

**CLASSIFIED SENATE
MEETING MINUTES**
Wednesday, November 6, 2019
10:00 a.m. – 11:30 a.m.
Room: C-217

Attendees: Richshell Allen, Maria Bustamante, Jonathan Lim, Ernesto Partida, Grace Scharler, Hugo Vasquez, Miranda Zamudio, Eamon Conklin, Lindsey Reed, Jessica Farfan Oseguera

Absent:, Debra Krause-Cantarero, Denise Jaramillo Mejia, Karol Lu, Yajaira De La Paz

Guests: None

1) Call to Order: 10:06 a.m.

2) Approval of Senate Minutes October 16, 2019

MOTION to approve minutes Miranda Zamudio; second Jonathan Lim; all in favor; no opposed; no abstentions.

3) Old Business, Discussion, Possible Action:

- a. **Approve AP's 3720, 3721, 3723, 5130 and BP's 6200, 6250, 6300, 6307, 6340, 6450, 6500, 6520, 6550, 6600, 6700, 6740, 3720, 7420**
 - AP's/BP's will be approved in groups of related topics, after conversation and discussion of senators each policy.

MOTION to approve BP 6500 (Property Management)/ BP 6307 (Debt Issuance and Management) Maria Bustamante; second Miranda Zamudio; all in favor; no opposed; no abstentions.

MOTION to approve BP 6520 (Security for District Property)/BP 6550 (Disposal of District Property) Eamon Conklin; second Maria Bustamante; all in favor; no opposed; no abstentions.

MOTION to approve AP 3720 (Update to Computer and Network Use)/ BP 3720 (Update to Computer and Network Use) Eamon Conklin; second Lindsey Reed; all in favor; no opposed; no abstentions.

MOTION to approve AP 3723 (Remote Access) Miranda Zamudio; second Eamon Conklin; all in favor; no opposed; no abstentions.

MOTION to approve AP 3721 (Electronic Communications) Hugo Vasquez; second Eamon Conklin; all in favor; no opposed; no abstentions.

MOTION to approve AP 3722 (Data Classification) Eamon Conklin; second Miranda Zamudio; all in favor; no opposed; no abstentions.

MOTION to approve BP 6200 (Budget Preparation)/ BP 6250 (Budget Management)/BP 6300 (Fiscal Management)/ BP 6340 (Bids and Contracts)/ BP 6700 (Civic Center and Other Facilities)/ BP 7420 (Employee Travel) Eamon Conklin; second Miranda Zamudio; all in favor; no opposed; no abstentions.

MOTION to approve AP 5130 (Financial Aid Update)/BP 6740 (Citizens Oversight Committee) Maria Bustamante; second Eamon Conklin; all in favor; no opposed; no abstentions.

- BP 6450 (Wireless or Cellular Telephone Usage) was not approved due to the vagueness of its language. Richshell will follow up and see if the Senate can more clarification of the process listed in the BP.

b. 4CSs Conference Updates

- Gathering of the Senate Events will take place on Thursday February 22, 2020 at Mt. San Jacinto College, in Menifee CA.

c. Fall General Meeting

- Save the Date has gone out.
- I-8 will be catering the event, expected cost is around \$1035.
- Idea of a contest + pumpkin decoration needs to be flushed out.
- PPT- Outline will includes what the Senate has been doing, but also survey Classified of their ideas about Classified Day.
 - Survey is being worked on by Miranda and will be finalized by the end of the week.

4) New Business, Discussion, Possible Action

a. Classified Day

- New Idea currently is to have it during the week of Classified (May 18th to 22nd).
- David Colley will be assisting and shared that the most important item is to address the location.
- Budget will need to be finalized, but the feedback from the General meeting will be helpful to create a Classified Day that is for Classified Staff.
- There is a list of topics that can get covered, but focusing on the more tangible topics that Classified can immediately practice in their offices. Questions about what Classified would like to see at the Classified day event will be included.

5) Special Reports:

- President's Report:** Gathering of the Senates event, cost is \$45 per attendee.
- Vice President's Report:** Has been busy ensuring folks are being added to hiring committees. Finalizing Fall General Meeting logistics.
- Treasurer's Report:** Finalizing Budget and should be able to have an update next meeting.
- Board of Trustees Report:** None

5) Audience Participation and Announcements:

Motion to adjourn Miranda Castaneda; second Eamon Conklin; no discussion; all in favor; no opposed; no abstentions.

Adjourn: 11:45am