

**Academic Senate
Pasadena Area Community College District**

**Monday, April 9, 2018
Pasadena City College
Circadian
1570 E. Colorado Boulevard, Pasadena, CA 91106**

President	Valerie Foster
Vice President	Shelagh Rose
Secretary	Lynora Rogacs
Treasurer	Kathy Kottaras

Adjunct Faculty	Beville Constantine (PCA)
Adjunct Faculty	Erika Ruvell (VAMS)
Adjunct Faculty	Dwane Christensen (Mathematics)
Business	Earlie Douglas
Counseling	James Aragon, Myriam Altounji (Alt)
English	Rob Lee, Tim Melnarik
Health Sciences	Paula Vento
Kinesiology	Terry Stoddard
Languages	Loknath Persaud, Melissa. Michelson
Languages	Loknath Persaud, Melissa Michelson
Library	Ken Simon
Mathematics	Dan Gallup, Linda Hintzman, Matt Henes
Natural Sciences	Erika Catanese, Martha House, Peter Castro
Performing and Communication Arts	Boglarka Kiss, Rita Gonzales
Visual, Media & Performing Arts	Dave Cuatt, Kris Pilon, Rod Foster

Absent

Engineering	Saeed Abedzadeh
DSPS	Rosemary Scott
Non Credit	Rhonda Williams
Social Sciences	Kaitzer Puglia, Eduardo A. Cairó

Guests

Assistant Supt/VP	Terry Giugni
Vice President, Student Services	Dr. Cynthia Olivo
Dean, PCA	James Arnwine
Institutional Effectiveness	Dave Colley
Counseling	Jeff Hupp
Sabbatical Leave Committee	Angela Estrada-Ceballos, Charlene Potter
IEC Committee:	Sonja Valentine
Student Services:	Bryon Briones

- A** **CALL TO ORDER:** The meeting was called to order at 3:05 pm
B **PLEDGE OF ALLEGIANCE** led by Dave Cuatt
C **PUBLIC COMMENT:** None
D **March 26, 2017 MINUTES** approved as submitted without objection.

E. SPECIAL GUESTS AND COMMITTEE REPORTS

MOTION made and seconded by J. Aragon and B. Constantine to add Agenda Item E3 for Boglarka Kiss to present the Legislative Liaison Report.

VOTE: Unanimous

- E1** Nominations and Elections Committee: Dave Cuatt
A special "Thank You" to all who voted, the observers and committee members:

2018-19 Elected Executive Board:

417 Ballots mailed out to Full-Time faculty.
139 Votes Received for Lynora Rogacs (President)
139 Votes Received for Shelagh Rose (Vice President)
131 Votes Received for Matt Henes (Secretary)
136 Votes Received for Veronica Jaramillo (Treasurer)

- E2** IEC Committee: S. Valentine and D. Colley
PowerPoint: Comprehensive Program Review Cycle
Presentation to share support, update and information about upcoming trainings related to 4-yr cycle.
- Coordinate and oversee program and unit review process at PCC
 - Comprehensive Program/Unit Review Cycle
 - Certificate Program reviews are due September 28, 2018
 - Program Review Support
 - Disciplines that want to begin writing Program Review early can have a workspace in Task Stream made available: contact David Colley

Upcoming Trainings: David Colley can meet individually or with groups
April 27: 10:30-12:30 W101

Twelve out of 13 divisions have an IEC representative (PCA does not have a representative).
IEC may be contacted if an area wants to begin their reviews early.
Discussion of program review and feedback process.

Vice President S. Rose is available to assist Non Credit faculty connecting with their IEC representative(s).

- E3** Legislative Liaison Report: Boglarka Kiss
Contents:

A...Community College League of California Response to the Proposed 2018-19 California Community College Budget.

B CC League of CA webinar: 2017 Tax Cuts & jobs Act Summary & Implementing Legislation Impacting Facilities Financing for Community Colleges.

- A. League Response to Budget Proposal
Transition to a New Funding Formula: should include FTES and success of under-represented groups
Categorical Programs
Community College Online Education Opportunities
Support A Financial Aid Streamlining System
Cal Grants that Equitably Serve Community College Students and Open Educational Resources
Buy Down STRS and PERS Liabilities
Bond and Capital Outlay Projects: League wants increase of Prop 51 Funds
- B. Facilities Financing for Community Colleges: may be a decrease

Reduced demand for tax-exempt bonds, want public disclosures on taxpayer debt when voting on bonds (see below)

MOTION to extend discussion by 2 minutes made and seconded by R. Lee and B. Constantine.

