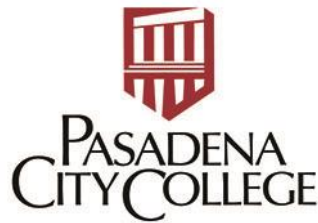


**CLASSIFIED SENATE MEETING**  
**WEDNESDAY, DECEMBER 12<sup>TH</sup> – 10:00 AM**  
**G- 1**

- 1. Call to order: 10:17 AM**
- 2. Approval of Minutes from November 28, 2018:** A **MOTION** to approve was made by David Colley MOVED; Yajaira De la Paz seconded; no abstentions; motion carries.
- 3. Special Guest: Candace Jones (Chief Technology Officer); Masood Kamandy - BP 3411**
  - ☐ Candace and Masood presented the updated version of BP 3411 (*Accessibility of Information and Communication Technology*) and pointed out changes that have been made to the BP to emphasize District Technology's mission to ensure accessibility for everyone campus-wide.
  - ☐ The BP will go to College Council in January, then to Board for approval.
- 4. Old Business, Discussion, Possible Action**
  - a. CLI
    - ☐ An email went out to all Classified to extend an invitation to CLI; all those interested must submit a 1-2 paragraph response as to why they would like to attend and how attending would further their development professionally. The deadline to do so has been moved up to December 17<sup>th</sup>, 2018.
    - ☐ Dr. Vurdien will not approve our request for a lodging advance, as he feels this needs to be up to the discretion of the new superintendent president.
  - b. Fundraising (Richshell not present)
  - c. Workshops
    - ☐ Audrey and David thought it would be a great idea to host a Guided Pathways workshop geared toward Classified that will be facilitated by Stephanie Fleming and Myriam Altounji.
    - ☐ A meeting has been scheduled to further discuss on January 7<sup>th</sup>, 2019
- 5. New Business, Discussion, Possible Action**
  - a. Swearing in Hugo Vasquez (Not present)
  - b. EEO New Certification
    - ☐ Bob Blizinski (VP, Human Resources) sent out a campus-wide email indicating new guidelines for EEO certification. Certifications will now be valid through the end of the Fiscal Year.
  - c. Guided Pathways (already addressed under 4c.)
  - d. Standing Committee Appointments/Reports (No report)
  - e. Hiring Committees
    - ☐ Computer Service Technician, ITS needs one more Classified member to complete hiring committee.
  - f. Future Meeting Dates (\*old business; already discussed in previous meeting)



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g. Classified Day(s) (\*old business)

- ☐ There was discussion regarding the number of Classified Days the Senate would like to offer, how we would address serving the needs Facilities and swing-shift personnel, and which dates this would be most appropriate in 2019.
- ☐ Ideally, one Classified Day is preferred, and has been suggested to take place during Classified Week either on May 22<sup>nd</sup> or 23<sup>rd</sup>, 2019.
- ☐ Spring Break is preferred.

A **MOTION** to approve a separate Classified Day/Workshop in the spring for Facilities/Swing-shift personnel was MOVED by David Colley and seconded by Maria Bustamante; no abstentions; motion carries.

A **MOTION** to approve April 18<sup>th</sup>, 2019 as the date MOVED by Audrey Joseph and seconded by David Colley; Yajaira De La Paz and Candelario Diaz opposed; majority rules; motion carries.

h. Newsletter (Miranda not present)

- ☐ Miranda will be working

**6. Special Reports**

a. President's Report (Denise; no report)

b. Vice President's Report (Audrey)

- ☐ The Office of Student Equity and Professional Development has started a Book Club! The first 50 people who sign up to read ***Whistling Vivaldi*** by Claude M. Steele will receive a free copy.
- ☐ Audrey thanked everyone for a successful Open House!
- ☐ The Board of Trustees will be approving the new Superintendent President Dr. Erika Endrijonas at tonight's Board meeting; her first day will be Tuesday, January 22<sup>nd</sup>, 2019.
- ☐ Audrey recommended that the Senate get Dr. Vurdien a farewell/thank you card.

c. Treasurer's Report (Richshell)

- ☐ Richshell stated that his last financial report was inaccurate due to technical difficulties in Banner, but assured that all of our numbers are in the "positive."

d. Board of Trustee's Report

**7. Announcements**

**8. Adjournment (11:35 AM)**