

Classified Senate

Minutes January 17, 2018

**Attended:** Denise Albright, Graciela Caringella, Miranda Castaneda, Yajaira De La Paz, Candelario Diaz, Melanie Fields, Audrey Joseph, Mark Mintz, Felisia Mitchell, Cheryl Storms, Carmita Veliz

**Absent:** Richard Caldwell, Tony Casillas, Dorion Hilliard, Juan Ramirez, Nicholas Valsamides, Katina Williams

**Guest:** Jeannie Sullivan

A: Meeting Call to Order: 10:05 a.m.

B: Approval of Minutes

11/1/17 - *Pending*

12/6/17 - (corrections: Carmita Veliz present, page 2 #5 201719 to 2017-19)

12/20/17 – Quorum not met. Audrey Joseph motioned to approve 2<sup>nd</sup> by Yajaira De La Paz – motion carried. (6 abstained)

1/3/18 – Quorum not met. (corrections: Audrey Joseph absent, page 2 E. President report date 12/11/17 Mark Mintz motioned to approve with corrections 2<sup>nd</sup> by Audrey Joseph – motioned carried (3 abstained)

C. Old Business:

1. AP 4011 Flexible Calendars: Graciela Caringella and Katina Williams along with some other senators drafted language. Mark Mintz motion to approve 2<sup>nd</sup> by Denise Albright – motion carried
2. CCLC Report: Felisia Mitchell: Attended the Advisory Committee on Legislation (ACL) and 4CS Executive board meeting. Helped facilitate presentation on leadership with 4CS president. Also attended a couple of other sessions.
3. Senator resignation: Senate was presented with an email resignation from Dorion Hilliard. Audrey Joseph motioned to accept resignation – 2<sup>nd</sup> by Mark Mintz – motion carried. Graciela requested a “Thank you” letter be drafted for Dorian Hilliard for his serves with the senate.
4. Professional Development Coordinator –Appointment – Graciela Caringella motioned for Mark Mintz to serve as Professional Development Coordinator – 2<sup>nd</sup> by Carmita Veliz – motion carried.
5. Workshop Series #3 – “Know Your Campus” (draft): Cheryl Storms presented the senate with a draft flyer. Graciela Caringella thanked Cheryl Storms and her delegates, continued to follow through. Suggestion, when the flyer goes out, send under the Classified Senate email address.

6. AP 7150 Performance Evaluation of Administrator: 10-5 classified evaluation ratio to be included within the AP. Requested 75% minimum participation of classified. Yajaira De La Paz motion to approve AP – 2<sup>nd</sup> by Candelario Diaz – motion carried.
7. AP 5075 Course Adds & Drops: Mark Mintz motioned to table voting – 2<sup>nd</sup> b Carmita – motion carried.
8. Committee Appointments: Correction-#32 removal of Jeannie Sullivan – Motion to approve committee appointments with correction – 2<sup>nd</sup> by Cheryl Storms
9. Standing Committee Reports:

D: NEW BUSINESS: (Discussion & Possible Action)

1. Classified Senate Equity Goals: Audrey Joseph - Table
2. Senate Goals & Objectives – 2<sup>nd</sup> quarter report
3. Classified Leadership Institute: Open, four – five (4-5) possible classified attending
4. Professional Development Survey: Completed (Mark Mintz, Sara Martinez, Audrey Joseph)

E: **Officer's Report: ALL reports tabled**

**President:** N/A

**Vice President:** N/A

**Treasure:** N/A

**Board of Trustee:** N/A

- G: **Audience Participations/Announcement:** Carmita Veliz asked about having something for Dr. Vurdien 4CS South retreat coming up Thursday, January 25<sup>th</sup> at Long Beach City College. Human Resources procedures has changed. Chairs contact classified senate/union for hiring committee. Writing letter to human resources regarding the new procedure to VP of human resources.

**Adjourn:** 11:50 a.m.

Mark Mintz moved to adjourn the meeting, 2<sup>nd</sup> by Carmita Veliz, motion carried.

*fm 2/5/18 - final*