

Academic Senate
Pasadena Area Community College District

Monday, June 05, 2017
Pasadena City College
Circadian
1570 E. Colorado Boulevard, Pasadena, CA 91106

President	Valerie Foster
Vice President	Shelagh Rose
Secretary	S. Fleming
Treasurer	Jay Cho
Adjunct Faculty	Beville Constantine (Natural Sciences), Mark Dodge (Social Sciences) Erika Ruvell (VAMS), Dwane Christensen (Mathematics)
Business	Earlie Douglas
Counseling	James Aragon, Myriam Altounji
English	Rob Lee, Gloria Horton, Tim Melnarik
Health Services	Open
Health Sciences	Kristin Hyatt
Languages	Melissa Michelson, L. Persaud,
Kinesiology	Terry Stoddard
Library	Ken Simon
Mathematics	Yu Chung Chang, Dan Gallup, Charlie Hogue
Natural Sciences	Peter Castro, Russ Di Fiori
Performing and Communication Arts	Rita Gonzales
Visual, Media & Performing Arts	Dave Cuatt, Rod Foster

Members absent

Business	Dave Evans
CEC	Rhonda Williams
Counseling	Sara Miranda
DSPS	Rosemary Scott
Engineering	Open
Health Sciences	Blanca Rodriguez
Natural Sciences	
Performing and Communication Arts	Rikki Magee
Social Sciences	Eduardo A. Cairó, Kaitzer Puglia

Guests

President/superintendent

Assistant Supt/VP
Faculty Development Committee
Institutional Effectiveness
Vice President, Student Services
SLO:
PCCFA
Associated Students:

Crystal Kollross

Dr. Terry Giugni
Susan Bower
Crystal Kollross
Cynthia Olivo
Melissa Anderson
Mark Whitworth
Kelly Banh

A CALL TO ORDER

The meeting was called to order at 3:00 pm, by Senate President, Dr. Valerie Foster.

B PLEDGE OF ALLEGIANCE led by Rob Lee

President, Dr. Vurdien thanked the Senate for its work during the past semester. He announced a Foundation fundraising kick-off event which will include funding to The Pasadena Promise program. Thanks to the hard work of faculty, more than 2,800 will be receiving awards at this year's commencement. An invitation was extended to attend the August 25 convocation.

C May 15, 2017 MINUTES were approved with no objections.

PUBLIC COMMENT: None

E ACADEMIC SENATE and SHARED GOVERNANCE COMMITTEE REPORTS

E1 Faculty Development Committee: Susan Bower

Presented Report showing travel approved for Fiscal Year 2016-17. \$7000 was left over and made available for funding in June because of trips not taken and funding of reimbursements for less than requested. Trips must be completed by end of June to request funding. \$65,000 will be available from September 2017 – June 2018. Susan Bower will be stepping down as chair and President Valerie Foster will take over as the Chair for FY 2017-2018.

E2 Shared governance Calendar Committee: Mark Whitworth

The Calendar committee voted on Thursday to identify the necessary 176 days of instruction on a color-coded calendar. Certain Saturdays were listed in order to "make the 176 days." Not every single day of instruction needs to be identified. Dr. Giugni said the Calendar should be out by the end of this week. The approved calendar was not changed and will not need to go to College Council or the Board of Trustees. President Foster has asked administration for a calendar timeline to enable the Senate to share its opinions within the shared governance process.

An approved MOU for 2017/2018 between the PACCD and the PCCFA signed on this year's calendar (May 25, 2017) addresses FLEX. The calendar will include one single FLEX day in the spring semester (March 15). The Fall FLEX day is no longer on the calendar. Faculty attendance on August 25 is completely voluntary. (Convocation Day and a personal development day). There will be a PCCFA event for Preston Rose on Thursday, June 8. The Contract does have a reopener for the calendar every year.

F CONSTITUENCY REPORTS

F1 PCCFA Report: R. Foster. A PCCFA annual luncheon is scheduled for June 8, 12pm in the Circadian to honor the outgoing PCCFA vice president and retiring faculty P. Rose.

PCCFA Election congratulations extended to both the committee by President Foster.

F2 Adjunct Faculty Report: None

F3 Classified Senate: None

F4 Associated Students: Kelly Banh

The AS held its annual AS Drag Show last Friday, followed by an AS banquet on Saturday. The new Associated Student Board was welcomed.

F5 Administration/Management Association: None

G ACADEMIC SENATE OFFICER'S REPORTS

G1 President's Report: President V. Foster

June 8: Annual Senate Banquet. Tickets are available at the Student Bank. Tickets include one alcoholic beverage followed by karaoke after the program.

September 9: Academic Senate Retreat. The chair and a member of the Bylaws Committee have been asked to meet with their committee to put together the addendum to the bylaws which list all of the rules approved by the Senate.

