



PASADENA CITY COLLEGE MEETING AGENDA and NOTES

Title of Meeting / Committee Name: Accreditation Standing Committee
Tuesday, March 26, 2019 9:30-11:00am
Room: G-101 Conference Room

Co-Chair:
Crystal Kollross

Name of Person Taking Notes:
Lucky Springfield

Co-Chair:
Lynora Rogacs

MEETING NOTES

In Attendance: Crystal Kollross, Lynora Rogacs, Bethany Stump, Carrie Starbird, Jeannie Sullivan, Jessie Wang, Matthew Henes, Melissa Anderson, Shelagh Rose, Carlos Altamirano

C. Kollross called the meeting to order at 9:39 AM.

I. Public Comment on Non-Agenda Items – None.

II. Review and approval of meeting notes from March 12, 2019.

- Motion to approve: M. Henes. Second: J. Sullivan. Approved.

III. ITEMS FOR DISCUSSION

1. Welcome new members and discussion of Standard Chairs
 - Committee welcomed Carlos “Tito” Altamirano as the new member to replace Jeff Archibald.
 - Committee discussed and agreed to make the following changes to the Standard Co-Chairs:
 - ◆ Standard I: N. Russell, S. Valentine, M. Palacios, M. Anderson
 - ◆ Standard II: ~~J. Archibald~~, M. Henes, C. Starbird
 - ◆ Standard III: J. Wang, K. Goguen, B. Stump
 - ◆ Standard IV: S. Rose, ~~C. Starbird~~, D. Albright, C. Altamirano
2. Accreditation Update to Policies and Accreditation Committee of the Board of Trustees
 - C. Kollross opened up a discussion with the committee to give the following suggestions to report to the Accreditation & Board Policy Review Committee, a subcommittee to the Board of Trustees:
 - ◆ Standards have faculty chairs and co-chairs.
 - ◆ There is a timeline for the ISER.
 - ◆ November was the ISER training:
 - PCC’s ISER training was a pilot for the commission.
 - There is now a liaison to work closely with and answer questions.
 - There is now a template provided for the ISER, to help cut down on content and help keep attention focused.
 - New at this time, is the Quality Focus Essay.
 - ◆ Adding a Board of Trustee member to the membership of the Accreditation Standing Committee by next fall.

- ◆ Currently working on identifying the evidence for the Standard Study and then onto gathering the evidence.
 - ◆ The commission has instructed to identify the evidence, gather the evidence, and then lastly write the Standard.
3. Continue Standard Study (Standard IV)
- Places to look for evidence for the Standard Study:
 - IV.A.1: Shared governance leaders, Guided Pathways work in Senate, and Student Success Committee meeting minutes. Jason Robinson's Professional Development projects (Pie, Punch and Program Maps workshop) and Flex guidelines. Speak to Nancy Roberts (Grants Specialist) and Cynthia Olivo (VP of Student Services) for the process on the different grants showing the work of innovation, such as the Formal Incarcerated Youth and the Basic Skills Transformation with the math faculty involvement. Executive Committee has agendas, Pathways has efforts of supporting the faculty and managers providing the time during flex showing time of improvements to be made. Pi Day in January and March. There is a process for the OER sabbatical. The OER Committee announced a funding opportunity for the faculty interested in converting their class to a Zero-Textbook-Cost. Pathway Center to help support all first time students, Student Success Center redesign working group, and the Career & Completion Center. Lancer Pantry, Rapid Response Emergency Aid (RREA), hiring of a social worker, and Here-to-Help group. Through shared governance there were decisions to create the academic renewal policy, removing barriers to enrollment and no auto dropping.
 - IV.A.2: College Council subcommittees have student representatives, development of policies, development of the College Council's shared governance guidelines, the process and summary of guidelines for the mission statement. There are visits to Associated Students for Accreditation reports and to establish goals.
 - IV.A.3: College Council subcommittees, the fall and spring planning budget retreats, shared governance guidelines, electronic PDF meeting minutes, and reports.
 - IV.A.4: C&I (Curriculum and Instruction) Committee documents, Learning Assessment Committee, Student Success Committee, Student Services, IEC Committee, and Managers Association agendas.
 - IV.A.5: College Council minutes, C&I Committee minutes, Guided Pathways, Vision for Success Goals, website development team, shared governance application, Board of Trustees works in unison and they reach out to professional experts.

VI. ANNOUNCEMENTS

- C. Altmaiano reminded the committee of today's presentation by Dr. Ernesto Bustillos and announced the Annual ALE Dodger night on Tuesday, May 7th. Tickets can be purchased before April 19th at Student Business Services for \$40 each.

VII. ADJOURNMENT – 10:58 AM