



Pasadena City College Classified Senate

November 4, 2020

10:00 am – 11:30 am

Zoom Meeting

<https://cccconfer.zoom.us/j/94677512131>

MINUTES

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| • Ernesto Partida Present
President | • Maria Bustamante Present
Senator |
| • Monica Palacios Present
Vice President | • Grace Scharler Present
Senator |
| • Lindsey Reed Present
Secretary | • Karol Lu Present
Senator |
| • Shelita Gutter Present
Treasurer | • Richshell Allen Present
Senator |
| • Felisia Mitchell Present
Parliamentarian | • Hugo Vasquez Present
Senator |
| • Denise Jaramillo Mejia Absent
Board of Trustees Representative | • Jonathan Lim Absent
Senator |

- 1) Call to Order **10:08**
- 2) Approval of Minutes for October 21, 2020 **M. Palacios/M. Bustamante**
- 3) Old Business, Discussion, Possible Action
 - a. Fall General Meeting

M. Palacios shared highlights from the Fall General Meeting.
E. Partida shared feedback from the survey. 5 responses were received and results indicated that staff would like more transparency and communication from the Senate. The Senate is working on establishing a process to communicate more frequently with staff about representation on standing committees, as well as a reporting process for representatives to update the Senate on committee business.
 - b. AP 3003- Classified Role in Shared Governance

E. Partida suggested a provision to include time allowed to participate in shared governance. M. Palacios supported asking for more release time for staff participation. The Senate will revisit at the next meeting.
 - c. AP 3070- Professional Ethics of Classified Staff

R. Allen pointed out that this AP has not been updated since 2010, and it should include the advancement of PCC's Professional Development programs. The Senate will revisit at the next meeting.
 - d. BP 3070- Professional Ethics of Classified Staff

L. Reed suggested adding to the BP how often the AP should be reviewed and updated. The Senate will revisit at the next meeting.

- 4) New Business, Discussion, Possible Action
 - a. New Topics and Year Long Goals Check

E. Partida reviewed the goals that the Senate set at the beginning of the term. The Senate is on track with the goals set.

E. Partida asked the Senate what topics should be addressed in addition to what the Senate is working on. M. Bustamante suggested that the Senate send updates to all Classified staff regarding the Facilities updates to campus and each area regarding COVID responses.
- 5) Special Reports
 - a. Standing Committees Report

M. Palacios reported on the Student Success Committee. Working on 2020/2021 goals.

M. Palacios reported on the Distance Learning Technology Committee.

L. Reed reported on the Technology Focus Group.

K. Lu reported on the Curriculum and Instruction Committee.

M. Palacios encouraged everyone to go to the Technology Town Hall meeting.
 - b. President's Report

E. Partida gave a President's Report.
 - c. Vice President's Report

M. Palacios gave a Vice President's Report.
 - d. Treasurer's Report

S. Gutter gave a Treasurer's Report and financial update.
 - e. Board of Trustee's Report

E. Partida gave a Board of Trustee's Report.
- 6) Announcements

N/A
- 7) Public Comment

Public comment was heard by Rudy Aguilar.
- 8) Adjournment ***11:35 M. Bustamante/S. Gutter***

Next Classified Senate meeting is Wednesday, November 18th, 2020 10:00 am – 11:30 am via Zoom.

Classified Senate Officers meet with the President every 2nd Tuesday of the month

Classified Senate Officers meet every 1st and 3rd Tuesday of the month