

**Academic Senate  
Pasadena Area Community College District**

**Monday, March 26, 2018  
Pasadena City College  
Circadian  
1570 E. Colorado Boulevard, Pasadena, CA 91106**

BUCKYK BHADHA IS AN ALTERNATE

President	Valerie Foster
Vice President	Shelagh Rose
Secretary	Lynora Rogacs
Treasurer	Kathy Kottaras
Adjunct Faculty	Beville Constantine (PCA)
Adjunct Faculty	Erika Ruvell (VAMS)
Adjunct Faculty	Dwane Christensen (Mathematics)
Business	Earlie Douglas
Counseling	James Aragon, Myriam Altounji (Alt)
DSPS	Rosemary Scott
English	Rob Lee, Tim Melnarik
Health Sciences	Paula Vento
Kinesiology	Terry Stoddard
Languages	Loknath Persaud, Melissa. Michelson
Mathematics	Linda Hintzman, Matthew Henes
Languages	Loknath Persaud, Laura Godio
Library	Krista Goguen
Mathematics	Linda Hintzman, Matt Henes
Natural Sciences	Erika Catanese, Martha House
Non Credit	Rhonda Williams
Performing and Communication Arts	Boglarka Kiss, Rita Gonzales
Social Sciences	Kaitzer Puglia, Eduardo A. Cairó, Bucky Bhadha (Alt)
Visual, Media & Performing Arts	Dave Cuatt, Kris Pilon

**Absent**

Engineering	Saeed Abedzadeh
Health Sciences	Blanca Rodriguez
Library	Ken Simon
Math	Dan Gallup
Natural Sciences	Peter Castro
Social Sciences	David Uranga
VAMS	Rod Foster

**Guests**

Vice President, Student Services	Dr. Cynthia Olivo
Director, Admissions and Records	Susan Bricker
Director, Institutional Effectiveness	Crystal Kollross
PCCFA	Mark Whitworth
Student Services:	Bryon Briones

Non Credit

Samantha Manuel

Counseling

Richard Allen

Jeffrey Hupp

S. Fleming

**A CALL TO ORDER:** The meeting was called to order at 3:03 pm

**B PLEDGE OF ALLEGIANCE** led by Mark Whitworth

**C PUBLIC COMMENT:** None

**D MARCH 12, 2017 MINUTES** approved as submitted without objection.

**E CONSTITUENCY REPORTS:**

E1 PCCFA: M. Whitworth. M

On March 27: Negotiations to begin in afternoon.

A general PCCFA meeting to be held at CEC for anyone wishing to attend.

E2 Adjunct Faculty Comment: No Report.

E3 Classified Senate: No Report.

E4 Associated Students: No Report

E5 Administration/Management Association: No Report

**F ACADEMIC SENATE OFFICER'S REPORTS:**

H1 President's Report: Dr. Valerie Foster

Asked Senators to fill out the Campus Climate Survey with Equity Lens sent out this date and to encourage their colleagues to do the same.

H2 Vice President Shelagh Rose: Working with Dean Rocco Cifone and the Foundation is establishing a scholarship to be awarded annually, in perpetuity to an Administration of Justice Student in Ron Mitchell's name. Mr. Mitchell was a well-known Administration of Justice instructor who suddenly passed a few weeks ago. An Information handout was provided. Judy will send out a notification email when the "GIVE" link is functional.

H3 Secretary: Lynora Rogacs: Area C meeting held this weekend. Discussion topics included:

- Pending Resolutions for the ASCCC Spring Plenary in early April.
- Establishing of an Online California Community College District using Prop 98 funds, which would take \$100 Million away from other state community college districts. The ASCCC is proposing a resolution arguing against establishment of an Online Community College District. Use of a consortium among existing CCC online programs was proposed to meet the needs of CCC students.
- New funding formula discussion. Actual formula is pending.
- The Chancellor's Office March 22<sup>nd</sup> release of AB705 Guidelines for English defines an "academic year" as two primary terms (Fall and Spring) for institutions that have a semester calendar. Statewide Senate is working on resolution addressing the requirement that the Chancellor's office should rely primarily upon recommendations from the State Academic Senate for student placement (#3 in 10+1). This area needs to be looked at more closely by the Senates, faculty and administration. Emphasis discussed on providing equal access to all students.
- Proposed resolutions are available on the State-wide Academic Senate (ASCCC) website.
- The ASCCC Resolutions will be discussed/revised at the Spring Plenary before a final vote.

H4 Treasurer: Kathy Kottaras

**G EXECUTIVE COMMITTEE RECOMMENDATIONS: Shared governance Committees**

1. Approve Sonja Valentine (Natural Sciences) to be co-chair of the Institutional Effectiveness Committee.
- S. Valentine's current two-year term will be up soon and this vote will allow her to continue.