VOTE: Approved unanimously

Two proposed bills to disclose on ballots, include truth/lending disclosures.

Opinion surveys ran. This is in front of state legislature. Although it would decrease taxpayer support of bonds, the League is in favor.

Tax legislation in general is putting in jeopardy attractiveness of bonds.

In this state, put disclosures for ballot measures on bonds.

MOTION to extend discussion by 2 minutes made and seconded by J. Aragon and R. Lee.

VOTE: Approved unanimously.

A web link for this presentation will be provided to the Senate office to mail to the Senators.

E CONSTITUENCY REPORTS:

E1 PCCFA Report: Rod Foster:

PCCFA General Meeting with lunch scheduled for 4/12, 12PM in Circadian. There will be an opportunity to meet with one of Area 1 candidates (Sandra Chen Lau)

Negotiations: Ongoing. Next meeting is Tuesday, April 10, 2018

FLEX Previously approved by Senate and approval of this matter is of the essence.

The Chancellor's office defines FLEX as being under the Contract.

Being presented by the FA on the District side as a duty day.

V. Foster: Without FLEX days being approved in the contract, the infrastructure for flexible Flex cannot be put into place. As long as these days are negotiated in the contract as duty days, they are paid.

The status quo would continue if this matter is not resolved.

CHAIRS: will not be included in this contract. FA sees it as the District's responsibility to bring this issue to the negotiating table.

J. Aragon: The current system of coordinators is not fair or equally applied across divisions.

E2 Adjunct Faculty: B. Constantine has been attempting to meet with other adjunct senators to discuss filling the two, open adjunct senator positions.

Concern: There are no Full-Time Faculty in Cosmetology.

Constantine volunteered to serve as chair of the Adjunct Faculty Issues Committee. This recommendation will be added to the next Senate agenda.

E3 Classified Senate: No Report.

E4 Associated Students: Byron Briones.

Tuesday 5pm-7pm in Circadian: Community Nights.

Professors/faculty will be encouraged to attend for the students to get to know them.

E5 Administration/Management Association: No Report

F ACADEMIC SENATE OFFICER'S REPORTS:

H1 President's Report: Dr. Valerie Foster

April 30 Senate Meeting: Getting together a student panel.

The Senate has supported student focus groups to share why students complete their classes.

Academic Senate award process will begin soon for: the Ralph Story, Unsung Hero, Most Valuable Adjunct and the President's Award.

H2 Vice President: Shelagh Rose:

Low Income Student Support Committee Fundraiser Event – Flyers provided.

Organizers: PCC and a community organization "Learning Works"

Date: Saturday, April 28, 6:30pm-9pm

Location: The Armory Center for the Arts, 145 N. Raymond Ave., Pasadena, CA 91103

Guest Speaker: Father Gregory Boyle (Founder/Director of Homeboy Industries)

Event Registration: S. Rose to provide Judy, Academic Senate Office. Ext 7211 with a registration "link"
Hopefully by next fall PCC will have emergency shelter in place for our students.

Annual Academic Senate Banquet: Thursday, June 14, 11:30 – 1:30 in Creveling
Details to follow (tickets, etc.)

H3 Secretary: Lynora Rogacs: No report.

H4 Treasurer: Kathy Kottaras: PSFCU Balances: Checking: \$3, 170 Savings: 16,389.00

G EXECUTIVE COMMITTEE RECOMMENDATIONS: Shared governance Committees

1. Approve Myriam Altounji (Counseling) to be Guided Pathways Liaison.

MOTION made and seconded by M. Henes, B. Constantine approving Item G1.

Discussion: A description of the Guided Pathways Liaison is available on the ASCCC website.

This person keeps us informed of Statewide Academic Senate's position on Guided Pathways.

VOTE: Unanimously approved.

H EXECUTIVE COMMITTEE RECOMMENDATIONS (Hiring Committees)

1. Approve Charles (Tad) Carpenter, Cheryl Banks-Smith, and Dan Cole (PCA) to Dean, Performing and Communication Arts hiring committee.

MOTION made and seconded by J. Aragon and R. Lee to approve Agenda Item H1.

