

**CLASSIFIED SENATE  
MEETING MINUTES**

Wednesday, December 6, 2017

10:00 a.m. – 11:30 a.m.

Room: C-217

**Attendees:**

Denise Albright, Richard Caldwell, Graciela Caringella, Candelario Diaz, Melanie Fields, Nicholas Valsamides

**Guest:** Carol Calandra, Stephanie Fleming, Miriam Altounji, Shelagh Rose, Jeannie Sullivan

**Absent:** Miranda Castaneda, Tony Casillas, Yajaira De La Paz, Dorion Hilliard, Audrey Joseph, Felisia Mitchell, Mark Mintz, Juan Ramirez, Cheryl Storms

**A. Meeting Called to Order: 10:13 a.m.**

**B. Approval of November 1, 2017 & November 15, 2017 minutes:**

Secretary not present with 11/1/17 senate minutes. Quorum was not met and therefore the minutes for 11/15/17 were tabled to the 12/20/17 senate meeting.

**C. Constituency Reports & Special Guest:**

Shelagh provided an update on the activities by Academic Senate.

Stephanie Fleming & Myriam Altounji were present to provide a “Guided Pathways” Presentation. Stephanie and Myriam went into detail through this presentation to inform the senate regarding what Guided Pathways is and what the senate can do to assist in this state-wide effort.

**D. Old Business:**

1. **CCLC Report – Felisia Mitchell:** Felisia not present, therefore report was tabled.
2. **Giving Tuesday – Fundraiser Report:** Nicholas Valsamides provided a full report regarding the Giving Tuesday fundraiser. He indicated that there were 205 tickets received at the carnation gram booth. This amounts to \$205 which the PCC Foundation Office is depositing into the Classified Senate account. Nick thanked all senators who helped in this fundraiser effort and also thanked Pat Krause for donating her resources and time to help make this fundraiser a success.
3. **AP 4011 Flexible Calendar Program (Vote):** Quorum not met and therefore senate was unable to vote. Graciela provided an overview of AP4011 and indicated she has not received additional language to make changes in the proposed AP4011. Will vote on this AP at our next senate meeting on 12/20/17 if quorum is met.
4. **Workshop Series #2 – “Professional Development”:** Graciela announced the next senate workshop will be held on Thursday, December 7, 2017 entitled “Professional Development”

5. **Classified Senate Equity Goals:** Dr. Michaela Mares provided a detailed presentation on the 201719 Integrated Plan. She discussed the purpose of the document, the Student Success Committee on campus and the goals the document has identified.
6. **Committee Appointments:** Cheryl not present, quorum not met, tabled appointments.
7. **Standing Committee Reports:** Graciela provided an overview of the Flex Advisory committee and their plans and theme for the upcoming spring 2018 Flex Day.
  - a. **Accreditation Report** – Mark Mintz: not present, report tabled

**E: New Business:**

1. **Classified Senate Equity Goals:** Audrey Joseph not present, item tabled.
2. **Senator Resignation:** Graciela discussed senator resignation by Dorion Hillard. Quorum not met, item tabled.
3. **Professional Development Coordinator – Appointment (Nomination or Vote):** Graciela indicated as Denise Albright is serving as the senate Parliamentarian, this leaves an opening for the PD Coordinator. Mark Mintz expressed an interest prior to the senate meeting. Quorum not met and therefore item tabled.

**F: Officer's Report:**

**President:** Attended Flex Day Advisory committee meeting, Student Success Committee. Thanked the senators for their hard work on the Giving Tuesday event.

**Vice President:** Absent; no report.

**Treasure:** Thanked senators for Giving Tuesday.

**Board of Trustee:** Absent; no report.

**G: Audience Participations/Announcement:**

None at this time.

**H: Adjourn:** 11:13 a.m.

Due to a lack of quorum, a motion was not made to adjourn the meeting.

*grc 12/6/17*