



**Pasadena City College Classified Senate**

July 15, 2020

10:00 am – 11:30 am

Zoom Meeting

<https://cccconfer.zoom.us/j/91923341049>

**MINUTES**

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| • Ernesto Partida <b>Present</b><br>President                              | • Maria Bustamante <b>Present</b><br>Senator |
| • Monica Palacios <b>Absent</b><br>Vice President                          | • Grace Scharler <b>Present</b><br>Senator   |
| • Lindsey Reed <b>Present</b><br>Secretary                                 | • Karol Lu <b>Present</b><br>Senator         |
| • Shelita Gutter <b>Present</b><br>Treasurer                               | • Richshell Allen <b>Present</b><br>Senator  |
| • Felisia Mitchell <b>Present</b><br>Parliamentarian                       | • Hugo Vasquez <b>Present</b><br>Senator     |
| • Denise Jaramillo Mejia <b>Absent</b><br>Board of Trustees Representative | • Jonathan Lim <b>Absent</b><br>Senator      |

1) Call to Order – Welcome **Call to Order 10:08**

2) Approval of Senate Minutes July 1, 2020 M/S: L. Reed/M. Bustamante

3) Old Business, Discussion, Possible Action

a. Future Plans

*E. Partida sent out all Fall 2020 meeting dates for first and third Wednesday of the month.*

*Board potentially meeting first and third Tuesday of the month.*

*Board scheduled to meet with Dr. Endrijonas every second Tuesday of the month.*

*E. Partida will work with the Classified Senate Parliamentarian to have a Parliamentary Procedure training.*

4) New Business, Discussion, and Possible Action

a. Standing Committees Update

*E. Partida would like classified staff represented on every standing committee across campus and have staff members give the senate reports from each committee via email report or in*

*person at senate meetings.*

*R. Allen suggested the Classified Senate provide a "how to be on a committee" guide and supported the idea that the senate receive reports back.*

*E. Partida would like representatives to share information via email, come to a senate meeting once a month so senators can ask questions, and take an active role on committees.*

**b. Professional Development Update**

*David Colley is stepping down from Professional Development Committee. E. Partida has appointed Audrey Joseph as chair.*

**5) Special Reports**

**a. President's Report**

*E. Partida is appointing classified members to the Campus Police Task force that is being created. Asked Senators to bring any suggestions of staff members to him. Tentative Board retreat dates include last week of July/first week of August.*

*Coronavirus update- staff members are to be on campus one day a week. Waiting on more information regarding staff members being tested for COVID before coming to campus.*

**b. Vice President's Report**

*Not present.*

**c. Treasurer's Report**

*S. Gutter needs to meet with M. Bustamante regarding Treasurer position. Need to get signature cards from SBS for senators to sign.*

**d. Board of Trustee's Report**

*Not present.*

**6) Announcements**

*None.*

*G. Scharler would like support and action from senate to interact with managers regarding classified staff attending professional development and conferences.*

**7) Audience Participation**

*N/A*

**8) Adjournment**

*Meeting adjourned at 10:44 M/S/U: M. Bustamante/S.Gutter*

**Next Classified Senate meeting is Wednesday, August 5, 2020 10:00 am – 11:30 am via Zoom.**

Classified Senate Officers meet with the President every 2nd Tuesday of the month

Classified Senate Officers meet every 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month