



Pasadena City College Classified Senate

January 23, 2019

10:00 am – 11:30 am

C217

Attendees: Audrey Joseph, Richshell Allen, Fernando Serrano, Felisia Mitchell, Maria Bustamante, Tony Casillas, Richard Caldwell, David Colley, Candelario Diaz, Nicolas Valsamides, Hugo Vasquez.

Guests: Sarah Martinez, Jeannie Sullivan

Absent: Denise Albright, Miranda Castaneda, Eamon Conklin, Yajaira De La Paz, John Gonzalez, Jessica Farfan Oseguera, Katina Williams

- 1) Call to Order – Welcome : 10:04
- 2) Approval of Senate Minutes – January 9, 2019

Discussion- bargaining unit spelled incorrectly

A **Motion** to approve was made by David Colley; Richshell Allen Seconded; no abstentions; motion carries.

- 3) Special Guest – Shelagh Rose, (Academic Senate); Not Present

4) Old Business, Discussion, Possible Action

- **Fundraising**
 - Cookbook- initial outreach email design. Include dealings readying for classified events first initial outreach making staff aware. Send out sooner than later. Scrutinize and revise email.
 - Businesses- contacted for spring fundraiser.
 - Put together committee to prevent it from becoming overwhelming.
- **Classified Day Vote on one day**
 - Motion not made last meeting- week of April 15th classified day
 - Discussion- spring break not the Friday before? Exact day or during spring break. Concerns about Friday of because classes are in session. Services will be in session. Recommend it's done during spring break. Not to determine day but week. Need to vote by next meeting.

A **Motion** to approve was made by Maria Bustamante; Fernando Serrano Seconded; no abstentions; motion carries.

- February 5, 2019, 12-1 Dr. Giugni “New Student Funding Formula”
 - Agreed to present formula to help us understand more fully as staff. Not sure as to refreshments and flyer and event Brite will be sent out.

5) *New Business, Discussion, and Possible Action*

- Standing Committees Appointments/Reports
 - No reports
- Hiring Committees
 - Business analyst, clerk and system administrator needs to be filled getting information from HR.
- Senate Vacancy (John)
 - Not able to attend and was hoping to attend in spring unfortunately schedule did not fulfill desires. Intend to replace new senator to take his position. Formal process followed by resignation from John.

6) *Special Reports*

- President’s Report
 - 4CS gathering 25.00
- VP’s Report
 - New superintendent began first day yesterday. Email went into junk mail somehow. Be sure to read it. Set up meetings with her.
- Treasurer’s Report
 - BANNER 9 still in process. Vurdien signed for authorization may be that Richshell is not in system because of new system. Pat Krauss has been accommodating by providing totals.
- BOT Report
 - No report

a. Audience Participation and Announcements:

- 4CS So. Gathering of the Senates, January 31 9am-3pm
- Foothill campus for senate meeting, we can arrange to take shuttle, could put out a correspondence to attend senate meeting.
- Are we going to get rid of teddy bears?
- Encourage staff by including bagels and orange juice.
- Send out lunch page to start getting recipes.
- Hiring committees- getting list to narrow down eligibility. Not able to disseminate such a list from HR or Vice president. Asked for updated list and they were not purvey giving that list. Working off most updated list. Discussion on transpency was to receive list including everybody available for committees. Get list from Iris possibly. Tony attempted to get list for facilities only and they were not able to release. Make VP of HR aware of concerns and issues.

- Confused about PD subcommittee- Denise recommendation is that since it is not on agenda and will be discussed next senate meeting however only briefly because it was not intentional. Not about making people happy but that things are done with the best interests in mind. Will be waiting till next meeting.

Adjournment 10:38

A Motion to adjourn was mad by David Colley; seconded by Nick Vasamides