

Monday, June 3, 2019
Pasadena City College
Circadian
1570 E. Colorado Boulevard, Pasadena, CA 91106

President	Lynora Rogacs
Vice President	Shelagh Rose
Secretary	Matt Henes
Treasurer	Veronica Jaramillo
Parliamentarian	Vanessa Schulz
Adjunct Faculty	Beville Constantine (PCA)
Adjunct Faculty	Richard Allen (CEC)
Adjunct Faculty	Dwane Christensen (Math)
Adjunct Faculty	Gayane Gerome (Counseling)
Adjunct Faculty	Erika Ruvell (VAMS)
Business, Engineering, Technology	Earlie Douglas
Counseling	Myriam Altounji
DSPS	Rosemary Scott
English	Emily Fernandez Tim Melnarik
Kinesiology	Terry Stoddard
Languages	Melissa Michelson Mary Erin-Crook (Alt)
Library	Ken Simon
Mathematics	Xiaodan Leng Linda Hintzman Jose Castanon (Alt)
Natural Sciences	Susan Bower Bryan Wilbur
Performing and Communication Arts	Eric Larson
Social Sciences	Jennifer Fiebig Thea Alvarado Bakhtawar Bhadha
Visual, Media & Performing Arts	Dave Cuatt Kris Pilon (Alt)

Absent

Business, Engineering & Technology	Saeed Abedzadeh (Engineering)
CEC: Noncredit	Rhonda Williams
Counseling	Sara Miranda
Health Sciences	Blanca Rodriguez
	Paula Vento
Languages	Loknath Persaud
Mathematics	Lyman Chaffee
Performing and Communication Arts	Maria Fortuna Dean
Social Sciences	Kaitzer Puglia
Visual, Media & Performing Arts	Rod Foster

Guests

Dean, Instructional Support	Stephanie Fleming
Student Services/VP	Cynthia Olivo
Executive Director, Institutional Effectiveness & Planning	Crystal Kollross
Dean, Mathematics & Comp Science	Carrie Starbird

- A. CALL TO ORDER by President L. Rogacs at 3:00 pm.
- B. PLEDGE OF ALLEGIANCE led by Terry Stoddard
- C. PUBLIC COMMENT: None

D. APPROVAL OF MINUTES, May 20, 2019

MOTION to approve made and seconded by T. Alvarado and Linda Hintzman.

MOTION to TABLE this item until Fall 2019 made and seconded by B. Bhadha and K. Simon because the May 6 and not the May 20 minutes were sent.

VOTE: Motion unanimously approved.

E. CONSTITUENCY REPORTS**1. PCCFA Report: M. Whitworth**

Election Results: D. Cuatt and K. Ogden were elected as directors for the next 2yrs.

R. Foster, J. Hanley and B. Constantine were thanked for their participation as candidates.

Negotiations began last Thursday. Language was discussed for a few items, with more items to be discussed at this Friday's meeting. Thursday, June 6, 12PM, in the Circadian is the last FA meeting for the semester. A special presentation will be given to retiring faculty, Warren Swil. There will be a special presentation by the FACCC Executive Director, Evan Hawkins.

2. Adjunct Faculty Report: Beville Constantine

The Committee had its final meeting this date. They discussed faculty assessments and possible certificate of appreciation for adjunct faculty who have 10+year service at PCC. They are working with the Dean of Social Sciences to obtain a new adjunct faculty lab.

- 3. Classified Senate Report: No Report
- 4. Associated Students Report: No Report
- 5. Administration/Management Association: No Report

F. ACADEMIC SENATOR OFFICER'S REPORTS

1. President's Report: Lynora Rogacs

- The Senate was thanked for its help this year and noted there is more information about Guided Pathways approach being implemented on campus.
- Establishing career communities will a focus as we move forward.
- Two major changes to the C & I signature sheets when submitting curriculum are:
 - meeting minutes are not required to be attached to the signature sheet and 2) The dean's signature just indicates knowledge of the proposal and not agreement of the proposal.
- The Annual Senate & Foundation Banquet is Thursday, June 6 to honor our Most Valuable Adjunct, Retirees, Unsung Hero, Ralph Story, and the 10+1 Awards

2. Vice President's Report: Shelagh Rose

The Committee Support Committee has met and will be updating the Canvas shell they have for committee chairs. They are thinking about asking all committee members to participate in this training shell so they are familiar with our shared governance structure, their roles as committee members and the basics of Brown Act and Robert's Rules of Order.

