

Classified Senate

Minutes September 6, 2017

Attended: Richard Caldwell, Graciela Caringella, Tony Casillas, David Colley, Candelario Diaz, Audrey Joseph, Mark Mintz, Felisia Mitchell, Cheryl Storms, Nicholas Valsamides, Carmita Veliz,

Absent: Denise Albright, Melanie Fields, Dorion Hilliard, Juan Ramirez, Katina Williams

Guest: Shelagh Rose, Jeannie Sullivan

A: Meeting Call to Order: 10:05 a.m.

B: Approval of Minutes

Motion to approve August 16, 2017 minutes by David Colley 2nd by Mark Mintz, motion carried

C Swearing in New Officers: Motioned by Audrey Joseph to suspend the swearing in of the officers later on the agenda when both officers are present, 2nd by Carmita Veliz, motion carried.

D: *Constituency Reports & Special Guest:* Motioned by Audrey Joseph to suspend constituency report & special quest later on the agenda when present, 2nd by Carmita Veliz, motion carried.

1. Academic Senate: Shelagh Rose – Academic Senate will be having their retreat this upcoming Saturday

E: Old Business:

1. **EEO Program Outreach:** HR has sent out information regarding EEO training 1st and 2nd level training will take place.
2. **Senate Newsletter:** Still a work in progress. Submitted a draft for review.
3. **AP636** – Accessibility Technology - **Correction AP6365** – Motion to approve by Mark Mintz 2nd by David Colley – motion carried
4. **BP3720** – Computer & Network Use – Motion to approve by Nicholas Valsamides 2nd by Tony Casillas – motion carried. Typo has been noted.
5. **Classified Senate Workshop Series:** Informational only. Plan a workshop for end of this month (September). Introduction to Classified Senate: Thursday, September 28, 12:00 p.m. – 1:00 p.m.
6. **Thank You Effort – Dr. Rajen Vurdien:** Table to spring.
7. **Committee Appointments:** Motioned to approve by Audrey Joseph, 2nd by Carmita Veliz motion carried.
8. **Standing Committee Report:**
 - a. David Colley reported from the Planning & Priorities, will be having a planning retreat September 15th
 - b. Candelario Diaz- Facilities: Have chosen a contractor
 - c. Audrey Joseph – Reported from the Student Standing committee, had a planning retreat last Friday

- d. Graciela Caringella - Flex Advisory is currently working on a formal AP to submit to College Council regarding Flex dates and events campus wide.

*** David Colley motioned to unsuspend items C & D* No one 2nd the motion**

F: New Business:

1. **Professional Development Coordinator:** Tabled for next meeting
2. **Equity Goals & Objectives:** Cheryl Storms, Audrey Joseph, Graciela Caringella, met with the Equity Director in starting a discussion to implement Equity Goals into current senate goals and objectives
3. **Fundraising Discussion:** Pat Kraus, Nicholas Valsamides, Graciela Caringella met to discuss fundraising ideas. Most popular discussion, “grams”. Thanksgiving, Valentine Day, Appreciation Week. The team will be coordinating with the Student Bank. Note: All monies will be handled by the Student Bank.

E: Officer’s Report:

President: Thanked David Colley for cleaning up the Bylaws. Current bylaws will be posted on the website. The 4CS report was submitted to Debra Cantarero. Reminder, officers have a meeting with the president on Monday.

Vice President: None at this time

Treasure: Balances: Scholarship account \$4,374 approximately and the T&A (Trust and Agency) account approximately \$500.

Board of Trustee: None at this time

- G: Audience Participations/Announcement:** Jeannie Sullivan sat in for Audrey Joseph at the last Board of Trustee meeting. Tony Casillas announced former Executive Director of Facilities is no longer with Facilities. Yajaira De La Paz announced on behalf of Safe Zone that PCC would provide support in the upcoming months to undocumented students as a result of the termination of DACA by the Trump Administration.

- H: Adjourn:** 11:21 a.m.

Audrey Joseph moved to adjourn the meeting, 2nd by Tony Casillas, motion carried.