

**Academic Senate  
Pasadena Area Community College District**

**Monday, December 4, 2017  
Pasadena City College  
Circadian  
1570 E. Colorado Boulevard, Pasadena, CA 91106**

President	Valerie Foster
Vice President	Shelagh Rose
Secretary	Lynora Rogacs
Treasurer	Absent

Adjunct Faculty	Beville Constantine (PCA) Erika Ruvell (VAMS) Dwane Christensen (Mathematics)
-----------------	---

Business	Earlie Douglas
Counseling	James Aragon, Myriam Altounji (Alt)
DSPS	Rosemary Scott
Engineering	Saeed Abedzadeh
English	Rob Lee, Tim Melnarik
Kinesiology	Terry Stoddard
Languages	Loknath Persaud, Melissa. Michelson
Mathematics	Dan Gallup, Donna Nordstrom, Linda Hintzman
Languages	Loknath Persaud
Library	Ken Simon
Mathematics	Dan Gallup, Donna Nordstrom, Linda Hintzman
Natural Sciences	Martha House
Natural Sciences	Veronica Jaramillo
Non Credit	Rhonda Williams
Performing and Communication Arts	Rita Gonzales, Boglarka Kiss
Social Sciences	Kaitzer Puglia
Visual, Media & Performing Arts	Dave Cuatt, Kris Pilon

**Members absent**

Health Sciences	Blanca Rodriguez, Paula Vento
Natural Sciences	Russ Di Fiori, Peter Castro
Social Sciences	Bakhtawar Bhadha, E.A. Cairó, David Uranga
Visual, Media & Performing Arts	Rod Foster

**Guests**

Assistant Superintendent/VP	Dr. Terry Giugni
Vice President, Student Services	Cynthia Olivo
Director, Inst. Effectiveness	Crystal Kollross
Dean, English	Isla Ocegueda
PCCFA	Mark Whitworth
Learning Assessment Committee	Melissa Anderson
Guest: Public Comment	Adrian Caceres

**A CALL TO ORDER:** The meeting was called to order at 3:04pm

**B PLEDGE OF ALLEGIANCE** led by D. Nordstrom

**C PUBLIC COMMENT**

Adriane Caceres addressed the Senate to raise awareness of the club Homeboy Scholars and the importance of investing in the education of formerly incarcerated students. He is a Homeboy Industries Alumni and Graduate. Homeboy Industries is multifaceted social enterprise and social business that helps young people who were former gang members and former inmates to have an opportunity to acquire job skills and seek employment in a safe, supportive environment. Mr. Caceres welcomes senate input by contacting Homeboy Scholars at [www.homeboyscholars@gmail.com](mailto:www.homeboyscholars@gmail.com). Collaboration in developing several spring workshops is being worked on with input from English, Sociology and Psychology.

**D NOVEMBER 20, 2017 MINUTES:**

**The minutes were approved without objection.**

**MOTION** made and seconded by S. Rose and T. Stoddard to add to Agenda Item H5.

Approve Tammy Knott-Silva as the new faculty co-chair of the shared governance Distance Education Committee.

**VOTE:** Approved unanimously.

**E ACADEMIC SENATE and SHARED GOVERNANCE COMMITTEE REPORTS**

**E1. Faculty Development Committee-Faculty Peer Mentor Program**

Handouts: Overview, rationale, and benefits; Mentee Application and Mentor Application.

**MOTION** made and seconded by L. Hintzman and L. Persaud approving the Faculty Mentoring Program for a start in spring 2018.

Concern received about input and review process and current mentor positions.

This program would not replace current positions and is developed to enhance the mentor process and it enables networking with faculty in other areas. There is no obligation for current mentors to go through the proposed process.

**VOTE:** Motion passed by majority vote.

**E2: Committee Support Committee: Chair: Katie Datko & Shelagh Rose.**

President Foster: There has been Senate Executive Committee discussion for the need to have standard committee rules governing tenure, attendance or removal policies, set meeting times scheduling conflicts.

Feedback was requested about service participation.

PowerPoint Topics:

- Committee Action Items: Training Support/Guidelines
- Issues: (streamlining communication process; when committee quorums are not met; need to establish norms/working agreements for committee participation)
- Guidelines: Reporting & Representation
- Protocol: Reporting & Representation
- Protocol: Committee Participation
- Suggestions/Advice/Issues

**MOTION** made and seconded by T. Stoddard and K. Puglia to extend discussion five minutes.

**VOTE:** Approved unanimously.

The committee chair training module link will be updated and sent to the Canvas site and the Senators with today's presentation for review and input.

**F CONSTITUENCY REPORTS**

**F1 PCCFA Report:** M. Whitworth.

Negotiations are ongoing.

MOUS sign-offs: Banking of Hours and Strengthen part-time rehire rights.  
Senators encouraged to review and respond to the PCCFA health care survey.  
December 5, 12PM: General meeting in Creveling

- F2 Adjunct Faculty: No Report
- F3 Classified Senate: No Report
- F4 Associated Students: No Report
- F5 Administration/Management Association: No Report

#### **G ACADEMIC SENATE OFFICER'S REPORTS:**

- G1 President's Report: Dr. Valerie Foster  
The Los Angeles Regional Foodbank will be on campus December through June to assist with distributing food to students. Carrie Afuso, Office of Student Life, is asking for volunteers to help once a month for two hours on a distribution day. Division participation would be appreciated. President Foster Valerie will give Judy a flyer to send out to the Senate.
- G2 Vice President: No Report
- G3 Secretary: No Report
- G4 Treasurer: No Report

#### **H EXECUTIVE COMMITTEE RECOMMENDATIONS (Academic Senate Subcommittees)**

President Foster: Alicia Vargas will be stepping down as co-chair of the Curriculum & Instruction Committee which leaves a vacancy for the full-time C & I co-chair and alternate.

- H1 Approve Sharon Bober (Mathematics) as co-chair of the Curriculum & Instruction Committee.
- H2 Approve Richard Abdelkerim (Mathematics) as member and Margaret Boles (Mathematics) as alternate to the Curriculum & Instruction Committee.
- H3 Approve Melissa Michelson (Languages & ESL) and James Keller (Languages & ESL) to the Adjunct Issues Committee.
- H4 Approve Dootsdeemalachanok Thongthiraj (English) & Desiree Zuniga (Counseling) to the Learning Assessment Committee.
- H5 Approve Tammy Knott-Silva as the faculty co-chair of the shared governance Distance Education Committee.  
**MOTION** made and seconded by T. Stoddard and Linda Hintzman to move Item H5 to I2  
[The Distance Education Committee is a shared governance committee.]  
**VOTE:** Approved unanimously

**MOTION** made and seconded by R. Lee and L. Hintzman approving H1 through H4.

**VOTE:** Approved unanimously.

#### **I EXECUTIVE COMMITTEE RECOMMENDATIONS (Shared Governance committees)**

- I1 Approve Tammy Knott-Silva as the faculty co-chair of the shared governance Distance Education Committee.  
**MOTION** to approve I1 made and seconded by T. Stoddard and B. Constantine.  
**VOTE:** Approved unanimously.

#### **J EXECUTIVE COMMITTEE RECOMMENDATIONS: Special Cases**

- J1 Approve Arineh Arzoumanian (E&T), Lynn Leloo (Health Sciences), Thomas Thoen (E&T), and Ana Ramos (Counseling) to the Strong Workforce Program Committee.  
**MOTION** approving J1 made and seconded by L. Hintzman and T. Stoddard  
**VOTE:** Approved unanimously.

#### **K. OLD BUSINESS**

- K1. Approve Revisions to Bylaws, article 6: Dave Cuatt: This item to be continued to next year.

K2. Discussion of Student Success Metrics (IEPI Indicators, Scorecard, Accreditation Standards)

President Foster: IEPI Indicators are a list of metrics created by through the Chancellor's office IEPI Group with regards to dealing with community colleges issues in terms of improving student success. This group created an advisory committee composed of faculty, managers, board members, support staff from a number of community colleges state-wide. The group has asked for predictions and 1-yr and 6-yr goals for each of the metrics. Faculty input is sought in making predictions and understanding how proposed changes will help to achieve proposed goals at the program and institutional levels.

Handout provided Indicator, IEPI and ACCJC data. Request made for Senate to engage in discussion of scorecard, data and ideas about process for faculty engagement and campus-wide improvement.

Patti Quinones: Institutional Effectiveness Research Analyst

PowerPoint presentation on the calculation of scorecard metrics by the Chancellor's office.

- Methodology for college Profile Metrics
- Completion, Persistence and 30 Units Rate
  - Pasadena City College: Completion
  - Pasadena City College: Persistence
  - Pasadena City College: 30 Units
- Remedial Progress Rate
  - Pasadena City College: Remedial/ESL
- Transfer Achievement
  - Pasadena City College: Transfer Level Achievement
- Scorecard Website: <http://scorecard.cccco.edu/scorecard.aspx>.

PowerPoint information will be sent to the Senators.

Discussion:

- Suggestion to provide data on enrichment to the community
- The Senate will be asked by Planning and Priorities to review/approve IEPI goals in the spring. Required goals have an asterisk by them on the handout. The others are optional.
- Request for faculty data on Math and English concerns and student survey data.
- Inquiry if there was another type of process to track the success of those not transferring.

**MOTION** made and seconded by L. Hintzman and R. Lee to extend discussion ten minutes.

**VOTE:** Approved unanimously.

- Solution oriented suggestions include recommendations for Math/English sequence completion data, to show where all disciplines fit into the scope of completion, access to individual data, placement mechanisms, to develop a student panel presentation on what would help students to not drop a course, and review of FLEX data.

**M ANNOUNCEMENTS**

December 6: One Book, One college event by the Town Street Theater Group

Two Free Performances: 5:30pm & 7:30pm Stage Reading of DAWN by PCC Alumna Octavia E. Butler

Senators encouraged to invite their students. Information is on the One Book, One College web site.

N. **ADJOURN:** **MOTION** to adjourn made and seconded by L. Hintzman and S. Abedzadeh.

**VOTE:** Approved unanimously.