



**Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.**

**PASADENA CITY COLLEGE MEETING AGENDA and NOTES**

**Title of Meeting / Committee Name:** Accreditation Standing Committee

**Date:** Tuesday, September 24<sup>th</sup> 9:30-11:00 AM

**Room:** G1

**Name of Person Taking Notes:** Lucky Springfield

**Chair(s):**

Crystal Kollross

**MEETING NOTES**

**In Attendance:** Crystal Kollross, Audrey Joseph, Berlinda Brown, Bethany Stump, Carrie Starbird, Christopher Theung, Jessie Wang, Lynora Rogacs, Matthew Henes, Melissa Anderson, Natalie Russell, Shelagh Rose, Walter Butler, Terry Giugni, David Colley

**C. Kollross called the meeting to order at 9:35 AM.**

**I. Public Comment on Non-Agenda Items – None.**

**II. Review and approval of meeting notes from September 10, 2019.**

- Motion to approve: L. Rogacs. Second: J. Wang. Abstain: B. Brown, W. Butler. Approved.

**III. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION**

**1. Institutional Set Standards**

- C. Kollross presented the Institutional Set Standards for review and possible changes.
- Committee discussed the successful course completion rates, stretch goals, base line, certificates degrees, licensure pass rates, and job placements. With thoughts on the factors that affect the certificates degrees, ADTs, Associate degrees base line and the stretch goals, the committee decided to table the percentages/numbers at this time for more data information.

**IV. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION**

**1. 18/19 Committee Evaluation and Goal Setting**

- C. Kollross presented the 2018-2019 Committee Evaluation Report for Accreditation Standing Committee and started the discussion on goal settings.
- Goals discussed:
  - 1) First draft of the ISER by December 31, 2019.
  - 2) Collect third party comments in Spring 2020.
  - 3) Vet the ISER and revise the Institutional Set Standards.
  - 4) Inform and involve the campus of Accreditation.

5) Complete the Quality Focus Essay (QFE)

- Collegiality and Communication – Alex Boekelheide
- Addressing the Needs of our Part-time Students – Brock Klein

2. Data Needs for ISER Introduction

- C. Kollross presented the data needs for the ISER introduction to the committee and shared other college samples in the agenda packet.
- Committee discussed what they wanted to include in the ISER introduction. Some ideas and topic included the use of data graphs, student success, what PCC has done in the past seven years, OER initiative, low-income support, increase PELL grant receivers, Veterans services, and the Safe Zones.

**V. ANNOUNCEMENTS**

- C. Kollross introduce new student member, Christopher Theung. He will be joining writing team Standard #2.
- M. Henes shared about Rohan Desai's presentation on brothers reaching out for the Man of Color initiative. It is important to present to as many more forms as possible, such as Management, Classified Senate, and Board of Trustees meeting.
- S. Rose reminded the committee of forty free passes to the Huntington Library available at Student Life office.
- C. Kollross reminded the committee the Standard chairs have set out calls for evidence. Please encourage them to provide the evidence.
- C. Kollross introduced new member Walter Butler.
- C. Kollross assigned Trustee B. Brown to writing team Standard #4.

**VI. ADJOURNMENT – 10:51 AM.**