3. Secretary's Report: Matthew Henes

Senators were reminded to notify President Rogacs and the Senate's Administrative Assistant of any representative changes for both non-alternate and alternate senators.

4. Treasurer's Report: Veronica Jaramillo. The next Report will be presented in the fall.

G. Approve Consent Item C (Committee Appointments): Approve Executive Recommendations for all Committees.

- Innocent Egbunike (KHA) to Scholarship Committee of Academic Senate
- Daisuke Yamaguchi (VAMS) reappointed to Institutional Effectiveness Committee
- Tracy Sachtjen (Social Sciences), Masood Kamandy (VAMS), and Tammy Knott-Silva (KHA) to Reassigned Time Committee
- Patricia Michel and Angela Estrada-Ceballos (MACS) to Math Success Center Coordinator Hiring Committee
- Thomas Berg (Nursing), Denise Romero (Dental), Barbara Kissel (Rad Tech) to Health Sciences Dean Hiring Committee
- Carolina Lopez (English) to Institutional Effectiveness Committee (pending division vote tally)

Note: The above division approval vote did occur.

MOTION made and seconded by T. Alvarado 9.32 and L. Hintzman approving Agenda Item G.

VOTE: Approved: Unanimously.

H. OLD BUSINESS

1. DE Committee Resolution and Recommendation for OEI Rubric, 2nd Read. Krista Goguen

MOTION approving the full resolution adopting Agenda Item H1.

which includes adopting the OEI Rubric from DE courses made and seconded by S. Bower and X. Leng.

Clarification: This is a motion to approve the full resolution adopting the OEI document, which includes a rubric, for DE courses.

VOTE: approved unanimously.

The Senate thanked Krista for her service to the Senate. She is retiring.

2. Faculty Development Travel Form: Switch to Use of a Website Form: Susan Bower
S. Bower is requesting Senate approval for the form discussed at the last Senate meeting to be converted to a Web-based version. This will reduce problems with faculty access to the form. The Share-Out Report form has no changes and will also be updated to a web-based fillable form. These forms are on the Senate web page.

MOTION made and seconded by K. Pilon and K. Simon approving Agenda Item H2.

A confirmation receipt is provided once a completed form is submitted. It is anticipated that there will be a follow-up reminder for submission of the Share Out. An incomplete form cannot be submitted.

In response to K. Pilon, President Rogacs said the first fall agenda could address the Senate approving all fillable forms to the web-base format.

VOTE: Motion approved unanimously.

I. NEW BUSINESS

1. Deadline for Student Petitions to Request P/NP to English 100, Math 150 and Math 131 extended to after grade posting. These classes will not be offered in the fall in response to AB 705, so students cannot retake the courses in the event they receive a substandard (D or F) grade.

Discussion: Lengthy Pro and Con Discussion Points

Does the Senate want to support the decision that students can petition for P/NP after grades have been posted or do they not want to support this decision and the students would only have until June 17 to file this petition for P/NP.

The decision is in response to a special circumstance. The VP of Instruction, Dean of Instructional Support, AB705 Workgroup, Deans and faculty workgroup participation from Math and English knew of the decision.

English division faculty need to have review and input on this matter.

Grading policies is part of 10+1.

Students have until June 17 to petition for P/NP for the above-referenced classes.

Math division supports this process.

English faculty were sent email notification of the decision.

Advertisement posters have been placed in the hallways.

The Senate should have been notified before this date.

Pro: This process could help students.

Con: The Senate was not consulted.

