivan, Jessie Wang, Lynora Rogacs, Matthew Henes, Melissa Anderson, Natalie Russell, Shelagh Rose, Walter Butler, Terry Giugni, David Colley, Tanysha Laney

C. Kollross called the meeting to order at 9:37 AM.

I. Public Comment on Non-Agenda Items – None.

II. Review and approval of meeting notes from September 24, 2019.

- Motion to approve: A. Joseph. Second: C. Starbird. Abstain: J. Sullivan. Approved.

III. INFORMATION ITEMS

1. Standard Chairs Update

- Standard Chairs shared their updates and progress with collecting evidence for their writing teams.
- C. Theung will be on writing team Standard #2.
- J. Sullivan will be on writing team Standard #3.

2. Evidence Numbering Standards

- W. Butler presented the Canvas shell breakdown of the standard sharing with discretion and finding/upload file links for the Evidence Numbering Standards to the committee.
- The ACCJC visiting team will have open access to the Evidence Numbering Standards.

IV. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION

1. Review Goals

- C. Kollross reviewed the Accreditation Standing Committee 2019-2020 Goals with the committee.
- Motion to approve the 2019/2020 Goals: J. Sullivan. Second: S. Rose. Approved.

2. Institutional Set Standards

a. Degrees - [AU dashboard](#)

- C. Kollross displayed the Integrated Planning Dashboard, gave out the Local Vision for Success Goals, and the ACCJC 2019 annual Report for the committee to discuss the Institutional Set Standards for certificates and degrees.
- Motion to keeping the Institutional Set Standards for Certificates status quo: M. Henes. Second: C. Starbird. Approved.
- Motion to setting the Institutional Set Standard for Associate Degrees floor at 5500 and the stretch goal at 6500: S. Rose. Second: C. Starbird. Approved.

b. Transfer Counts

- No discussion.

c. Licensure Pass rates

- T. Laney discussed the licensure pass rates with the committee.
- Committee made recommendations and motions to set new pass rate percentages on Institutional Set Standards.
- Motion to set the Institutional Set Standard examination pass rate for Dental Assisting to 90%: L. Rogacs. Second: C. Starbird. Approved.
- Motion to set the Institutional Set Standard examination pass rate for Dental Lab Technician to 90%: A. Joseph. Second: J. Sullivan. Approved.
- Motion to set the Institutional Set Standard examination pass rate for Licensed Vocational Nursing to 90%: M. Henes. Second: J. Sullivan. Approved.
- Motion to set the Institutional Set Standard examination pass rate for Welding to 90%: M. Henes. Second: N. Russell. Approved.
- Motion to set the Institutional Set Standard examination pass rate for Registered Nursing to 100%: N. Russell. Second: C. Starbird. Approved.

d. Job Placement

- No discussion.

V. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. CTEO survey – 2019 results

- T. Laney shared the background of the CTEO survey to the committee and the 2019 results.
- C. Kollross shared about her recent Skyline Site visit and their focus on equity across the campus.

VI. ANNOUNCEMENTS

- C. Starbird shared the grand re-opening of the Writing Center, today at 11:00 AM.
- Thea Alvarado will be the new Faculty Accreditation Coordinator Co-chair the Accreditation Standing Committee.

VII. ADJOURNMENT – 11:00 AM.

Member Notes:

