

Attendees: Denise Albright, Maria Bustamante, Tony Casillas, Miranda Castaneda, David Colley, Eamon Conklin, Jessica Farfan, Audrey Joseph, Fernando Serrano, Nicolas Valsamides

Guest: Crystal Kollross, Sarah Martinez, Jason Robinson

Absent: Richshell Allen, Richard Caldwell, Candelario Diaz, Yajaira De La Paz, John Gonzales, Felisia Mitchell, Katina Williams

1) Call to Order: 10:05 a.m.

2) Approval of Senate Minutes 10/3/2018:

Motion to approve minutes David Colley; second Audrey Joseph; all in favor; no opposed; no abstentions.

3) Special Guests: Shelagh Rose, Academic Senate – Not Present

4) Old Business, Discussion, Possible Action:

a. Fall General Meeting (Update):

- Committee is moving forward. There are a few fine details that still need to be discussed (Who will be picking up food and water)
- Funtastic Photobooth has been paid (\$350)
- Miranda asked Michael Ihrig to update senate website to show information about Halloween Fall General Meeting.
 - i. Eventbrite link was added to website.
- Audrey will be sending out an email to everyone to remind them about donating a bag of candy.
- Denise reached out to Crystal Kollros, Robert Lee, Dr. Olivo, Pat Krause, and Stephanie Fleming to be judges for the costume contest
 - i. All have agreed to be judges

b. AP 7160 – Jason Robinson (second read; vote):

- Wanted to follow up with Classified Senate to answer any questions regarding AP 7160
- Provided senate with old version and new version of AP 7160 to compare and verify changes
- No discussion was had; senate approved new AP 7160

Motion to approve AP 7160 David Colley; Tony Casillas second; all in favor; no opposed; no abstentions

c. College Mission Statement (Second read; Vote):

- Crystal provided senate with seven different updated versions of mission statement.
 - i. Minor changes were made to each draft of mission statement
 - ii. She would like Classified Senate to narrow it down to our top three
 - Denise will have senate review new changes; will invite Crystal back to attend November 7th meeting
 - Senate will be voting for Mission Statement at the November 7th meeting
- d. CLI:**
- Will be in Tahoe – June 14-16
 - Registration is officially open
 - For budgeting purposes Audrey would like to know who will be attending CLI before we leave on winter break in December
 - i. She will be sending out an information to all the senators
 - Risser Award winner from last year (Freya Lin) will be invited to attend CLI
 - Invitation to attend CLI will be extended to all Classified staff
 - Denise would like to make sure that at least one person from facilities is able to attend
 - i. Denise and Audrey will schedule to meet with new facilities director

5) New Business, Discussion, Possible Action:

- a. Hiring Committee Appointments:**
- Gardner Position – Audrey was contacted by HR that the appointment that came from Classified Senate actually needed to come from another classified area on campus outside of facilities
 - i. Audrey appointed herself to the position because she was not able to find anybody who wanted to sit on the committee
 - Administrative Assistant I – 2 classified employees needed
 - i. If anyone would like to sit on those committees please contact Audrey
- b. Standing Committees (Update):**
- No report
- c. Senate Office Remodel:**
- Audrey contacted facilities to have furniture replaced, paint, and clean carpet
 - i. Also contacted IT to have a new computer installed
- d. Professional Development Application Process:**
- Process is online
 - Denise is getting a lot of requests for PD but paperwork is not being filled out correctly
 - Denise will be meeting with Jason to go over budget
 - Process needs to be streamlined – Jason Robinson will be discussing this with standing committee
 - i. Forms need to be updated

6) Special Reports:

- a. President's Report:**
- Monday, October 22, 2018 1:00pm to 2:30pm Guided Pathways meeting in the Library Terrace room
 - i. Denise is not able to attend but would like one of us to attend

- Academic Senate Meeting is also on Monday 10/22/2018 from 3:00pm to 5:00pm and would like someone to attend
 - i. Nick Valsamides has volunteered to attend – Audrey will send Nick notes on what to report during the meeting
- b. Vice President's Report:**
 - Police & Safety Services is participating in the Pink Patch Project – if anyone would like to purchase a patch visit police services
 - Presidential Committee held interviews on 10/16/2018
- c. Treasure's Report: Richshell not present**
- d. Board of Trustees Report: Felisia Not Present**
 - Maria Bustamante will be attending board meeting today

7) Audience Participation and Announcements: NONE

Adjourn: 10:53am

Motion to adjourn Audrey Joseph; Second Nick Valsamides; all in favor; no opposed; no abstentions.