

**CLASSIFIED SENATE
MEETING MINUTES**

Wednesday, January 3, 2018

10:00 a.m. – 11:30 a.m.

Room: C-217

Attendees: Graciela Caringella, Mark Mintz, Cheryl Storms, Miranda Castaneda, Katina Williams, Nicholas Valsamides

Guest: Sarah Martinez

Absent: Denise Albright, Tony Casillas, Richard Caldwell, Yajaira De La Paz, Candelario Diaz, Melanie Fields, Dorion Hilliard, Audrey Joseph, Felisia Mitchell, Juan Ramirez, Carmita Veliz

Senate Meeting Chaired by Mark Mintz, Senator.

Meeting Called to Order: 10:07 a.m.

A. Approval of 11/1/17, 12/6/17 & 12/20/17 minutes:

Quorum not met for approval- tabled.

B. Constituency Reports & Special Guest:

Shelagh Rose not present- tabled

C. Old Business:

1. **AP4011 Flexible Calendar Program:** Mark indicated quorum not met therefore item tabled.
2. **CCLC Report- Felisia Mitchell:** Felisia not present-tabled.
3. **Work Shop Series #2- “Professional Development”-Report:** Thirty in attendance for this workshop. Our first workshop “Demystifying Classified Senate” only had 16 in attendance. This was a 50% increase.
4. **Senator Resignation:** Dorion Hilliard has requested to resign from the senate. As quorum not met, tabled.
5. **Professional Development Coordinator- Appointment (Nomination or Vote):** Item tabled as quorum not met.
6. **Workshop Series #3 – “Know Your Campus” (draft):** discussion made as to logistics of workshop event. Senator Cheryl will take the lead in facilitating this workshop
7. **AP7150 Performance Evaluation of Administrators:** 2nd read, Graciela provided informative information as to the recent process of evaluation by administrators and the request to reduce the committee of classified representation from ten to five in addition to changing the alphabetic format of selection of managers to a third of the management population selected for evaluations.

8. **AP 5075 Course Adds & Drops:** - This is current AP, however revisions are being proposed. Graciela will invite Susan Bricker to present at the second meeting in January in order to fully understand this AP.
9. **Committee Appointments:** Displayed appointments that were provided from last senate meeting that Cheryl Storms had provided. As quorum not met, appointments tabled.
10. **Standing Committee Reports:** Mark reported on accreditation committee.

D: **New Business:**

1. **Classified Senate Equity Goals:** Audrey Joseph: Senator Joseph requested to table this item until quorum has been met so the majority of senators can participate in the equity exercise provided.

E: **Officer's Report:**

President: Graciela indicated executive officers met with Dr. Vurdien on 12/11/17 and updated him on senate activities. Additionally, we informed Vurdien or College Assistant Sarah will be working diligently to compile data from other senates as to release time for senators and executive senate board.

Vice President: Cheryl provided an update as to event locations and possible event dates for Professional Development days.

Treasure: Working on Fundraiser ideas for next year's fundraiser. Ideas such as holding fundraisers in conjunction with the nearby restaurant where part of the proceeds will be donated to the senate.

Board of Trustee: Not present.

F: **Audience Participations/Announcement:**

G: **Adjourn:** 11:18 AM