

**CLASSIFIED SENATE
MEETING MINUTES**

Wednesday, March 20, 2019

10:05 a.m. – 11:30 a.m.

Room: C-217

Attendees: Denise Albright, Richshell Allen, Maria Bustamante Tony Casillas, Miranda Castaneda, David Colley, Candelario Diaz, Jessica Farfan, Audrey Joseph, Felisia Mitchell, Fernando Serrano, Grace Scharler Nicolas Valsamides, Hugo Vasquez

Absent: Richard Caldwell, Eamon Conklin, Yajaira De La Paz, Katina Williams,

1) Call to Order: 10:08 a.m.

2) Approval of Senate Minutes March 6, 2019

Motion to approve minutes David Colley; second Richshell Allen; all in favor; no opposed; no abstentions.

3) Special Guests:

Shelagh Rose (Vice President, Academic Senate)

- Academic Senate has been reviewing Aps/BPs
- At their last meeting they had a study session regarding Guided Pathways
 - Introducing faculty to the idea of their role with helping students with their career and major decision making

Crystal Kollross (Director, Institutional Effectiveness) - Vision for Success Local Goal Alignment

- Shared Vision for Success Timeline and Goals
- Second read and vote is scheduled for April 4th classified senate meeting

4) Old Business, Discussion, Possible Action:

a. Fundraising (Cookbook):

- Sent out second email to all classified staff – soft deadline of March 22, 2019
- Once we get recipes we will start laying out cookbook
- Looking at selling cookbook for \$5 – senate would get \$2.50 process
- Separate email account has established
- Richshell will be reaching out to Alex Boekelheide to announce cookbook in Inside PCC

b. Classified Day:

- Subcommittee has been working on different venues
 - i. Huntington Library – not available on April 12th
 - ii. University Club – Available on April 12th
- Subcommittee has requested to move Classified Day to May 17th

Motion to move Classified Day to May 17th Audrey Joseph; Second David Colley; all in favor; no opposed; no abstentions

c. Classified Week:

- Subcommittee is still discussing what that week will look like

5) New Business, Discussion, Possible Action:

a. Vision for Success Local Goal Alignment

- Discussed under Special Guests: Crystal Kollross

b. Discuss and Vote AP's/BP's (AP's 3410, 3540, 3430, 5012/ BP's 3540, 3430, 3410, 5012, 5700)

- This meeting is considered first read. Senate will be voting

c. Flex Day – Feedback

- Workshops were very successful, engaging, and relevant
- David Colley & Krystal Kollross presented on upcoming Strategic Planning
 - i. Was well received and was engaging

d. Spring Newsletter

- Discussion on what possible topics should be presented in newsletter
 - i. Classified Day/Week, Spring General Meeting, Safety Points, Elections, Cookbook, Baker to Vegas, In Memory (Ron Miller and James Hershise), New Hires, Cooking corner

6) Special Reports:

a. President's Report:

- David, Audrey, Denise, and a few other classified met in regards to classified teaching
- Classified will be working with Academic Senate and President to reengage a conversation regarding classified teaching
 - i. David Colley will be meeting with Academic Senate President to discuss collaboration

b. Vice President's Report: No Report

c. Treasure's Report:

- Fundraising subcommittee will be meeting to plan other fundraisers

d. Board of Trustees Report:

- Felisia will be attending meeting and reporting on Cookbook and Classified Day

7) Audience Participation and Announcements:

a. Tony Casillas:

- Brought up concern about facilities not being able to register via Eventbrite for events
- Audrey suggested that we post flyers that way everyone in facilities is aware of events and deadlines

b. Richshell Allen:

- All this week we have Artist in Residency in the Visual Arts & Media Division

Adjourn: 11:29am

Motion to adjourn Audrey Joseph; Second Miranda Castaneda; all in favor; no opposed; no abstentions.