

Classified Senate

Minutes May 2, 2018

**Attended:** Richshell Allen, Graciela Caringella, Miranda Castaneda, Tony Casillas, David Colley, Yajaira De La Paz, Audrey Joseph, Mark Mintz, Felisia Mitchell, Jessica Oseguera, Cheryl Storms, Nicholas Valsamides, Carmita Veliz

**Absent:** Denise Albright, Richard Caldwell, Candelario Diaz, Melanie Fields, Katina Williams

**Guest:** Shelagh Rose, Crystal Kollross, Jason Robinson

*Meeting Called to Order: 10:16 a.m.*

**A: Approval of the 4/4/18 Minutes:** *Tabled*

**B: Constituency Reports & Special Guest**

1. **Academic Senate: Shelagh Rose:** *David Colley motioned to suspend until Shelagh Rose arrive – 2<sup>nd</sup> by Cheryl Storms – motion carried. Shelagh arrived at 10:45 a.m., report given: Screening process. First residential search, possible interim V.P. Work with the Board of Trustee to change the hiring process. Trustee Fellow would like to change the hiring process and would like to meet with others. Suggested that president of each group to speak with the board as to who and how the interim will be selected.*

**C: OLD BUSINESS: (Discussion & Possible Action)**

1. **Spring Fundraising Event: Balloon Gram.** *Wanted to do bear gram with balloons “Teddy Gram”. Flyer will be sent. Cards will be sent with Teddy Gram. Cost: \$5.00*
2. **Scholarship – Student & Employee:** *Academic Works, Employee Scholarship.*
3. **Elections Committee Update:** *7<sup>th</sup> will be the deadline. Audrey Joseph has gotten the ballot box fixed. 9<sup>th</sup> the committee will count the ballots and on the 16<sup>th</sup> a report will be given. Cheryl Storms was thanked for getting the information on the website.*
4. **Professional Development Request – Davina Garcia:** *Received (7) seven request this year. Davina Garcia has requested an additional \$500 will be going the end of June. Richard Caldwell motioned to approve request – Mark Mintz 2<sup>nd</sup> motion carried.*
5. **Committee Appointments:** *Director of Facilities added. Audrey Joseph motioned to accept committee appointments, 2<sup>nd</sup> by Nicholas Valsamides – motion carried. There was a question regarding the Financial Aid Business Analyst appointments. Felisia Mitchell was informed she would be one on the committee, but it is not listed. Cheryl Storms stated she would look into this. It was noted that you can request to be placed on the committee through the chair.*
6. **Standing Committee Reports:** *Graciela Caringella & Audrey Joseph – Student Success: App that will let you know how many units completed, Tito how the food bank is*

*coming, statistics on how many families currently being served. There will be more microwaves available for students.*

**D: NEW BUSINESS: (Discussion & Possible Action)**

- 1. AP4012 – Professional Learning for Classified – Crystal Kollross/Jason Robinson: Election Committee Update:** *Yajaira De La Paz suggested to add career “engagement” to A-3. Yajaira De La Paz motioned to accept change to AP4012 – A3, 2<sup>ND</sup> by Mark Mintz, motion carried. Jason Robison added an additional day during spring break, A4 – (1) one full day or (2) two ½ days.*
- 2. Presidential Search Forum:** *23 people attended. BP/AP needs to exist – if exists, it needs to be revised. Move forward with letter draft. Carmita Veliz motion to approve letter, 2<sup>nd</sup> by Audrey Joseph, motion carried.*

**E: Officer’s Report:**

**President:** *Tabled*

**Vice President:** *Tabled – Sent out registration for Classified Day.*

**Treasure:** *N/A*

**Board of Trustee:** *None – Next meeting May 23, 2018*

**G: Audience Participations/Announcement: Presidential Search Committee:** *Minimum competency qualification. David Colley drafting a letter on behalf of the Classified, per meeting on Monday. Compiled the notes for the letter, possible new hiring form.*

**Announcements:** *Melanie Fields has resigned from the senate. There will be (3) three final meetings in June: Goals & objectives, recommendations, final meeting nomination of officers. Classified Day May 23<sup>rd</sup>: Theme: Live-Lead-Laugh. Transportation said “yes” to transport to and from venue.*

**Adjourn:** 11:40 a.m.

*David Colley moved to adjourn the meeting, 2<sup>nd</sup> by Audrey Joseph, motion carried.*

*fm 6/25/18*