Discussion: R. Gonzales expressed to her dean concerns for a better process for hiring committee recommendations

MOTION made and seconded by R. Gonzales and E. Douglas to table this item.

Discussion:

- VP Giugni: Delaying a vote for hiring committee members before spring break could cause an issue with the summer timeline.
- R. Gonzales: The tight timeline did not allow enough time for PCA faculty to respond.
- M. Whitworth would decide the FA representative seat on this committee.
- R. Gonzales: Faculty were invited to put forth their names.
- M. Henes: was policy followed? V. Foster: There is no policy for choosing faculty for these types of hiring committees specific to division.

MOTION made and seconded by J. Aragon and B. Constantine to extend discussion five minutes.

VOTE: Approved unanimous.

Hiring committee recommendation process is specific to each division.

MOTION TO CALL THE QUESTION made and seconded by D. Cuatt and M. Michelson.

VOTE: Motion passed by majority vote.

VOTE ON MOTION TO TABLE: Passed: Item tabled until April 30, 2018

No: D. Christensen, B. Kiss, L. Hintzman, M. Altounji, S. Rose

Abstentions: M. Henes, L. Rogacs, M. Henry and K. Kottaras

J OLD BUSINESS [Dictation point 55:42]

1. Approve Revisions to BP/AP 4260 Academic Renewal (2nd read) Jeff Hupp

Academic Renewal: The Policy has a practical application allowing students with the ability to move forward without a lot of baggage. J. Hupp gave a PowerPoint and provided clarification of a few revisions and deletions.

MOTION made and seconded by M. Henes and R. Lee to extend discussion five minutes.

Since IGETC transferred courses and courses used for completion of a certificate must have a C or better, students do not petition to have these classes removed to “satisfy requirements,” and language in AP was changed to reflect that.

VOTE: Approved unanimously

I OLD BUSINESS

K. NEW BUSINESS

1. Approve Sabbatical Leave AP: Angela Estrada-Ceballos (Committee Chair) and Charlene Potter.

Comments/Discussion.

The AP aims to create more transparency in the sabbatical leave process and encourage more faculty participation in the process.

Background sabbatical information is found in Educational Code provisions.

ASCCC Recommendations included in AP: workshops, application evaluation conducted by committee.

Information received on committee’s purpose, procedure and faculty workshops.

There is a need to have a standardized Administrative Procedure.

This committee currently resides under the “Contract” and not the College Council. It reports to the Board of Trustees.

This item is being discussed at the bargaining table in response to concerns of faculty who were denied.

The committee evaluation is only based on what is supplied in the application.

Committee Advertisement includes information on workshops, sequence of events and the committee timeline.

Suggestions may be forwarded to the Committee. A few are listed below

- Provide a rubric to guide faculty within the application process.
- For committee members to have rolling terms-outs
- To have a defined denial process that would be instituted by the FA or the committee

MOTION made and seconded by J. Aragon and D. Uranga to extend discussion five minutes.

VOTE: Approved unanimously.

MOTION made and seconded by M. Michelson and J. Aragon to extend discussion five minutes.

VOTE: Approved unanimously.

Feedback may be forwarded to Angela Estrada-Ceballos (Committee Chair) and Charlene Potter.

N ANNOUNCEMENTS

S. Rose: Huntington Library: Free Weekend Access to Students and Faculty in celebration of the One Book, One College Book Reading Event of the book: Dawn, by Octavia E. Butler Dawn.

Attendees must show the PCC ID at front entrance

- Weekend Date(s): April 21-22 weekend and also May 5 or 6th.
- A campus-wide email will be sent out.

Senate Parliamentarian Update: V Schultz is unable to serve. Salvadore (Sal) Membraño will meet with the Senate Executive committee Tuesday, April 10 to discuss the Senate's needs and see if he would be agreeable to serving.

J. Aragon. The President's Latino Advisory Committee (PLAC) Scholarship is "live". The deadline is April 29, 2018. Senators were encouraged to have their students apply. The process is open to everyone -- do not have to be Latino to apply. Information is available by typing in the letters PLAC for a "search site" web search.

D Cuatt: Area 1 Candidate Sandra Chen will be attending the PCCFA General Meeting, Thursday, April 12, 12pm in the Circadian.

O ADJOURN: **MOTION** to adjourn made and seconded by M. Henes and L. Hintzman.
VOTE: Approved unanimously.