

Attendees: Denise Albright, Richard Caldwell, Tony Casillas, Miranda Castaneda, David Colley, Candelario Diaz, Jessica Farfan, Audrey Joseph, Felisia Mitchell, Katina Williams

Guest: Cyrstal Kollross, Sarah Martinez

Absent: Richshell Allen, Maria Bustamante, Eamon Conklin, Yajaira De La Paz, John Gonzales, Fernando Serrano, Nicolas Valsamides

1) Call to Order: 10:22 a.m.

2) Approval of Senate Minutes 10/17/2018:

Motion to approve minutes David Colley; second Audrey Joseph; all in favor; no opposed; one abstention by Candelario Diaz.

3) Special Guests: Shelagh Rose, Academic Senate – Not Present

4) Old Business, Discussion, Possible Action:

- a. College Mission Statement – Cyrstal Kollross, Office of Institutional Effectiveness (Vote):**
- Provided final version of new Mission Statement.

Motion to approve new Mission Statement Audrey Joseph; second David Colley; all in favor; no opposed; no abstentions.

- b. Professional Development Subcommittee:**

- Jason Robison would like to get the ball rolling and have the subcommittee meet as soon as possible
- Jason wants to revamp Classified Senate professional development application process and wants the subcommittee to review it, approve it, and then bring it to Classified Senate for voting

- c. Fall General Meeting:**

- Audrey wanted to thank Ernesto Partida for the linen donations and Richshell and Pat Krause for getting items for the Silent Auction
- A few managers requested that next year we extend the invitation to them
- Audrey would like committee to have a debrief meeting and discuss what we would like to do with silent auction items that were not sold

Motion to suspend the agenda to approve AP 3251 David Colley; Second Audrey Joseph; all in favor; no opposed; no abstentions.

d. CLI:

- \$1,500 to \$2,000 per person – coming out Classified Senate funds
 - i. Currently \$10,000 in senate funds
 - ii. Denise and Audrey would like anyone who is attending to apply for \$500 in PD funds
 - iii. 4C's will be paying a portion of the costs for Felisia
 - iv. We can save money by applying for scholarship or holding a workshop
- Felisia, Audrey, hopefully Tony and Katina will be attending
- We invited our former Risser Award winner to attend
- Last day to notify Audrey if anyone on the senate would like to attend is Monday, January 7, 2019

5) New Business, Discussion, Possible Action:

a. Senate President's Role (voting/quorum):

- President is considered part of quorum and is able to vote

b. Hiring Committee Appointments:

- Gardener position – Tony Casillas had to be removed due to committee wanting a classified member not currently working in Facilities.
 - i. Audrey appointed herself to the committee in place of Tony
- Comprehensive List off all committee members – Audrey will request to get a comprehensive list from Human Resources

Motion to approve David Colley; Tony Casillas; all in favor; no opposed; no abstentions.

c. Standing Committee Appointments/Report:

- Audrey removed Richard Harsha and replaced him with Rudy Perez on the Strategic Planning Standing Committee
- College Counsel is talking about potentially allowing professional experts (hourly employees) to participate in shared governance
 - i. AP will be coming about Service and Comfort Animals
 - ii. Look to increase transfers – we need 390 students to transfer and beat Santa Monica to be number one in the state

d. Reporting Out Process:

- Denise has requested that anyone who is sitting on a committee complete a "Share Out Report Form" to give a synopsis on what is going on in those committees
 - i. Audrey will send form out to anyone in standing committees, and they will turn it into Miranda who will present it to Classified Senate

e. Senate Office "Open House":

- Denise and Audrey want to thank facilities for all their hard work in cleaning up the senate office
- Possibly Wednesday, December 5th from 10:00am to 12:00pm

f. Future Meeting Dates (11/28, 12/12, 1/9, 1/23, 2/6, 2/20):

- Denise proposed to cancel the meeting on 11/21 and have new meeting dates listed above
- All senators present in meeting agreed to change meeting dates

g. Senate Vacancy (Skilled Trades):

- Jonathan Lim mentioned he is interested in joining Classified Senate
 - i. Will be attending 11/28 meeting

h. Classified Day(s):

- Tabled for next meeting

i. Workshops:

- Tabled for next meeting

j. AP 3251 – Dave Colley, Office of Institutional Effectiveness (VOTE):

- One of the main changes that affects Classified is the composition of the committee.
 - i. Committee used to have four classified members and one additional standing member has been added – Classified Analyst
 - ii. Language in voting procedures was revised
 - 1. Co-chairs are considered members and are able to vote

Motion to approve AP 3251 Audrey Joseph; Tony Casillas second; all in favor; no opposed; no abstentions

Discussion: Make change to revise Superintendent-President to Superintendent/President

6) Special Reports:

a. President's Report:

- Equity will be hosting Dr. Father Grey Boyle on Wednesday, November 14th from 7:00pm to 9:00pm in Sexton Auditorium and will be having a Resource Fair from 5:00pm to 6:30pm Galway Plaza

b. Vice President's Report:

- BOT met with the finalist for superintendent president this past weekend. Schedule of forums has been posted online

c. Treasure's Report: Richshell not present

d. Board of Trustees Report:

- No Report

7) Audience Participation and Announcements: NONE

Adjourn: 11:15am

Motion to adjourn Miranda Castaneda; Second Audrey Joseph; all in favor; no opposed; no abstentions.