



Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.

PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: Accreditation Standing Committee

Date: Tuesday, September 10, 2019 9:30-11:00 AM

Room: G1

Name of Person Taking Notes: Lucky Springfield

Chair(s):

Crystal Kollross

Tooktook Thongthiraj

MEETING NOTES

In Attendance: Crystal Kollross, Tooktook Thongthiraj, Bethany Stump, Carrie Starbird, Jeannie Sullivan, Jessie Wang, Lynora Rogacs, Mark Mintz, Matthew Henes, Melissa Anderson, Natalie Russell, Shelagh Rose, Tammy Knott-Silva, Terry Giugni, David Colley

C. Kollross called the meeting to order at 9:39 AM.

I. Public Comment on Non-Agenda Items - None

II. Review and approval of meeting notes from May 28, 2019

- Motion to approve: L. Rogacs. Second: J. Wang. Abstain: T. Knott-Silva. Approved.

III. OLD ITEMS - DISCUSSION AND POSSIBLE ACTION

1. Standard Chair updates
 - Standard Chairpersons shared their efforts of gathering evidence, working with their teams, and working with staff around the college.
 - T. Knott-Silva will replace K. Gougen on Standard III.
 - L. Rogacs will be working on Standard IV.
2. QFE topics and writers
 - Committee discussed the two QFE topics and gave suggestions of who could be helpful in writing the topics.
 - Collegiality and Communications
 - Addressing the Needs of our Part-time Students

IV. NEW ITEMS - DISCUSSION AND POSSIBLE ACTION

1. ISER Introduction
 - C. Kollross gave a brief background to the ISER introduction.
 - Committee gave their thoughts and ideas of highlighted accomplishments PCC has done in the last seven years, such as Student Support Services, low income

student support, social services, three social workers, Lancer Pantry, online processes for students, Welcome Center, Lancer Point, Open Stacks OER, SAFE ZONE, and Formally Incarcerated center. The committee also mentioned the Freeman Center, EWD - Economic Workforce Development, EEO training improvements, efforts of P.D. and Equity services in the same office, and Shared Governances.

2. ISER Presentation of Student Data and Institutional Set Standards
 - C. Kollross is working with her staff on the data tables and in the process of creating heat maps to show where students are coming from.
3. Eligibility Requirements (ERs)
 - C. Kollross gave an overview on how the Eligibility Requirements are used and what the ISER Sight team will be looking for.
4. Compliance with Commission Policies and Federal Regulations
 - C. Kollross presented the Checklist for Evaluating Compliance with Federal Regulations and Related Commission Policies to the committee.
 - Committee read and discussed the following: Public Notification of an Evaluation Team Visit and Third Party Comment (Sometime in March 2020 a document should be ready for public comment); Standards and Performance with Respect to Student Achievement; Credits, Programs Length, and Tuition; Transfer Policies; Distance Education and Correspondence Education; Student Complaints; Institutional Disclosure and Advertising and Recruitment Materials; Title IV Compliance
5. Campus-wide training and Communication
 - T. Thongthiraj and C. Kollross shared about some campus-wide training ideas and communication on Accreditation. To possibly present at some Division meetings, Classified Senate, and Academic Senate.

V. ANNOUNCEMENTS – None.

VI. ADJOURNMENT – 10:45 AM.