



PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: Accreditation Standing Committee
Tuesday, April 9, 2019 9:30-11:00am
Room: G-101 Conference Room

Co-Chair:
Crystal Kollross

Name of Person Taking Notes:
Lucky Springfield

Co-Chair:
Lynora Rogacs

MEETING NOTES

In Attendance: Crystal Kollross, Lynora Rogacs, Bethany Stump, Carlos Altamirano, Carrie Starbird, Jeannie Sullivan, Jessie Wang, Krista Goguen, Mark Mintz, Matthew Henes, Melissa Anderson, Natalie Russell, Shelagh Rose

L. Rogacs called the meeting to order at 9:39 AM.

I. Public Comment on Non-Agenda Items - None.

II. Review and approval of meeting notes from March 26, 2019.

- Motion to approve: J. Sullivan. Second: C. Altamirano. Abstention: K. Goguen. Approved.

III. ITEMS FOR DISCUSSION

1. ACCJC Annual Report
 - C. Kollross walked the committee through the ACCJC 2019 Annual Report and the ACCJC Annual Fiscal Report. The Annual Report was updated with an added new question, calculated percentages, and no longer having to report on the SLOs. Committee mentioned the "pass/no-pass" options for some math and English courses that may have affected the course completion rates.
2. Institutional Set Standards reconciliation
 - Committee recommended future conversions on the licensure examination pass rates/job placements rate and to invite a few key speakers to communicate on the areas.
3. Continue Standard Study (Standard IV)
 - Places to look for evidence for the Standard Study:
 - IV.A.6: Policies and Administrative Procedures (AP) on the PCC website, Inside PCC campus news emails, and College Council & Standing Committee minutes.
 - IV.A.7: C. Kollross has evaluations from the members of the Standing Committees that is given every Spring, Academic Senate did their own survey, Equity & Diversity survey with questions of leadership are on the PCC website, Policy & Procedure 3410, Academic senate minutes to allow for more discussion, created a standardized form for meeting minutes, and Office of Institutional Effectiveness (OIE) website has interactive dashboards.
 - IV.B.1: There is a policy that outlines the responsibilities for CEO, CEO Job description, hired the director of Professional Development, hired a director of



Student Equity, hired an Executive Director of ITS, hired an Executive Director of EWD, Intergraded Planning process documented on the OIE website, September 21, 2019 College Council agenda, Leadership Summit, Equity and Diversity Survey, Score card, and student surveys.

- IV.B.2: Organizational chart and filled permanent positions.
- IV.B3: Program review process, Mission Statement process, BP350, BP360, BP370, Set Standards, Vision for Success, Strategic Standing Committee minutes, IEC minutes, Program Review feedback, Student Success-Guided Pathways, Annual update, David Colley's workshops, Executive Committee agendas, Deans went to Claremont for Enrollment management, Two-year Calendar, Budget Prioritizing process, Faculty hiring process, Professional Development funds, funds for the two flex days, student achievement data, Degree Works, Early Alert nudges, Freeman center, planning surveys, Intergraded Planning process, Leadership Summit, and Standing Committee charges.

VI. ANNOUNCEMENTS

- C. Altamirano reminded the committee of the ALE Dodger night on Tuesday, May 7th. Tickets should be purchased before April 19th at Student Business Services for \$40 each.

VII. ADJOURNMENT – 10:59 AM

Pasadena City College is an equity-minded learning community dedicated to enriching students' academic, personal, and professional lives through an array of degree and certificate programs, campus engagement, and customized student support.