

Minutes February 7, 2018

Attended: *Richard Caldwell, Graciela Caringella, Miranda Castaneda, Tony Casillas, Candelario Diaz, Melanie Fields, Audrey Joseph, Mark Mintz, Felisia Mitchell, Cheryl Storms, Carmita Veliz, Katina Williams*

Absent: *Denise Albright, Yajaira De La Paz, Juan Ramirez, Nicholas Valsamides*

Guest: *Jeannie Sullivan*

Meeting Called to Order: 10:08 a.m.

A: Approval of Minutes

11/1/17 - Pending

1/17/18 – Motion to approve by Mark Mintz, 2nd by Richard Caldwell (with addition 11/1/17 minutes pending and get information from Jeannie Sullivan (page 2, C8 2nd by Cheryl Storms) Motion carried.

B: **Constituency Reports & Special Guest**

1. **Academic Senate: Shelagh Rose:** *Will return after spring 2018 starts. Loss her mother last week. A condolence card will be sent to Shelagh.*

C: **OLD BUSINESS:** (Discussion & Possible Action)

1. **Workshop Series #3 – “Know Your Campus”** *Cheryl has finalized the flyer and will send out campus-wide.*

2. **AP 5075 Course Adds & Drops – Susan Bricker:** *Suspended until Susan arrives. Upon Susan Bricker’s arrival, explained to the senate AP 5075.*

3. **AP 4011 Flexible Calendars:** *Crystal Kollross mentioned that the administration had some recommendations for the language that the senate provided. AP will not go to college council at this time.*

4. **Classified Leadership Institute:** *Working on a (3) question survey, on why do [you](#) want to attend CLI. Will have available at next senate meeting. (2/21/18) Would like to open up everyone. The questionnaire will take approximately take fifteen (15) to complete. Will have at the next meeting. As of date there are seven (7) senators that are confirmed.*

5. **Professional Development Survey:** *Thanked Mark Mintz. Survey was sent out yesterday, 2/6/18. No one received the survey email. Will be resent. Graciela Caringella met with Professional Development Director (Jason Robinson). Jason Robinson will be working with the senate, he was invited to attend today’s meeting, but was unable to attend, will attend next senate meeting. Graciela Caringella and Katina Williams on flex committee, March 15th will be the next Flex Day. Contacted a few people to see if*

*they're going to be able to present workshops. There will be a meeting tomorrow.
(2/8/18)*

6. Committee Appointments: *None*

7. Standing Committee Reports: *Jeannie Sullivan – College Council – Interesting meeting. Thing of note, AP7250 percentage of classified that should be involved. AP3004 only one approved. Reformulate the hiring process for administrators*

D: NEW BUSINESS: (Discussion & Possible Action)

1. Classified Employee of the Year Award – Chancellor's Office, CA Community Colleges:

There was a discussion on whether to send out another email to extend the deadline to classified staff for nomination or continue with what has already been submitted. The concern was if another email is sent out, campus will not take the senate seriously regarding deadlines. Four (4) nominations submitted (1) Dawn Clingerman, (1) Anna Davis, (1) Gary Potts, (2) Denise Olivo and (2) Glenna Watterson. Mark Mintz motioned to extend deadline and call for an emergency meeting next week to review nominees – 2nd by Candelario Diaz.

- a. *Vote: (3) yays – (4) nays – (3) – obtained - Nays have it. Senate reviewed what has already been submitted*
 - b. *Vote for nominees: Dawn Clingerman - (1), Anna Davis - (0), Denise Olivo – (7), Gary Potts – (8), Glenna Watterson – (6) – Cheryl Storms motioned to move forward the top (2) two nominees – Gary Potts – 1st choice & Denise Olivo – 2nd choice – 2nd by Carmita Veliz – motion carried. Graciela Caringella will draft a letter.*
- 2. 4C's Gathering of the Senates – South:** *Graciela Caringella, Sarah Martinez, Mark Mintz, Felisia Mitchell and Katina Williams attended the 4CS South Retreat at Long Beach City College. Mark Mintz stated the president of Long Beach City College spoke, one thing she spoke on was that since she started she has increased release time, doubled of what it was before. Long Beach City College is a new senate. There was a presentation on Guided Pathways. Katina Williams was impressed that the president of LBCC started as a classified professional and moved up the ladder.*
- 3. Spring Fundraiser Event – Welcome Spring:**
- 4. Classified Senate Equity Goals: Audrey Joseph:** *Table – Per request of Audrey Joseph, Change to D1 for the next meeting.*

E: Officer's Report: ALL reports tabled

President: *None*

Vice President: *Save the date flyer will be added to the website next week.*

Treasure: *N/A*

Board of Trustee: *None*

G: Audience Participations/Announcement:

Adjourn: 11:27 a.m.

Audrey Joseph moved to adjourn the meeting, 2nd by Cheryl Storms, motion carried.

fm 2/20/18 - final