

Monday, February 25, 2019

Revised March 11, 2019

Pasadena City College

Circadian

1570 E. Colorado Boulevard, Pasadena, CA 91106

President	Lynora Rogacs
Vice President	Shelagh Rose
Secretary	Matt Henes
Treasurer	Veronica Jaramillo
Parliamentarian	Vanessa Schulz
Adjunct Faculty	Beville Constantine (PCA)
Adjunct Faculty	Erika Ruvell (VAMS)
Adjunct Faculty	Richard Allen (CEC)
BET: Business	Earlie Douglas
Counseling	Sara Miranda Aldas
DSPS	Rosemary Scott
English	Emily Fernandez Tim Melnarik
Health Sciences	Paula Vento B. Rodriguez
Kinesiology	Terry Stoddard
Languages	Loknath Persaud Melissa Michelson
Library	Ken Simon
Mathematics	Linda Hintzman Xiaodan Leng Lyman Chaffee
Natural Sciences	Bryan Wilbur Susan Bower Hector Arredano
Performing and Communication Arts	Maria Fortuna Dean
Social Sciences	Jennifer Fiebig
Social Sciences	Bucky Bhadha
Visual, Media & Performing Arts	Dave Cuatt Kris Pilon

Absent

Adjunct Faculty	Gayane Jerome (Counseling)
Adjunct Faculty	Dwane Christensen (Math)
CEC	Rhonda Williams
Counseling	James Aragon
Engineering	Saeed Abedzadeh
English	Kathy Kottaras
Performing and Communication Arts	Eric Larson
Social Sciences	Kaitzer Puglia
Visual, Media & Performing Arts	Rod Foster

Guests

President/Supt.	Dr. Erika Endrijonas
Assistant Supt./VP	Dr. Terry Giugni
Vice President, Student Services	Dr. Cynthia Olivo
Classified Senate/VP	Audrey Joseph
PCCFA	Mark Whitworth
Courier	Photographer/Writers

CALL TO ORDER: The meeting was called to order at 3:03 pm

B. PLEDGE OF ALLEGIANCE led by S. Rose.

President Rogacs extended a welcome to PCC President Dr. Erika Endrijonas and Assistant Superintendent/Vice President Dr. Terry Giugni to the meeting.

C. PUBLIC COMMENT(S):

B Constantine (PCA): Expressed concern for PCC in the near future to have and maintain a high standard of food options, quality and pricing on campus for both the food court and cafeteria. As an example, it was stated the Mission College Culinary Arts students run this college's cafeteria and provide excellent food at discounted food for faculty and students.

J Fiebig (Social Sciences):

Announcement 1: J. Fiebig and J. Noble are faculty advisors for the "Vagina Monologues" performance (1 ½ hours). A flyer was distributed. Faculty were encouraged to have their students attend Tues., Feb. 26 at 12:30pm or Weds evening, Feb. 27 at 6pm.

Announcement 2: J. Fiebig is a Stanford Fellow this year for internationalizing the curriculum, exclusively for ten community college faculty and administration. Deadline for interested applications is **May 1st** (~~July 1~~). Handout provided for faculty to submit for review within their departments. This item to be discussed with D. Milne and A. Murray for Flex Day.

D December 3, 2018 SENATE BOARD MINUTES

MOTION to approve the minutes made and seconded L Hintzman and K. Simon.

VOTE: Approved unanimously.

E SPECIAL GUEST: Dr. Erika Endrijonas

Extended greetings to Senate and expressed appreciation for working at PCC.

She has recently attended both state and federal lobby events with Linda Wah and several PCC students.

Within a few weeks the state will forward information regarding budget calculations and stabilization of a decline community college enrollment in California. Dr. Endrijonas will soon finalize her once-a-month faculty, staff and student office hours as an opportunity to connect with everyone.

U Building Update: The U-building project is not on Governor Newsom's initial budget (project list) presented in January, despite a commitment and support from the state Chancellor's office. The governor's office indicates that PCC should put more money into the project than previously expected. In the previous commitment with Health and Safety "we were only expected to pay about 2.2 million of the 59 million project." Building groups discussions will be needed to understand what should be in the building.

Dr. Endrijonas' has reviewed the documents pertaining to the demolishing of the U building based on compelling health, safety and seismic issues.

F CONSTITUENCY REPORTS:

F1 PCCFA: M. Whitworth: Over the winter the proposal for negotiations was sunshined and should begin soon. This item is posted in the Board Report and will be posted to the FA website. Additional concerns not covered may be forwarded to M. Whitworth for consideration. Next PCCFA meeting is March 21, 12PM in Creveling.

F2 Adjunct Faculty: B. Constantine. The results of the Adjunct Faculty Needs Survey will be mentioned in the Senate President's report today. The Adjunct Faculty Committee's next meeting is March 11 for review and input on the survey and to develop possible strategies address survey results.

F3 Classified Senate Vice President: Audrey Joseph:

- A lunch and learn workshop was offered earlier this month. They reviewed the New Student-Centered Funding Formula, and positive feedback was received. Dr. Giugni was thanked for his facilitation.
- The Classified Senate has partnered with S. Fleming and M. Altounji to present at the next FLEX Day on Guided Pathways.
- Getting ready to launch a spring fundraiser: Classified Senate cookbook.

F4 Associated Students VP Academic Affairs: No report.

F5 Management Association: No report.

G. INFORMATION ITEMS

1. Senate Elections Timeline and Information (Dave Cuatt)

The spring 2019 Nomination and Elections Committee Timeline was presented and reviewed.

H. ACADEMIC SENATE OFFICER'S REPORTS

G1 President Rogacs:

The Distance Education Committee is a Senate sub-committee. It needs more members to achieve quorums. Its work provides many PD opportunities.

An “Excused W Option” is being mandated by the Chancellor’s office to go into effect soon. Dr. Olivo will talk about this matter at a future Senate meeting for a full Senate discussion on the implications and how to deal with students who need to avail themselves of this option.

FLEX Day is March 14. There are many break-out sessions facilitated by and for faculty and staff. Senators were encouraged to register if they want this to fulfill their FLEX obligation. They can use their Flexible Flex for any “Senate sponsored event” (annual update information sessions, for instance). Flexible Flex is still in process of being negotiated.

Friday March 1: Counselors will be available for the “Walk-In” Punch, pie and program maps event. Registration was previously requested to get a sense of who needs to be on staff. The goal for the semester is 100% completion of program maps for all degrees and certificates by the end of spring. Can contact dean for information. Faculty leads or the deans may be contacted for program map information.

The Adjunct Survey results have been received and will be presented and reviewed under Item L1.

Vice-President S. Rose: No report
Secretary: Matt Henes: No Report
Treasurer: V. Jaramillo: No Report

I EXECUTIVE COMMITTEE RECOMMENDATIONS (Hiring Committees)

- I1. Approve Lynora Rogacs, Shelagh Rose, and Tamara Knott-Silva to Vice President, Business Hiring Committee
- I2. Approve Israel Castro (Mathematics and Computer Science) and Agnes Ventura (Mathematics and Computer Science) for Human Resources Info Systems Hiring Committee
- I3. Approve Taleen Seropian (Counseling) and Susie Ling (Social Sciences) for Director of Admissions & Records Hiring Committee

MOTION to approve Items I1-I3 made and seconded by L. Hintzman and E. Douglas.

Discussion: In response to question pertaining to hiring committee diversity, President Rogacs responded about why there are no actual stipulations beyond the administrative procedure about constituents of the hiring committees. Diversity of committee membership is discussed within EEO training. The deans do make an effort to ensure good representation. The Senate has determined a process to use through the provision of a volunteer list provided by the Senators of individuals within their divisions.

On faculty hiring committees there is little room for adjunct faculty because of the Full-Time faculty requirement. There may be some leeway in cases where there are not enough FT faculty to meet area requirements.

VOTE ON MOTION: Approved unanimously.

J EXECUTIVE COMMITTEE RECOMMENDATIONS (Hiring Committees)

- J1. Approve Wendy Lucko (BET/CTE) for Equivalency Committee

- J22. Appoint Roger Yang (Mathematics) to the FLEX Advisory Committee
- J3. Approve Anthony Francoso (Social Sciences) for the Safe Learning Environment Committee
- J4. Appoint Jeff Bajah (Business) as co-chair of Budget and Resource Allocation Committee (BRAC)
- J5. Appoint Dootsdeemalachanok Thongthiraj (English) to the Accreditation Standing Committee
- J6. Appoint Russell Di Fiori (Natural Sciences) as Faculty Distance Education Committee Co-Chair
- J7. Approve Elizabeth Nagy-Shadman (Natural Sciences) as Natural Sciences representative to the Institutional Effectiveness Committee (IEC)

MOTION to approve Items J1-J7 made and seconded by L. Hintzman and S. Miranda.

VOTE: Approved unanimously.

K OLD BUSINESS: Approve Faculty hiring Guide and EEO Training addition. Melissa Michelson.

Point: Both President Rogacs and Secretary M. Henes noted a vote was accidentally taken on this matter during the Dec 3 Academic Senate Board meeting when, in fact, no motion had been made. A motion is required to approve this item along with a small amendment made into the EEO Faculty Guidelines sent out with the agenda package.

MOTION made and seconded by M. Henes and M. Michelson approving Item K1 with the addition of the EEO training explanation.

M. Michelson: Email sent out was a small amendment into the Hiring Guide sent out with agenda package. A few days after guide approval the VP of human Resources on 12/10 sent out an email clarifying the EEO plan information, which is now in the guide. The handbook will be emailed to all faculty and hard copies will be placed in their faculty boxes.

VOTE: Approved unanimously.

L. NEW BUSINESS

L1. Adjunct Faculty Survey Results Summary, Lynora Rogacs.

Overview of Survey Results presentation.

Many responded favorably about the colleague relationships, informal mentor relationships.

Areas of concern included office space, adjunct office space in the C-building on the fourth floor, and access to computers.

Full-time faculty need to work together to better incorporate their adjunct faculty colleagues into discussions regarding division meeting discussions and changes to pedagogy or curriculum.

Administration is working on ways to assist with some of the areas of concern.

MOTION to extend discussion by five minutes made and seconded by L. Chaffee and M. Henes.

VOTE: Unanimously approved.

Additional areas of discussion include providing stipends and PCC professional development opportunity certificates for adjunct (combination of in-person and online training are popular options). The Adjunct Faculty Issues Committee is reviewing the survey results for input.

President Rogacs noted that later in the semester an email will be sent out to present what is already in the works to address some of these issues.

B. Constantine: The Adjunct Faculty Issues Committee is in agreement that one of the ways to increase adjunct interest in serving on committees is to provide a type of stipends.

M. Whitworth said the survey issues are all tied to compensation and there is a Union mechanism (not Senate) in place to determine what could and could not be paid.

S. Bower expressed concern with FT faculty being told to give adjunct faculty division information but to discourage adjunct meeting attendance at division meetings.

MOTION to extend discussion five minutes made and seconded by M. Michelson and V. Jaramillo.

VOTE: Approved Unanimously.

V. Schultz: I attend meetings because I want the information.

President Rogacs: This discussion could provide a future Senate opportunity to figure out how to be consistent in messaging. This item will probably be placed on a future agenda.

L2. Open Educational Resources Sabbatical Resolution, 1st read.

President Rogacs thanked X. Leng for bringing to her attention the idea that creation of an Open Educational Resource might be counted as a justifiable reason for sabbatical leave.

Response from Sabbatical Leave Committee co-chairs and from several deans was to place this item under the current heading of "Research". M. Whitworth confirmed it should work within our current contract language under the heading of Research.

President Rogacs stated the concern expressed is two-fold. We don't have mechanisms in place to oversee research (reference made to Contract wording). Option 1: Mechanisms would have to be put in place if PCC were to be over Research and would have to be OK with an exception for certain types of sabbaticals. A lot of faculty may not know that OER creation can be a valid reason for sabbatical leave, and there would have to be an aggressive publicity campaign that OER creation counts as research. Option 2 would be to create a negotiated specific fourth category, entitled "OER". The other three categories are Travel; Study and Research.

M. Whitworth. Anything can be negotiated.

Recommendation received from B. Wilbur to name this item an OER Creation Study.

Research would need to be 508 compliant.

The OER Committee should be included in this process.

President Rogacs: Public opinion is swaying towards option 1 on page 2 of handout.

President Rogacs is willing to do outreach to figure out how this plays out.

Oversight of the OER Committee is under the Senate's purview.

MOTION to extend discussion two minutes made and seconded by M. Henes and V. Jaramillo.

VOTE: Approved unanimously.

President Rogacs can flush out the first option pending Senate approval.

STRAW POLL taken on having President Rogacs reach out to OER Committee to find out about their willingness to see OER creation.

POLL: Supported by majority.

President Rogacs: If input received does not support this recommendation the Senate will need to figure out what to do. Having OER codified in the Contract as its own category make a stronger statement.

Secretary Henes: Option 2 would legitimize OER work. Calling OER creation “research” is a misuse of the word.

M. ANNOUNCEMENTS: None

N. ADJOURN: Motion to adjourn made and seconded by L. Hintzman and M. Henes.

SENATE RETREAT to begin at 4:15.