

Monday, October 12, 2020
Pasadena City College
Circadian
1570 E. Colorado Boulevard, Pasadena, CA 91106

President	Matt Henes
Vice President	Veronica Jaramillo
Secretary	Gena Lopez
Treasurer	Shelagh Rose
Parliamentarian	John Hanley
Adjunct Faculty	Beville Constantine (PCA)
Adjunct Faculty	Gita Endore (CEC: Non Credit)
Adjunct Faculty	Gayane Gerome (Counseling)
Adjunct Faculty	Deandra Pearce (BET)
Adjunct Faculty	Zeudi Bernardo (KHA)
Business, Engineering, Technology	Richard Allen Jeffrey Winter Jeff Bajah
Counseling	Taleen Seropian Armia Walker
DSP&S/Personal Counseling	Carmen Stephens
English	Tim Melnarik Vanitha Swaminathan
Health Sciences	Paula Vento
Kinesiology	Terry Stoddard
Languages/ESL	Lindsey Ruiz Jennifer Garson
Library	Ken Simon
Mathematics & Computer Science	Israel Castro Lyman Chaffee Juan Leon Donna Nordstrom
Natural Sciences	Susan Bower Valerie Foster Katie Rodriguez Michael Vendrasco
Performing and Communication Arts	Kyle Luck
Social Sciences	Eduardo A. Cairó Jennifer Fiebig Anthony Francoso

Visual Arts & Media Studies	Silvia Rigon
Absent/Regrets	
Business, Engineering, Technology	Mark Keene
CEC: Noncredit	Blanca Hernandez-Henderson
Health Sciences	Blanca Rodriguez
Languages/ESL	Jennifer Garson
Mathematics & Computer Science	Israel Castro
Performing and Communication Arts	Eric Larson

Guests

Assistant Supt/VP/Instruction	Dr. Terry Giugni
Assistant Supt/VP/Student Services	Dr. Cynthia Olivo
Dean, Instructional Services	Stephanie Fleming
Associate VP/ITS	Candace Jones
Executive Dir., Inst. Effectiveness	Crystal Kollross
Accreditation Standing Committee	Thea Alvarado
Co-Chair	
Management Association	Carlos Altamirano
Classified Senate President	Ernesto Partida
PCCFA President	Mark Whitworth
Associated Students VP	Christina Zhang

Pursuant to Executive Order N-29-20, dated on March 17, 2020 and signed by Gov. Gavin Newsom, we are modifying the way that the public will participate in Academic Senate meetings during the Spring 2020 semester. As part of its response to the ongoing coronavirus outbreak, the Academic Senate provides members of the general public the opportunity to make comment on agenda items or items not on the agenda. Public comment can be submitted via email to mthenes@pasadena.edu, and submissions will be read aloud in their entirety at the public meeting. Such submissions must be received prior to the start of the board meeting. The guidelines for the time and quantity of public comment remain in effect.

- A. CALL TO ORDER at 3:04PM
- B. LAND ACKNOWLEDGMENT
- C. PUBLIC COMMENT: None received
- D. APPROVAL OF MINUTES: September 28, 2020. Approved by unanimous consent without objections.

E. CONSTITUENCY REPORTS

1. PCCFA: M. Whitworth: The deadline to submit the transmission phase survey is this date, 4:30PM.
Review of class compensation rates.
Spring 2020 compensation was covered under “days off”/remote action.
2. Adjunct Faculty Report: B. Constantine:
Anticipated future discussion topics include:
Discussion with FA regarding insurance for Adjunct Faculty.
Development of communication processes between the committee and adjunct faculty.
3. Classified Senate President Ernesto Partida
Update: Classified Senate approval of (QFE) #2. QFE#1 review is pending.
Approval of AP 3721 and BP720
Names for Administrative Evaluations have been forwarded.
4. Associated Students. Christina Zhang, AS VP of Academic Affairs:
 - The Associated Students Board is fully represented.
 - AS participation during the Aspen interview.
 - Friday: October 16 is AS Movie Night at Colorado and Rosemead Campuses
Student Voter registration and ballot proposition information to be provided
5. Administration/ Management Association: Carlos (Tito) Altamirano:
Mangers are having performance evaluations.
Committee updates are being finalized. (i.e., feedback from BRAC and Accreditation committees)

F. ACADEMIC SENATE OFFICERS’ REPORTS:

1. President M. Henes:
3-6 volunteers are needed for the Technology focus groups. Volunteer deadline is Friday, Nov. 6, 1PM.
Senators were asked to reach out and encourage their colleagues to participate. Don’t have to be a “tech guru”.
Winter Intersession and Spring will be on line. Students will be informed soon.
A Technology Masterplan Town Hall is scheduled for November 5 and November 9 at 4pm.
Alex Boekelheide to send out a faculty town hall email
2. Vice-President V. Jaramillo:
No report.
3. Secretary G. Lopez: No report.
4. Treasurer: S. Rose: Treasurer’s Report: Account Balances of
As of 9/22/20: Combined checking and savings: \$21,075.89
As of 10/0620: Combined checking and savings: \$20,973.96 [reduction of -\$101.93]

G. Committee Share-Outs: Provided by President Henes

1. Campus-wide committees
 - OER Committee
 - District Technology Committee
 - Campus DE Committee
 - Facilities Standing Committee
 - Strategic Planning
2. Academic Senate Subcommittees

MOTION made and seconded by V. Jaramillo and T. Seropian for Patrick Rock to be added as a member of the Faculty Development Committee (Agenda Item: H. c) and to approve agenda Item H1 (a-c), 2 and 3.

