

**Academic Senate
Pasadena Area Community College District**

Monday, February 26, 2018 (Revised 031218)

**Pasadena City College
Circadian**

1570 E. Colorado Boulevard, Pasadena, CA 91106

President	Valerie Foster
Vice President	Shelagh Rose
Secretary	Lynora Rogacs
Treasurer	Kathy Kottaras

Adjunct Faculty	Beville Constantine (PCA)
Adjunct Faculty	Erika Ruvell (VAMS)
Adjunct Faculty	Dwane Christensen (Mathematics)
Business	Earlie Douglas
Counseling	James Aragon, Myriam Altounji (Alt)
DSPS	Rosemary Scott
Engineering	Misty Henry
English	Rob Lee, Tim Melnarik
Health Sciences	Blanca Rodriguez, Paula Vento
Kinesiology	Terry Stoddard
Languages	Loknath Persaud, Melissa. Michelson
Mathematics	Linda Hintzman, Matthew Henes, Dan Gallup
Languages	Loknath Persaud, Laura Godio
Library	Ken Simon
Mathematics	Dan Gallup, Linda Hintzman, Matt Henes
Natural Sciences	Erika Catanese, Veronica Jaramillo, Russ Di Fiori
Non Credit	Rhonda Williams
Performing and Communication Arts	Boglarka Kiss
Visual, Media & Performing Arts	Dave Cuatt, Kris Pilon, Rod Foster

Absent

Parliamentarian	Vanessa Schultz
Engineering	Saeed Abedzadeh
Languages/ESL	Loknath Persaud
Natural Sciences	Martha House, Peter Castro
Performing and Communication Arts	Rita Gonzales
Social Sciences	Bakhtawar Bhadha, E.A. Cairó, Kaitzer Puglia, David Uranga

Guests

President	Dr. Rajen Vurdien
Assistant Superintendent/VP	Dr. Terry Giugni
Vice President, Student Services	Dr. Cynthia Olivo
Director, Admissions and Records	Susan Bricker
Director, Professional Development	Dr. Jason Robinson
PCCFA	Mark Whitworth
Student Services:	Bryon Briones

A CALL TO ORDER: The meeting was called to order at 3:03pm

B PLEDGE OF ALLEGIANCE led by M. Whitworth

Dr. Vurdien:

Welcomed faculty back for spring semester.

PCC will find out in April if it makes the top 10 Aspen Institute Award applicants.

Funding Formula for California community colleges is being revised.

PCC is reviewing how to improve its completion and graduation rates.

Introductions:

Misty Henry: New senator (Welding); Matthew Henes (returning Senator from Mathematics);

Paula Vento (Health Sciences/Nursing) and Byron Briones (Associated Students)

Dave Cuatt: chair of Elections and Nominations committee to give timeline report: Motion to add MSP R. Foster,

T. Stoddard. VOTE: Approved unanimously.

C PUBLIC COMMENT

Name	Comment
Kris Pilon	Tuesday, 02.27.18, 1PM: Australian screen printer, graphic and graffiti artist Wendy Murray will be at PCC: Program starts at 1pm followed by a presentation at 2PM – V106. All are welcome: students, faculty and friends of the college.

D DECEMBER 4, 2017 MINUTES: The minutes were approved without objection.

Agenda Revision/Addition:

Item M should read NEW BUSINESS

MOTION made and seconded by R. Foster and T. Stoddard approving adding a Nominations and Elections Committee Report presentation at today's meeting by Committee Chair D. Cuatt.

VOTE: Unanimously approved.

E SPECIAL GUESTS: Dr. Jason Robinson, Director of Professional Development

Said it was a privilege to be joining PCC. At end of March he will host a few forums for faculty and classified staff to hear ideas on professional development needs on campus and how they might be addressed. Information will be relayed through Inside PCC. Dates will be in week of March 26, in the Circadian from 12pm-1pm.

F ACADEMIC SENATE and SHARED GOVERNANCE COMMITTEE REPORTS

1. Academic Senate Nominations and Elections Committee Chair, D. Cuatt, handed out the Spring 2018 Committee timeline (approved 11.20.17)

2. Flex Advisory Committee: Valerie Foster

Flex Day: Thursday, 03.15.18. The campus will be closed. This is not noted on academic calendar and faculty are asked to inform their students they should not come to campus on this day. This will be a paid day for all Full-Time faculty who have to be in attendance for the duration of the day.

Themes will be on "Completion" and how to enable students to complete more effectively.

Lunch will be provided, followed by breakout sessions with traditional menu of workshops on assisting students with completion, and then return to divisions. There has been collaboration with the deans on projects that would best be associated with completion in their areas.

Adjuncts are obligated to come if they are working on this day, for the number of hours they are normally scheduled for. They may attend any time during the day or during the 5pm-8pm evening session.

Attendance to be taken by each division.

Administrative Assistants to place a sign-in sheet on the division door for faculty to sign in.

Event Brite Announcement and workshop registration notice to be forwarded to faculty this evening:
February 26, 2018.

Dr. T. Giugni

Completion Definition: earning a degree, earning degree in three or less years, a certificate, or transfer.

Performance Based Funding:

Employment won't count.

Strong Work Force Funding: When students keep a job for 90 days in the areas they earn a degree or certificate

Melissa: Look forward to seeing outline of funding at flex day.

G CONSTITUENCY REPORTS

F1 PCCFA: M. Whitworth.

Negotiations: Process is going very slowly and the lead negotiator has been changing.

The topic of chair positions has not been brought to the table by administration for negotiation.

FLEX has not been signed off.