G2 Vice President's Report: S. Rose. An Academic Senate Scholarship Reception to be held immediately following this meeting. There are seven recipients. There will be an academic senate scholarship reception 5pm-6pm.

G3 Secretary's Report: thanked the Senators for an uptake in committee participation and a Thank You to Senate Treasurer, Jay Cho who will be on sabbatical next year.

G4 Treasurer's Report: Senate account(s) balance is approximately \$18,000. A report will be prepared after the Senate Banquet. Stephanie: Have had a significant uptake in committee participation. And a big thank you to Jay Cho who will be on Sabbatical next fiscal year.

In response to M. Michelson's inquiry about sending meeting handouts to all faculty, President Foster explained that it is not possible to make all the agenda handouts 508 compliant in a timely manner before sending out the agenda packet to the entire faculty. Senators can send out handout information to their constituents.

H EXECUTIVE COMMITTEE RECOMMENDATIONS Shared Governance Committees

MOTION made and seconded by M. Dodge and R. Foster approving H1-H3.

VOTE: Approved unanimously.

H1 Approve Teresa Deukmedjian and Sarey Torres (Non-credit) to the OER Committee

H2 Approve Kirsten Ogden (English) and Dice Yamaguchi (VAMS) to the Institutional Effectiveness Committee.

H3 Approve Liliana Martinez-Kaufman (Non-credit) to the Non-credit faculty position on the Student Success Committee.

I EXECUTIVE COMMITTEE RECOMMENDATIONS Shared Governance Committees

MOTION made and seconded by M. Michelson and R. Lee approving one of three individuals listed under I1.

An individual roll call vote is required by this Brown Act.

VOTE: Approved: Jennifer Nobel

I1 Approve 1 of the following to the credit faculty position on the Student Success Committee

- o Jennifer Nobel (Social Sciences)
- o Charlene Potter (Languages & ESL)
- o Tatyana Surenyan (English)

J EXECUTIVE COMMITTEE RECOMMENDATIONS Senate Subcommittees

MOTION made and seconded by M. Dodge and D. Gallup approving Items J1-J2.

VOTE: Approved unanimously.

J1 Approve Rob Lee (English) as chair of Committee to Support Committees

J2 Approve Valerie Foster (Natural Sciences) as chair of the Faculty Development Committee

K EXECUTIVE COMMITTEE RECOMMENDATIONS (Hiring Committees)

MOTION made and seconded by T. Stoddard and P. Castro approving Items K1-K3.

VOTE: Approved unanimously.

K1 Approve Kathleen Hogue (Mathematics), James Aragon (Counseling), and Laurinda Kettle (Health Sciences) to the Upward Bound hiring committee

K2 Approve Ahni Dodge (Business) to the Director, Instructional Technology hiring committee.

K3 Approve John Davis (English), Jude Socrates (Mathematics), and Melissa Michelson (Languages & ESL) to the Associate Dean, Learning Services hiring committee.

L OLD BUSINESS:

L1 Approve 2017/18 IEPI Indicators: Crystal Kollross: 2nd read

Review of Power Point document with few proposed changes.

MOTION made and seconded by T. Stoddard and J. Aragon approving L1.

VOTE: Approved unanimously.

L2 Approve AP 5055 Enrollment Priorities: Dr. Cynthia Olivo (2nd read) **START: -00:41:25**

Comments on review and recommendations were received from the floor by Dr. Olivo regarding the language clean-up of AP 5055.

The priority procedure currently only counts units earned at PCC.

Dr. Olivo received and answered questions the floor.

Priority 3: The last line should read “. . . and **C Cap Dual Enrollment Students.**”

Priority 3 and 4: remove “Experience” before “. . . Pathway Program. . .”

Pending is the implementation of technology to count the units of students both at PCC and other schools.

VOTE on the approval of Agenda Item L2: Approved unanimously.

M. NEW BUSINESS

M1 Approve AP 4030 Academic Freedom: Carol Curtis: Chair of CAFPE:

First read presentation of changes made to AP 4030. The Academic Senate has been guided by the “Academic Freedom and Professional Ethics of PCC Faculty,” found in the Academic Senate Handbook.”

Questions from the floor were received and answered. There is both an informal and informal process in regards to ethics. Ethics matters pertaining to non-managers go to CAPM.

A “Second Read” will be agendized in the fall.

M2 Discussion of SLO Assessment: Melissa Anderson:

Power point presentation of SLO Assessment topics involving how to design curriculum, courses and programs that work together.

Presentation topics areas included area descriptors, program and course outcomes, program level assessments, etc.

President Foster: encouraged Senate input on faculty needs within various areas and future Senate discussions.

One topic would be discussion on adding more calendar days along with having fall FLEX days.

M. ANNOUNCEMENTS: None.

N. ADJOURN:

MOTION to adjourn made and seconded by M. Dodge and P. Castro.

VOTE: Approved Unanimously.