VOTE: Motion to approved all committee appointments by unanimous consent.

H.....Approve Consent Item C (Appointments): Executive Committee Recommendations for all Positions

1. Academic Senate Subcommittees
 - a. Alvin Blackshear (Social Sciences) to Adjunct Faculty Issues Committee
 - b. Joe Futtner (VAMS) (alternate) to Curriculum and Instruction Committee
 - c. **Addition:** Patrick Rock (to Faculty Development Committee
2. Shared Governance Committees
 - a. Moyira Armstead (BET) to Outcomes Committee
3. Hiring Committee
 - a. Linda Hintzman and Julius Duthoy (MACS) to Success Centers Coordinator (reassigned time position) hiring committee

I.....Standing Information Items

1. Guided Pathways, M. Altounji
Career Faculty leads are updating career communities' websites.
Career roadmaps and timelines are being developed for student exploration process.
2. Because Black Lives Matter—Student Equity Plan, M. Henes, S. Rose
Overview: PCC 2019-22 Student Equity Plan
Highlighted strategies show areas of impact to African students all PC students.
It is anticipated that the Senate will take steps to actualize this plan and put it into action.
The plan is to be submitted every two years to the Chancellor's plan.
The plan has five state-defined metrics: access, retention, completion of transfer level Math and English in first year students attend, attainment of vision goal completion, and transfer.
Senators need to review and become familiar with this document.
One strategy shared was term to term retention and to braid existing and emerging resources.
Language is set by the state for data collection purposes.
The plan was developed by a shared governance committee.
It is difficult to measure equity within small groups.
Incarcerated student groups are currently not included.
New groups are added every year.
PCC has an equity dashboard with disaggregated data.
Concerns/Requests
 - Need to have conversations about strategies and to develop share out processes across the campus.
 - Division workgroup engagement on this topic is suggested.
 - Share information within classrooms.
 - Senators asked for their review and input at next meeting.

J. UNFINISHED BUSINESS

1. Academic Senate Goals 2020-2021, 3rd read.

MOTION to extend discussion five minutes moved and seconded by G. Lopez and A. Francoso

VOTE: Approved by unanimous consent.

MOTION to approval goals made and seconded by B. Constantine and L. Ruiz.

L. Ruiz: thanked her Senator colleagues for sharing their experiences.

VOTE: Motion carries by unanimous consent.

GOALS

- Increase knowledge among the faculty about how Student Services supports our students
- Explore how we can overcome PCC's poor reputation among the Black community and work with campus stakeholders to develop a plan to increase our African American student population from 3.8% to 10%
- Incorporate Equity and Social Justice into our course-, program-, and institution-level SLOs, where possible
- Increase information sharing between the Academic Senate and campus wide committees and between the Academic Senate its subcommittees
- Develop an anti-racist policy

2. AP 3721 Computer and Network Use, 2nd read: C. Jones

MOTION made and seconded by S. Rose and K. Simon to approve AP3721.

ROLL CALL VOTE: Motion carries. Yes: Majority. No: T. Melnarik, T. Stoddard, V. Swaminathan. Abstain: J. Bajah, B. Constantine, V. Foster, L. Ruiz, Z. Bernardo.

3. Accreditation Quality Focused Essay (QFE) #2: Second Read: T. Alvarado

A summary report of this document will be forwarded to ACCJC.

MOTION to approve this document made and seconded by D. Nordstrom and S. Bower:

Overview and Questions Received by: Co-Author S. Rose: Content and addressing low completion rates is Concern received about need to focus on both student processes and student services.

VOTE: Approved by unanimous consent.

K.....NEW BUSINESS (discussion and possible action)

1. Accreditation Quality Focused Essay (QFE) #1, 1st read, T. Alvarado (10 minutes)

Thea Alvarado: Overview.

President Henes commented on Proposed Actions; Expected Outcomes and Conclusion

This item will be on next Senate agenda.

2. Fall Grading Policy

Grading options for current term.

- In spring all Fs and Ds converted to excused withdrawals.
- No apportionment received for these students.
- Extended pass/no pass option deadline (for every class).
- Edict date from Chancellor's office will probably be extended (recently expired).
- Senate input requested before relaying a response to administration.

Discussion:

- Support received for extended pass/no pass.
- There is flexibility under excused withdrawal.
- Compassion is needed now.
- Many students have family members who have been diagnosed with Covid, navigating
- Proposal for blanket conversation with Admissions and Records.
- Need state communication.

MOTION to extend discussion by five minutes made and seconded by Z. Bernardo and J. Bajah.

VOTE: Approved by unanimous consent.

- State communication is needed.
- Need to ask for a grade is needed.
- EW's for Ds and Fs should be received automatically, especially if a student has access concerns.
- Support received in favor of flexibility and petition.
- This document would be created and presented for Senate review/input.

- L. Proposed Future Agenda Items
Pending discussion of the make-up of hiring committees.

M. ANNOUNCEMENTS

Oct. 13: 12PM-1:30PM

Virtual Black faculty, Staff & Student Mixer: Meeting ID: 732979269

G. Lopez may be contacted for Zoom information

OCT 15: 12PM-1PM

- LatinX Heritage Month: Closing Out
- PCC LGBTQ+ Virtual Mixer: Zoom Meeting ID: 913 0995 9741

OCT 16: Data Symposium

OCT 22: 12PM – 1PM Zoom ID 9269 3678 8190

Native American & Indigenous Peoples Faculty, Staff, & Student Virtual Mixer

Nov. 5-7: ASCCC Fall Virtual Plenary: President Henes will bring several resolutions to the Senate for input.

M. ADJOURN MEETING 5:10PM