MOTION made and seconded by K. Pilon and D. Cuatt and to decline to allow this.

MOTION made and seconded by M. Henes and V Jaramillo to extend discussion 20 minutes.

VOTE: motion approved by majority vote. No: M. Michelson

Lengthy discussion for and against approval of the motion.

- Students will have to fill out a special petition in order for the proposed process to happen.

- Title 5 indicates that faculty are the final authority on grades.
- Secretary Henes: Requests an apology from the administration for overlooking the Senate in this decision. Allow an opportunity for administration to admit their wrongdoing and secure an assurance it won't occur again.
- Faculty should be notified, after the fact, if a grade is converted by a student to a P or NP.
- There could be a legal liability by taking away student rights to change to a P/NP grade.
- Discussion needed to discuss what to do and discuss plans so this doesn't happen again in violation of shared governance.
- Request to review BP4220

FRIENDLY AMENDMENT made and seconded by D. Cuatt and K. Pilon: For the Senate to return this matter to English and Math for input.

President Rogacs: There is no other opportunity for the Senate to discuss this particular situation for these specific students after this meeting. The timeline on this issue is until June 28. English faculty brought this matter to the Senate President to ask the Senate what they would do about it.

- The Original Motion was to stop the proposed action from happening.
- The proposed item is an example of administrative overreach and in violation of shared governance.
- Both Title V and AB705 are being violated.
- Approval of the proposed grading process was made with faculty in the room. This came from the Chancellor's office and it came from the legislature in Sacramento.
- Students should be in charge of their grades.
- This is not changing a not passing grade to a passing grade; it is converting a non-passing (or passing) grade to another form of a non-passing grade (or passing grade)

MOTION on floor is to stop the plan to convert a letter grade to P/NP after the final grade has been posted with the Friendly Amendment for division discussion within Math and English and to provide input to the Academic Senate.

Yes vote means: Deadline for P/NP petitions will be June 17 and input from Math and English will be reviewed in the fall.

No vote means: Petitions will be allowed until June 28.

VOTE: Motion Fails Yes: T. Melnarik, E. Ruvel, E. Douglas, M. Michelson, B. Constantine, M-E. Crook, K. Pilon, D. Cuatt, E. Fernandez (9). No: Majority (16). Abstain: T. Alvarado, J. Fiebig, B. Bhadha, V. Jaramillo (4).

MOTION to extend discussion five minutes made and seconded by T. Stoddard and M. Henes.

VOTE: Motion approved by majority vote. No. M-E. Crook.

MOTION: made and seconded by M. Henes and S. Rose to obtain an apology from administration for this situation.

On behalf of administration, an apology was made by S. Fleming for Dr. Giugni who was unable to attend due to illness. S. Fleming stands behind the administrative decision which was a

difficult one with thoughtful discussion. It was an unfortunate decision and administration is sorry that the Senate was not looped in sooner. When this matter became an issue, S. Fleming personally apologized to the Senate Executive Committee. Administration will try in earnest to make sure they are open to chains of command.

The idea for this process was received from other colleges under special circumstances. The process is only the above-referenced classes and is a special circumstance because of AB705 which is allowing this to be done. The Chancellor's office has been contacted and consulted and is well aware of and approves of what PCC is doing.

S. Fleming will let Dr. Giugni know what the Senate's request is, but it was her intent today to be in attendance to deliver an apology.

AMENDMENT TO MOTION made and seconded by M Michelson and K. Pilon for the apology to be in writing and have it sent to the school so that the school knows this is what has happened, we know what has happened in the past and can be aware of it for the future.

Discussion:

Senate representatives are to take what is said and relay back to their divisions.

Request received for the apology to be written and relayed to the divisions.

A record of this apology will be in the minutes.

A transcript of the apology can be made and provided.

VOTE on MOTION fails.

No: Majority Vote: Aye: T. Melnarik, E. Ruvell, X. Leng, E. Larson, M. Michelson, M-E. Crook, K. Pilon, D. Cuatt, E. Fernandez. No: Abstain: D. Christenson, B. Constantine, G. Jerome.

