

**CLASSIFIED SENATE  
MEETING MINUTES**

Wednesday, April 17, 2019

10:00 a.m. – 11:30 a.m.

Room: C-217

**Attendees:** Denise Albright, Richshell Allen, Maria Bustamante, Richard Caldwell, Miranda Castaneda, David Colley, Candelario Diaz, Audrey Joseph, Grace Scharler, Nicolas Valsamides, Hugo Vasquez

**Absent:** Tony Casillas, Eamon Conklin, Jessica Farfan, Yajaira De La Paz, Felisia Mitchell, Fernando Serrano, Katina Williams

**1) Call to Order:** 10:18 a.m.

**2) Approval of Senate Minutes: March 20, 2019**

**Motion to approve minutes David Colley; second Maria Bustamante; no discussion; all in favor; no opposed; no abstentions.**

**3) Special Guests: Shelagh Rose (Not Present)**

**4) Old Business, Discussion, Possible Action:**

**a. Fundraising Cookbook:**

- There are currently only 7 recipes that have been submitted
- Next week – April 26<sup>th</sup> is the deadline
- Suggestion was posed to open up cookbook during Classified Day on May 17<sup>th</sup> and have people submit recipes

**b. Classified Day:**

- Huntington Library has been booked
- There will be 6 breakout sessions
  - i. Crystal Kollross – Chancellors Office Vision for Success and how it relates to our EMP and Guided Pathways
  - ii. David Colley – Follow up to what he and Crystal did during Professional Development Day – Goals, Strategies, and Tactics, The Various Parts of a Strategic Plan and How Its Implemented
  - iii. Helen Au and Linda Valencia – Crucial Conversations
  - iv. Dan Radden – Financial and Retirement Planning
  - v. Stephanie Fleming and Myriam Altounji – Guided Pathways Sequel
  - vi. Shelley Gaskin – Microsoft Applications Hints & Tips
- Currently on the table as a guest speaker is Justin Scott Campbell who will be speaking about inclusion and cultural humility
  - i. Denise will be speaking with Jason Robinson to ask if Professional Development funds could pay for guest speaker.
  - ii. To book guest speaker for 45 minutes to a little over an hour it will be \$1,500

**c. Classified Week:**

- Week of May 20<sup>th</sup>
- Ice Cream Social - Booking with I8

- Denise will be checking funds to have events for the whole week
- Audrey spoke with I8 in regards to potluck and they confirmed that we can have a potluck. They can also follow one of the recipes from the cookbook.

**d. Elections:**

- Audrey sent out email to all classified employees with an update on everyone's status on the senate.
  - i. Richshell brought it to Audrey's attention that his status was not correct. Audrey will be updating.
- Deadline for self-nomination – Monday, April 22<sup>nd</sup>
- Audrey presented to the senate about her current status as VP on the senate
  - i. Last year Audrey should have self-nominated but did not because she was not advised. Currently she should not be on the senate or be the VP
- Miranda brought up the fact that new senators should have filled out interest forms because that is a part of the archive process
- Bob Blizinski was brought into the senate meeting and was notified of situation
  - i. His suggestion was that if there is nothing in the bylaws that says we cannot allow Audrey to finish the fiscal year, the senate should consider voting on having Audrey stay to finish out the year
- Concern about allowing past cabinet members to on shared drive was brought up – will be discussed further at next meeting.
- Denise asked for a motion from the senate to allow Audrey to stay for the remainder of the fiscal year as Vice President, but to sit out for a term before returning to the senate

**Motion to extend meeting 5 minutes Miranda Castaneda; second Yajaira De La Paz; no discussion; all in favor; no opposed; no abstentions.**

**Motion to allow Audrey Joseph to stay as Vice President until end of fiscal year and sit out a term Maria Bustamante; second Candelario Diaz; no discussion; all in favor; no opposed; no abstentions.**

**6) Special Reports:**

- President's Report: None**
- Vice President's Report: None**
- Treasure's Report: Tabled until next meeting**
- Board of Trustees Report: Not present**

**7) Audience Participation and Announcements: NONE**

**Motion to adjourn Miranda Castaneda; Second Yajaira De La Paz; no discussion; all in favor; no opposed; no abstentions.**

**Adjourn: 11:34am**