Part-Time Faculty Meeting: Friday 030918, 11-1:30 in Creveling

General Meeting: Thursday 030817, 12pm in Circadian

F2 Adjunct Faculty Comment: B. Constantine: adjuncts anticipate being more proactive this year and want to have a voice in chair selection process.

F3 Classified Senate: No Report.

F4 Associated Students: No Report

F5 Administration/Management Association: No Report

H ACADEMIC SENATE OFFICER'S REPORTS:

H1 President's Report: Dr. Valerie Foster

Community college funding questions may be forwarded to President Foster.

College Council reported 330 FTS for spring 2018. Instructors are encouraged to have their students sign-up for late-start classes and for summer so campus can make its "base".

A Budget Retreat is scheduled Friday, March 2, 9am-3pm. President Foster may bring two guests and may be contacted by those interested in attending.

U Building funding has been cut by the Governor and the project has been put on hold.

Campus TRIO programs are in jeopardy because of changes in funding. Dr. Olivo said President Trump's new budget would eliminate Trio programs, including PCC's four programs from which the campus receives a total of 9.2 million. There will be an information session about this proposed process next Tuesday, March 6, 12PM (Room: Pending).

New President Search:

PCC's website has an information button and list of Timeline dates.

March 7: Applications due

March 12-23: Application screening and BOT interviews

April 7: BOT selection for top candidates (3 finalists)

April 23-26: Open Forum for Finalists' visit to PCC

By: May 16: Board of Trustee to approve the hire

H2 Vice President: Shelagh Rose:

Reflection (In Memoriam) announcement regarding PCC faculty member Ron Mitchell, who passed Feb. 15th.

- Mr. Mitchell was a was a full-time administration of justice faculty member in the Business, Engineering and Technology and a retired police officer from West Covina. He was a very active in new faculty seminar.
- VP Rose will look up ways to set up a memorial scholarship in Mr. Mitchell's name to bring to the Senate.
- Moment of Silence

H3 Secretary: Lynora Rogacs (none)

H4 Treasurer: Kathy Kottaras (none)

I EXECUTIVE COMMITTEE RECOMMENDATIONS: Senate Committees

1. Approve Tracy Sachtjen (Social Sciences) to the Faculty Development Committee

MOTION made and seconded by J. Aragon and L. Hintzman approving Item I1.

VOTE: approved unanimously.

J EXECUTIVE COMMITTEE RECOMMENDATIONS (Shared Governance committees)

J1 Approve Martha House (Natural Sciences) and Michael McClellan (Counseling) to the Shared Governance DE Committee.

MOTION made and seconded by R. Lee and K. Simon approving Item J1.

VOTE: approved unanimously.

K EXECUTIVE COMMITTEE RECOMMENDATIONS: (Special Cases)

K1 Approve Boglarka Kiss (Performing & Communication Arts) as Legislative Liaison to the Academic Senate.

New position: Second position recommended by statewide academic senate and keep abreast of new legislation that would affect PCC and CC system.

MOTION made and seconded by S. Rose and R. Lee approving Item K1.

VOTE: Approved unanimously.

L. EXECUTIVE COMMITTEE RECOMMENDATIONS: (Hiring Committees)

L1 Approve Sara Miranda (Counseling), Desiree Zuniga (Counseling), and Carmen Stephens (Special Services) To the Talent Search Hiring Committee.

L2 Approve Lena Hicks (Library) to the Controller Hiring Committee.

MOTION made and seconded by J. Aragon and L. Hintzman approving Item L2.

Discussion: Talent search is one of four PCC TRIO Programs. Trio Talent is a pre-college outreach program that focuses on 9th-12th grade. This program has existed for approximately eight years.

Trio programs have existed at PCC since 1990.

All TRIO programs are threatened by the proposed PROSPER Act.

VOTE: Approved unanimously.

M OLD BUSINESS

1. Approve BP 4030 Academic Freedom (AP4030 was approved last year): Lynora Rogacs

The Committee feels this is a stronger policy to expand and protect academic freedom rights, including debate of non-campus (i.e. political, religious) issues.

MOTION to approve item M1 made and seconded by R. Foster and K. Simon.

Discussion:

This policy protects faculty expression.

Language was taken from the Chronicle of Higher Education and was vetted through the committee several times.

VOTE: Approved by majority vote. Abstention: 1

2. Approve BP 5010 Admissions, and AP 5011 Concurrent & Dual Enrollment: Susan Bricker
President Foster: Due to a miscommunication this item will be a first read and will be on the next agenda for a vote. Policies have been emailed to the Senators.

Susan Bricker: Director of Admissions

Review of policies and changes. Questions were received and answered.

AP 5010 (Admissions)

BP 5010 (Admissions and Concurrent Enrollment) and

AP 5011 (Admission and Concurrent or Dual Enrollment of High School and Other Young Students)

New Changes are in **bold** language.

Most changes were made to strictly bring things in line with existing state law and the Community College League of California templates which the school relies very heavily on for content of our policy and procedures.

Responses included comments on:

Showing readiness for college level course work through PCC assessment scores

Evaluation of course work from accredited and non-accredited high schools

Home Schools (accredited, non-accredited, private).

Processing of adult applications

Defined differences between CCAP and non CCAP students

MOTION made and seconded by M. Henes and R. Lee to extend discussion by 10 minutes.

VOTE: Approved unanimously.

Dr. Giugni: Adjunct faculty cannot exceed the 67% rule to teach dual enrollment.

The revised policies will come back for a second read at the next senate meeting.

N ANNOUNCEMENTS: None

O ADJOURN: **MOTION** to adjourn made and seconded by Linda H. Rob Lee.

VOTE: Approved unanimously.