1. Approval of Academic Rank Committee Recommendation for Rank Change.

Approval of Krista Goguen to Professor Emeritus.

MOTION made and seconded by T. Stoddard and K. Simon:

VOTE: Motion approved unanimously.

2. Response to Calendar Committee Academic Senate Appointee's Actions.

On May 20 draft Senate Calendar options were presented by Dr. Giugni. The Senators were asked to go back to their divisions for input as to what type of data would be needed to be able to make this decision. Three days later the Calendar Committee met. There was no agenda posting, and a motion was made and seconded by two faculty representatives to approve only the 6-week winter intersession calendar. The Senate was not notified of this meeting or the proposed motion that would be on the floor. This discussion is to consider appropriate actions to take.

The Calendar Committee is a College Council standing committee to which the Senate appoints representatives who represent the Senate and not individual divisions. The Senate has a right to appeal the Committee's action or let it stand.

MOTION made and seconded by K. Pilon and M. Michelson to let the vote stand.

Clarification: Administration would be working with the office of Institutional Research to obtain the data. Senate was asked to go back to their constituents and to find out what additional data would be needed to make a more informed decision.

The Senate is not being asked to vote on a calendar, but as to whether or not to maintain the actions of a committee that took a vote without an agenda and without direction from the Senate Board.

Discussion: Many comments received for and against the Committee's action.

The Senate did not have a full discussion. Not everyone is in support of 6-week intersessions.

Understanding was that any decision was awaiting data collection and analysis.

The Senate is consistent in addressing problematic actions taken by various committees.

L. Rogacs will defend the Senate's right to make decisions. Especially those that involve the calendar.

More Senate and faculty feedback is needed.

Senate Bylaws stipulate Senate-appointed members of campus-wide committees are to act at the direction of the Senate.

MOTION to extend discussion 20 minutes made and seconded by K. Pilon and M. Michelson.

VOTE: Approved by majority. Nay: J. Fiebig.

The Motion on the floor should stand with further discussed to be received in the fall.

Senate shared governance representatives should be able to speak and vote freely.

The Senate should have a chance to look at the data.

This action does not represent past Senate action.

Senate College Council members have formerly requested Senate input before voting.

Data was and is necessary before a calendar vote.

CALL THE QUESTION made by S. Rose (2/3 vote required)

VOTE: Passed by majority vote. Nay: M-E. Crook, M. Michelson, T. Melnarik

MOTION on FLOOR to let the Calendar Committee's vote stand.

VOTE: Motion Fails. Aye: T. Melnarik, X. Leng, R. Scott, E. Douglas, M. Michelson, M-E.

Crook, K. Pilon, D. Cuatt. Nay: Majority. Abstain: E. Ruvell, B. Bhadha. B. Constantine, E. Fernandez.

MOTION made and seconded by M. Henes and D. Christensen to request nullification of the Calendar Committee's vote on May 23.

MOTION to extend discussion 5 minutes made and seconded by M. Henes and L. Hintzman.

VOTE: Approved unanimously.

FRIENDLY AMENDMENT made by M. Michelson for M. Whitworth, College Committee co-chair, to take this request back to the Calendar Committee. **NOT ACCEPTED** by M. Henes.

REQUEST made M. Michelson and **ACCEPTED** by M. Henes for one of the Senate Executive Committee members to go before the College Council Calendar Committee to verbally request nullification of the Committee's May 23 calendar vote.

VOTE on motion to request nullification: Motion passed by majority vote. Aye: Majority. Nay: T. Melnarik, R. Scott, M. Michelson, M-E. Crook, K. Pilon, D. Cuatt. Abstain: E. Ruvell, B. Bhadha, B. Constantine, E. Fernandez.

3. Shared Governance Senate Representative Share-Out Form, 1st Read, Lynora Rogacs.
Not Discussed

I. ANNOUNCEMENTS: None

J. ADJOURN MEETING: Motion to adjourn made by L. Hintzman. Approved unanimously.