**MOTION** made and seconded by E. Catanese, Krista Goguen to approve G1.

**VOTE:** approved unanimously.

**MOTION made** and seconded by S. Rose and L. Hintzman, to add Item H4 to approve faculty members Adora Nuttall, K. Puglia and Kelli Davidson to Director of Childhood Development Center hiring committee.

**VOTE:** Motion approved by majority vote. Abstentions: J. Aragon, M. Michelson, K. Pilon

#### **H EXECUTIVE COMMITTEE RECOMMENDATIONS (Hiring Committees)**

1. Approve Lisa Ciletti and Jennifer Kauk-Pepple (Natural Sciences) to the Biology Lab Tech hiring committee.
2. Approve Myriam Altounji (Counseling) to the Admissions and Records Clerk III hiring committee.
3. Approve Barry Chess, Veronica, Jaramillo, and Katie Rodriguez (Natural Sciences) to the Dean, Natural Sciences hiring committee.
4. Approve Adora Nuttall (Social Sciences), Kaitzer Puglia (Social Sciences), and Kelli Davidson to Director of Childhood Development hiring committee.

**MOTION** made and seconded by L. Hintzman and M. House approving H1-H4.

**VOTE:** approved by majority and one abstention. J. Aragon

#### **I NEW BUSINESS**

1. Approve Revisions to BP/AP 4240 Academic Renewal: PowerPoint presentation.

Presenter: Jeff Hupp (Counseling) provided background summary and reasons for change.

Concern received about the number of times academic renewal and reducing the process criteria.

Clarification points provided by J. Hupp, Dr. Cynthia Olivo and Susan Bricker to concerns from the floor.

Academic renewal was described as a tool used to move forward and assists in re-shifting academic focus.

**MOTION** to extend discussion ten minutes made and seconded by J. Aragon and M. Henes.

**VOTE:** approved by majority. No: E. Ruvel

Current policy is restrictive.

This Policy has a practical application allowing students with ability to move forward without a lot of baggage.

This agenda item is a "First Read" for review by the Senators and their constituents and will be brought back for a second/final read on the next agenda.

2. Information Item – ACCJC Annual Report: PowerPoint presentation.

Presenters: Crystal Kollross/Lynora Rogacs

Factually-based report required to be given annually before submission.

Some report items include:

Slight decline in head count enrollment and degree applicable courses.

No current programs intentionally offering degrees 100% on line.

Discussion needed on Institutional Set Standard for course completion rates, certificate completion rates, and number of transfers and degrees.

Job placement rates

SLOs and PSLOs assessment must be reported every year. PCC's numbers have gone down which will trigger an ACCJC response. Capstone courses should assess PSLOs, and a method for PSLO assessment must be determined for programs without capstone courses.

**MOTION** made and seconded by J. Aragon and T. Stoddard to extend discussion five minutes.

**VOTE:** Approved unanimously

Catalog cleanup is needed for programs no longer offered.  
Deans send email requests to specific adjunct faculty to assess adjunct-only classes.  
Job placement rates for certificate programs reported as required by ACCJC.

3. Approve Revisions to Bylaws Article 6: Dave Cuatt

**MOTION** made and seconded by E. Cairó and M. Michelson approving I3.

Discussion: There have been no substantive changes.

**VOTE:** Unanimously approved.

4. Approve Revisions to Bylaws Article 7: Dave Cuatt

**MOTION** made and seconded by M. Michelson and E. Cairó approving approve I4.

**VOTE:** Approved unanimously.

President Foster asked for several volunteers to assist the Nominations and Elections Committee as observers for the ballot count.

Volunteers: J. Aragon and D. Christensen.

No objections.

## **N ANNOUNCEMENT**

M. Michelson: Rationale for the proposed assessment standard change is provided on the ACCJC Website: Student achievement data for programs should be a collaborative process. M. Michelson can be emailed for the information link.

### **March 29 Events:**

1. 7pm-9pm: Creveling Lounge— Ana Castillo presentation sponsored by Student Equity
2. 12:30 to 3 pm: Creveling Lounge-- Three Speakers organized by Dr. Toscano
3. Dr. Olivo will be a conference presenter on Latinas in higher education and administration at Cal State San Bernardino

**April 9:** Circadian: English 5<sup>th</sup> Annual Poetry Celebration of Multi-Lingual Poetry with an open stage

**O ADJOURN:** **MOTION** to adjourn made and seconded by L. Hintzman and E. Catanese.

**VOTE:** Approved unanimously.