

**CLASSIFIED SENATE
MEETING MINUTES**

Wednesday, October 2, 2019

10:00 a.m. – 11:30 a.m.

Room: C-217

Attendees: Richshell Allen, Maria Bustamante, Jonathan Lim, Ernesto Partida, Grace Scharler, Hugo Vasquez, Miranda Zamudio, Eamon Conklin, Karol Lu, Yajaira De La Paz

Absent:, Debra Krause-Cantarero, Jessica Farfan Oseguera

Guests: None

1) Call to Order: 10:12 a.m.

2) Approval of Senate Minutes September 18th

MOTION to approve minutes Miranda Zamudio; second Maria Bustamante; all in favor; no opposed; no abstentions.

3) Old Business, Discussion, Possible Action:

a. Conference Payment Method Updates:

- Richshell had a conversation with Purchasing to better understand what processes we can use to pay for conference. This year most of the conferences that we are sending staff to are local. The goal is to try to have the most people present.

b. Fall General Meeting

- Richshell and Miranda reached out to Puente Club; they need to check in with their other advisor. Oct 31st is the tentative date. However, a back plan will need to be created in case the room is not available. This will push the General meeting to November.

4) Special Reports:

a. Swearing In New Senators

- New senators were invited to meeting but correctly not in; will pause meeting when they come in.

b. Attendance Policy Review

- 3 consecutive meeting missed will be where Richshell will reach out to the senators.

c. AP's/BP's

- Process was created to review these digitally by next meeting. Senators will then bring questions and any suggestions for the next meeting. Review should be done by November and through equity lens.

5) Special Reports:

- a. President's Report:** Facilities: U Building, will begin construction by Summer 2020. Campus is getting a refacing signage. New keys for senators are ready- they need to go police to pick them up. COLA increase 3.26% TBA; Sacramento is favorable for CC staff. Org chart for campus is being updated, reorganization is happening due to some folks missing.

- b. **Vice President's Report:** Has been busy ensuring folks are being added to hiring committees. Clarification about the selection process; voting on folks to serve on committee, current HR process needs does not allow time for voting in by the Senate.
- c. **Treasurer's Report:** Has not been able to do much due to not having access to Banner, but is working on setting up a meeting with appropriate individuals to fix this.
- d. **Board of Trustees Report:** None

5) Audience Participation and Announcements:

Motion to adjourn Miranda Castaneda; Second Yajaira De La Paz; no discussion; all in favor; no opposed; no abstentions.

Adjourn: 11:25am